

NORTH CLACKAMAS PARKS AND RECREATION DISTRICT

3811 SE Concord Road, Milwaukie, OR 97267

Kia Selley, NCPRD Director

October 2, 2025	BCC Agenda Date/Item:
Board of County Commissioners Acting as the North Clackamas Parks and Recreation District Board of	of Directors

Approval of a Supplemental Budget Resolution for fiscal year 2025-2026. Net appropriations increase is \$1,833,106. Funding is through Beginning Fund Balance and Transfers from Other Funds. No County General Funds are involved.

Previous Board Action/Review	Budget adopted on June 18	, 2025.	
Performance Clackamas	Build public trust in good government		
Counsel Review	Yes 9/10/2025	Procurement Review	No
Contact Person	Kia Selley	Contact Phone	971-337-6867

EXECUTIVE SUMMARY: Each fiscal year it is necessary to make budget adjustments to meet the changing requirements of the operating departments. The attached resolution reflects the changes requested by departments in keeping with a legally balanced budget. These changes are in compliance with Oregon Local Budget Law ORS 294.433 - ORS 294.481, which allows for governing body approval of budget changes under qualified circumstances. The required notice has been published.

The Capital Projects Fund is recognizing an increase in the Beginning Fund Balance and Transfers to provide additional budget authority for the Concord Park and Community Center projects as well as the property acquisition at 70th and Monroe. These funds were originally included in last fiscal year's budget; however, the related expenses were not incurred until the current fiscal year. This resolution results in a net budget increase of \$1,833,106.

RECOMMENDATION: Staff respectfully request a public hearing for the consideration of this supplemental budget and adoption of the attached Resolution.

Respectfully submitted,

Kia Selley, RLA

NCPRD Director

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SUMMARY OF PROPOSED BUDGET CHANGES

