



**Daniel Nibouar**

*Director*

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October 16, 2025

BCC Agenda Date/Item: \_\_\_\_\_

Board of County Commissioners  
Clackamas County

**Approval of an Amendment to a Subrecipient Grant Agreement with the City of Portland for County Elections Office security enhancements. Amendment Value is \$210,000 for no time increase. Total Agreement Value is \$479,103 for 2 years. Funding is through the Federal Emergency Management Agency. No County General Funds are involved.**

<b>Previous Board Action/Review</b>	Board approved lifecycle form for grant application on January 11, 2024. BCC Agenda Date/Item: 20240111 II.E.2. BCC approved grant agreement Agenda Date/Item: 20250814 III.F.1		
<b>Performance Clackamas</b>	Safe, Secure and Livable Communities		
<b>Counsel Review</b>	Yes - AH	<b>Procurement Review</b>	N/A
<b>Contact Person</b>	Jamie Poole, Deputy Disaster Manager	<b>Contact Phone</b>	503-278-9150

**EXECUTIVE SUMMARY:** The Portland Area Security Initiative (UASI) is comprised of the City of Portland and the contiguous counties of Clackamas, Multnomah, Washington, and Columbia in Oregon and Clark County in Washington. Agencies within the UASI region may apply for the UASI grant funds.

For the FY 2025 grant year, Disaster Management was awarded \$19,060 for Citizen Corps equipment supporting Community Emergency Response Teams, Neighborhood Watch, and Amateur Radio Emergency Service, and the Sheriff's Office was awarded \$278,030 for Air Support Unit thermal camera equipment.

Amendment 1 adds the Clackamas County Election Staff and Voter Safety Security Project for \$210,000, increasing the total grant amount to \$479,103.

**RECOMMENDATION:** Staff recommends the BCC approve this grant amendment.

Respectfully submitted,

Daniel Nibouar  
Director

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**AMENDMENT NUMBER 1**  
**to**  
**SUBRECIPIENT AGREEMENT NUMBER 32003777**  
**for**  
**Clackamas County**

**2024 Urban Area Security Initiative**



This Amendment Number 1 amends Subrecipient Agreement Number 32003777 dated September 25, 2025, by and between Clackamas County ("Grantee") and the City of Portland, a municipal corporation of the State of Oregon ("City") by and through their duly authorized representatives. This Amendment may refer to Grantee and City individually as a "Party" or collectively as the "Parties".

The Effective Date of this Amendment is October 1, 2025. The purpose of this Amendment is to add funds, a project, and new language to the Agreement.

The Parties agree to Amend the Subrecipient Agreement as follows:

1. The Subrecipient Agreement not-to-exceed amount of \$269,103 is increased by \$210,000 to a new total not-to-exceed amount of **\$479,103**.
2. The following new language is added to the end of the first paragraph of the Subrecipient Agreement: "**Nothing herein will be construed as violating applicable federal law as interpreted by the courts, including but not limited to race- or gender-based goals or aspirational goals, onsite workforce affirmative action requirements, and other race- or gender-based preferences set forth in the Grant Documents. To the extent any preferences in the Grant Documents are determined to be contrary to applicable federal law as interpreted by the courts, such preferences will be deemed unenforceable.**"
3. The Agreement is amended as follows. New language is in **BOLD** and deleted language is in ~~strikethrough~~:

**D. Compensation**

The total Agreement amount is **\$479,103** ~~\$269,103~~. Funds may only be used for the specific budget line items they were awarded. See Exhibit A for detail.

**E. Reimbursement**

1. City will reimburse Grantee its qualified costs incurred in carrying out the Scope of Work, as identified in this Agreement, not to exceed **\$479,103** ~~\$269,103~~. All invoice payments are conditional upon presentation of

properly documented reimbursement requests. Reimbursements will be made upon approval by City of a Request for Reimbursement (RFR) as specified in Exhibit E. RFRs shall be submitted bimonthly on or before 30 days following the end of the bimonthly billing period. Final RFR shall be submitted no later than 30 days following the end of the grant. Reimbursements for expenses will be withheld if the Performance Reports described in Exhibit A are not submitted by the dates.

4. Exhibit A – Scope of work is replaced and updated per new Exhibit A-1 attached to and incorporated by reference. New language is in **BOLD** and deleted language is in ~~striketrough~~.
5. Exhibit C - Information required by 2 CFR 200.332 is replaced and updated per new Exhibit C-1 attached to and incorporated by reference. New language is in **BOLD** and deleted language is in ~~striketrough~~.

All other terms and conditions of the Subrecipient Agreement remain unchanged by this Amendment and in full force and effect.

This Amendment may be signed in two or more counterparts, each of which shall be deemed an original, and which, when taken together, shall constitute one and the same instrument. The Parties agree that they may execute this Amendment by electronic means, including the use of electronic signatures.

