

June 18, 2025

BCC Agenda Date/Item: _____

Housing Authority Board of Commissioners
Clackamas County

Approval of a Resolution for Adoption of the Housing Authority of Clackamas County Fiscal Year 2025-2026 Budget. Total Budget Amount is \$127,212,221. Funding is through the U.S. Department of Housing and Urban Development, State Funds, Metro Funds, Local Project funds, and other local sources. No County General Funds are involved.

Previous Board Action/Review	The proposed budget was presented at a public hearing on May 27, 2025		
Performance Clackamas	This item provides transparency regarding Housing Authority finances to further the County's goal of Building Trust through Good Government.		
Counsel Review	Yes, Amanda Keller	Procurement Review	No
Contact Person	Darren Chilton	Contact Phone	(971)442-0817

EXECUTIVE SUMMARY: The Housing Authority of Clackamas County (HACC), a component unit within the Housing and Community Development Division of the Health, Housing and Human Services Department, requests approval of Resolution 1997 for the adoption of the FY25-26 (July 1, 2025 – June 30, 2026) budget in the amount of \$127,212,221.

The U.S. Department of Housing and Urban Development (HUD) requires that the Public Housing Operating Budget, Low Rent Public Housing Operating Budget, be adopted via Board Resolution and Certification. The Public Housing Budget must show distinct allocations for each Public Housing Project operated by the Housing Authority.

The HACC FY25-26 Agency-wide Budget meets the requirements set forth in HUD's Financial Management Handbook for Public Housing Authorities and is organized by functions:

- Low Rent Public Housing Operating Budget (referred to as LRPH in the budget document)
- Development
- Central Office (Administration)
- Housing Choice Voucher Program (referred to as Vouchers in the budget document)
- Programmatic Grants (referred to as Grants in the budget document)
- Local Projects (affordable and special needs housing, not including low rent Public Housing)

The budget presentation materials were posted on the county budget website, the public hearing was advertised, and the public hearing was held on May 27, 2025. No public comments were received at the public hearing on May 27, 2025; however, the commissioners present were in full support of the proposed budget presented by staff. No changes have been made to the budget since the presentation.

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RECOMMENDATION: Staff respectfully requests the Housing Authority Board approve this Resolution (1999) and Certification and authorize Chair Roberts or his designee to sign on behalf of the Housing Authority.

Respectfully submitted,



Mary Rumbaugh
Director of Health Housing and Human Services

Attachments:

- Budget Report for FY25-26
- Resolution 1999
- HUD Form – 52574

**BEFORE THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF CLACKAMAS COUNTY**

In the Matter of Approving the
Housing Authority's Fiscal Year 2026
Public Housing Operating
Budget by Project



Resolution No. 1999
Page 1 of 1

Whereas, the Board of Commissioners of the Housing Authority of Clackamas County (the "Board") has reviewed the Public Housing Operating Budget by Project for Fiscal Year ending June 30, 2026 as presented at the public hearing on May 27, 2025; and

Whereas, the Board certifies that all regulatory and statutory requirements have been met; and

Whereas, the Housing Authority of Clackamas County has sufficient operating reserves to meet the working capital needs of its developments; and

Whereas, the proposed budget expenditures are necessary in the efficient and economical operation of its housing for the purposes of serving low-income residents; and

Whereas, the budget indicates a source of funds adequate to cover all proposed expenditures; and

Whereas, the Housing Authority of Clackamas County will comply with all applicable requirements set forth under 24 CFR Chapter IX including, but not limited to, 24 CFR Part 905; and

Whereas, the calculation of eligibility for federal funding is in accordance with the provisions of the regulations and that all proposed rental charges and expenditures will be consistent with provisions of the law; and

Whereas, the Housing Authority will comply with requirements for the reexamination of family income and composition;

NOW THEREFORE, BE IT RESOLVED by the Housing Authority of Clackamas County:

- a. The Public Housing Operating Budget by Project in Exhibit A is hereby approved for submission to the U.S. Department of Housing and Urban Development; and
- b. The Board authorizes the Executive Director of the Housing Authority of Clackamas County to sign and submit all necessary documents and certifications in the U.S Department of Housing and Urban Development online portal no later than June 30, 2025 for the submission of the Fiscal Year 2025 Public Housing Operating Budget.

DATED this _____ day of _____ 2025

HOUSING AUTHORITY OF CLACKAMAS COUNTY

Chair

Recording Secretary

PHA Board Resolution
Approving Operating Budget

**U.S. Department of Housing
and Urban Development**
Office of Public and Indian Housing

OMB Approval No. 2577-0026
(exp. 04/30/2027)

Public reporting burden for this collection of information is estimated to average 136.2 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, completing the operating budget and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information including suggestions for reducing this burden, to the Reports Management Officer, REE, Department of Housing and Urban Development, 451 7th Street SW, Room 8210, Washington, DC 20410-5000. When providing comments, please refer to OMB Approval No. 2577-0026. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income public housing program and provides a summary of the proposed and budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating budget adopted by the public housing agency (PHA) and the amounts are reasonable, and that the PHA complies with HUD prescribed procedures. PHA boards must approve the operating budget, and HUD requires boards to certify their approval through this form. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

PHA Name: Housing Authority of Clackamas County PHA Code: OR001

PHA Fiscal Year Beginning: 07/01/2025

Board Resolution Number: 1999

Acting on behalf of the Board of Commissioners of the above-named PHA as its Chairperson or Executive Director (as authorized), I make the following certifications and agreement to the Department of Housing and Urban Development (HUD) regarding the Board's approval of (check one or more as applicable):

DATE

- ☒ Operating Budget approved by Board resolution on: 06/18/2025
- ☐ Operating Budget submitted to HUD, if applicable, on:
- ☐ Operating Budget revision approved by Board resolution on:
- ☐ Operating Budget revision submitted to HUD, if applicable, on:

PHA Comments:

I certify on behalf of the above-named PHA that:

1. All statutory and regulatory requirements have been met;
2. The PHA has sufficient operating reserves to meet the working capital needs of its developments;
3. Proposed budget expenditure are necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents;
4. The budget indicates a source of funds adequate to cover all proposed expenditures;
5. The PHA will comply with the wage rate requirement under 24 CFR 968.110(c) and (f); and
6. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.110(i).

I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct.

WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012; 31 U.S.C. §3729, 3802).

Board Chairperson or Executive Director's Name, as authorized:	Signature:	Date:
Craig Roberts		

Identification: OR001-Housing Authority of Clackamas County PHA Board Resolution form HUD-52574 (ID - 8679) for CY 2025 printed by Erin Fernald in HUD Secure Systems/Public Housing Portal at 05/27/2025 06:45PM EST

Previous editions are obsolete

Form HUD-52574