IN WITNESS WHEREOF, the Parties hereby cause this Amendment to be executed.

GRANTEE

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

Name:

Title:

Organization:

Address:

Phone:

Email:

**Agreement Number: 32003777**

**Amendment Number: 1**

**Agreement Title: 2024 Urban Area Security Initiative**

**CITY OF PORTLAND SIGNATURES**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
City Administrator or Designee

Approved as to Form:

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Office of City Attorney

Approved:

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Office of City Auditor

## Exhibit A-1 A – Scope of Work

This scope of work is comprised of the projects described below:

1. Clackamas Air Support Thermal Camera - Phase 2
2. Clackamas County Citizen Corps – Equipment
3. **Clackamas County Election Staff and Voter Safety Security – Phase 2**

### Goals and Performance Measures

Project	Milestones	Estimated Completion Date (following execution of this agreement)
Clackamas Air Support Thermal Camera - Phase 2	1.1. Conduct procurement process 1.2. Purchase equipment and take possession 1.3. Take delivery of equipment 1.4. Incorporate equipment into receiving agency administration and maintenance plans	April 30, 2027
Clackamas County Citizen Corps - Equipment	2.1 Scope the purchases 2.2 Conduct procurement process 2.3 Purchase the equipment and take possession 2.4 Incorporate equipment into receiving agency administration and maintenance plans	April 30, 2027
<b>Clackamas County Election Staff and Voter Safety Security–Phase 2</b>	<b>3.1 Conduct procurement process</b> <b>3.2 Purchase equipment and complete security enhancements at Clackamas County Elections/Clerk’s Office</b> <b>3.3 Incorporate equipment into receiving agency administration and maintenance plans</b>	<b>April 30, 2027</b>

### Performance Reports

Grantee agrees to submit on a quarterly basis Performance Reports to Project Manager by April 10<sup>th</sup>, July 10<sup>th</sup>, October 10<sup>th</sup>, and January 10<sup>th</sup>, during the term of the grant agreement. A final close-out report shall be submitted following the last previous quarterly Performance Report at the end of the grant period of performance. Performance Reports shall be provided in the format requested by City. Late Performance Reports could result in the suspension and/or termination of the grant.

### Grant Total Budget – All Projects

Budget Line-Item	Budget by Project	Federal Funds by Project Area
UA24-018	Clackamas Air Support Thermal Camera - Phase 2	\$250,043
UA24-010	Clackamas County Citizen Corps - Equipment	\$19,060
<b>UA24-007</b>	<b>Clackamas County Election Staff and Voter Safety Security–Phase 2</b>	<b>\$210,000</b>
	<b>Totals</b>	<b>\$479,103 \$269,103</b>

Federal Awarding Agency grant funds to be reimbursed to Grantee not to exceed **\$479,103** ~~\$269,103~~.

## Exhibit C-1 G – Information Required by 2 CFR 200.332

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### 1. Federal Award Identification:

- (i) Subrecipient name (which must match the name associated with its unique entity identifier): Clackamas County
- (ii) Subrecipient's Unique Entity Identifier (SAM): X8YVLH4AUKA7
- (iii) Federal Award Identification Number (FAIN): EMW-2024-SS-05129
- (iv) Federal Award Date: August 19, 2024
- (v) Subaward Period of Performance: July 1, 2025 through April 30, 2027
- (vi) Subaward Budget Period Start and End Date: July 1, 2025 through April 30, 2027
- (vii) Amount of Federal Funds Obligated by this action by the pass-through entity to the subrecipient: ~~\$479,103~~ ~~\$269,103~~
- (viii) Total Amount of Federal Funds Obligated to the subrecipient by the pass-through entity including this Agreement: ~~\$479,103~~ ~~\$269,103~~
- (ix) Total Amount of Federal Award committed to the subrecipient by the pass-through entity: ~~\$479,103~~ ~~\$269,103~~
- (x) Federal award project description: The Urban Area Security Initiative Grant plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation.
- (xi) Name of Federal awarding agency, pass-through entity, and contact information for awarding official of the Pass-through entity:
  - a) Federal awarding agency: Department of Homeland Security, Federal Emergency Management Agency
  - b) Pass-through entity: Oregon Department of Emergency Management to the City of Portland, Portland Bureau of Emergency Management, on behalf of the Regional Disaster Preparedness Organization
  - c) Awarding official: Shad Ahmed, Director, Portland Bureau of Emergency Management, 9911 SE Bush, Portland Oregon 97266
- (xii) Assistance Listings number and Title: 97.067, Homeland Security Grant Program Amount: \$7,773,478
- (xiii) Is Award Research & Development? No
- (xiv) Indirect cost rate for the Federal award: 0%

### 2. Subrecipient's indirect cost rate: 0%