Exhibit A

September 25, 2025
AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

1	NCPRD System Development Charge Fund Zone 1 (281)							
	Resources	Original	Change	Revised	Requirement	Original	Change	Revise
	Beginning Fund Balance	7,002,051	-	7,002,051	Operating Expenses	25,000	-	25,00
	Charges, Fees, License, Permits, Fines Assessments	555,000	-	555,000	Transfers To Other Funds	239,358	724,168	963,52
	All Other Revenue	275,000	- <u> </u>	275,000	Contingency	7,567,693	(724,168)	6,843,52
	Revised Total Fund Resources			7,832,051	Revised Total Fund Requirements			7,832,05
	Comments: The NCPRD SDC Fund Zone 1 is reducing Continge	ncy and transferri	ng funds to the (Capital Projects	Fund for the Concord property improv	ements (see ite	em 4).	
	NCPRD System Development Charge Fund Zone 2 (282)		`					
	Resources	Original	Change	Revised	Requirement	Original	Change	Revise
	Beginning Fund Balance	1,775,220	-	1,775,220	Operating Expenses	15,000	-	15,00
	Charges, Fees, License, Permits, Fines, Assessments	410,000	-	410,000	Transfers To Other Funds	615,924	572,304	1,188,22
	All Other Revenue Resources	71,000		71,000	Contingency	1,625,296	(572,304)	1,052,99
	Revised Total Fund Resources			2,256,220	Revised Total Fund Requirements			2,256,22
	Comments: The NCPRD SDC Fund Zone 2 is reducing Continge	ncv and transferri	ng funds to the (Canital Drainets	. Trund for the Consend was north, incorner	omants (soo ita	m 4)	
	Comments. The Net No Spe Fund Zone 2 is reducing continge	ncy and transferri	ing runus to the v	capital Projects	Fund for the Concord property improv	ements (see ite	:111 4).	
	NCPRD System Development Charge Fund Zone 3 (283)	•	ing runus to the v			ements (see ite		
	NCPRD System Development Charge Fund Zone 3 (283) Resources	Original	Change	Revised	Requirement	Original	Change	
	NCPRD System Development Charge Fund Zone 3 (283) Resources Beginning Fund Balance	Original 1,631,196	•	Revised 1,631,196	Requirement Operating Expenses	Original 15,000	Change -	15,00
	NCPRD System Development Charge Fund Zone 3 (283) Resources	Original 1,631,196 104,000	•	Revised 1,631,196 104,000	Requirement	Original		15,00 802,17
	NCPRD System Development Charge Fund Zone 3 (283) Resources Beginning Fund Balance	Original 1,631,196	•	Revised 1,631,196	Requirement Operating Expenses	Original 15,000	Change -	15,00 802,17
3	NCPRD System Development Charge Fund Zone 3 (283) Resources Beginning Fund Balance Charges, Fees, License, Permits, Fines, Assessments	Original 1,631,196 104,000	•	Revised 1,631,196 104,000	Requirement Operating Expenses Transfers To Other Funds	Original 15,000 290,287	Change - 511,886	Revise 15,00 802,17 983,02 1,800,19
	NCPRD System Development Charge Fund Zone 3 (283) Resources Beginning Fund Balance Charges, Fees, License, Permits, Fines, Assessments All Other Revenue Resources	Original 1,631,196 104,000 65,000	Change	Revised 1,631,196 104,000 65,000 1,800,196	Requirement Operating Expenses Transfers To Other Funds Contingency Revised Total Fund Requirements	Original 15,000 290,287 1,494,909	Change - 511,886 (511,886)	15,00 802,17 983,02
-	NCPRD System Development Charge Fund Zone 3 (283) Resources Beginning Fund Balance Charges, Fees, License, Permits, Fines, Assessments All Other Revenue Resources Revised Total Fund Resources Comments: The NCPRD SDC Fund Zone 3 is reducing Continge NCPRD Capital Projects Fund 480	Original 1,631,196 104,000 65,000 ncy and transferri	Change ng funds to the (Revised 1,631,196 104,000 65,000 1,800,196 Capital Projects	Requirement Operating Expenses Transfers To Other Funds Contingency Revised Total Fund Requirements Fund for the Concord property improv	Original 15,000 290,287 1,494,909 ements (see ite	Change 511,886 (511,886) em 4).	15,00 802,17 983,02 1,800,19
	NCPRD System Development Charge Fund Zone 3 (283) Resources Beginning Fund Balance Charges, Fees, License, Permits, Fines, Assessments All Other Revenue Resources Revised Total Fund Resources Comments: The NCPRD SDC Fund Zone 3 is reducing Continge NCPRD Capital Projects Fund 480 Resources	Original 1,631,196 104,000 65,000 ncy and transferri Original	Change ng funds to the C	Revised 1,631,196 104,000 65,000 1,800,196 Capital Projects Revised	Requirement Operating Expenses Transfers To Other Funds Contingency Revised Total Fund Requirements Fund for the Concord property improv Requirement	Original 15,000 290,287 1,494,909 ements (see ite	Change - 511,886 (511,886)	15,00 802,17 983,02 1,800,19
	NCPRD System Development Charge Fund Zone 3 (283) Resources Beginning Fund Balance Charges, Fees, License, Permits, Fines, Assessments All Other Revenue Resources Revised Total Fund Resources Comments: The NCPRD SDC Fund Zone 3 is reducing Continge NCPRD Capital Projects Fund 480 Resources Beginning Fund Balance	Original 1,631,196 104,000 65,000 ncy and transferri Original 6,997,671	Change ng funds to the Change 24,748	Revised 1,631,196 104,000 65,000 1,800,196 Capital Projects Revised 7,022,419	Requirement Operating Expenses Transfers To Other Funds Contingency Revised Total Fund Requirements Fund for the Concord property improv Requirement Operating Expenses	Original 15,000 290,287 1,494,909 ements (see ite Original 14,000	Change 511,886 (511,886) mm 4).	15,00 802,17 983,02 1,800,19 Revise 14,00
	NCPRD System Development Charge Fund Zone 3 (283) Resources Beginning Fund Balance Charges, Fees, License, Permits, Fines, Assessments All Other Revenue Resources Revised Total Fund Resources Comments: The NCPRD SDC Fund Zone 3 is reducing Continge NCPRD Capital Projects Fund 480 Resources Beginning Fund Balance Federal, State, Local, All Other Gifts & Donations	Original 1,631,196 104,000 65,000 ncy and transferri Original 6,997,671 887,000	Change ng funds to the C	Revised 1,631,196 104,000 65,000 1,800,196 Capital Projects Revised 7,022,419 887,000	Requirement Operating Expenses Transfers To Other Funds Contingency Revised Total Fund Requirements Fund for the Concord property improv Requirement Operating Expenses Capital Outlay	Original 15,000 290,287 1,494,909 ements (see ite Original 14,000 4,841,000	Change 511,886 (511,886) em 4).	15,00 802,17 983,02 1,800,19 Revise 14,00 6,674,10
	NCPRD System Development Charge Fund Zone 3 (283) Resources Beginning Fund Balance Charges, Fees, License, Permits, Fines, Assessments All Other Revenue Resources Revised Total Fund Resources Comments: The NCPRD SDC Fund Zone 3 is reducing Continge NCPRD Capital Projects Fund 480 Resources Beginning Fund Balance Federal, State, Local, All Other Gifts & Donations All Other Revenue Resources	Original 1,631,196 104,000 65,000 ncy and transferri Original 6,997,671 887,000 279,000	Change ong funds to the Change 24,748	Revised 1,631,196 104,000 65,000 1,800,196 Capital Projects Revised 7,022,419 887,000 279,000	Requirement Operating Expenses Transfers To Other Funds Contingency Revised Total Fund Requirements Fund for the Concord property improv Requirement Operating Expenses Capital Outlay Reserve for Future Expenditures	Original 15,000 290,287 1,494,909 ements (see ite Original 14,000 4,841,000 1,514,560	Change 511,886 (511,886) mm 4).	15,00 802,11 983,02 1,800,19 Revisa 14,00 6,674,10 1,514,56
	NCPRD System Development Charge Fund Zone 3 (283) Resources Beginning Fund Balance Charges, Fees, License, Permits, Fines, Assessments All Other Revenue Resources Revised Total Fund Resources Comments: The NCPRD SDC Fund Zone 3 is reducing Continge NCPRD Capital Projects Fund 480 Resources Beginning Fund Balance Federal, State, Local, All Other Gifts & Donations	Original 1,631,196 104,000 65,000 ncy and transferri Original 6,997,671 887,000	Change ng funds to the Change 24,748	Revised 1,631,196 104,000 65,000 1,800,196 Capital Projects Revised 7,022,419 887,000	Requirement Operating Expenses Transfers To Other Funds Contingency Revised Total Fund Requirements Fund for the Concord property improv Requirement Operating Expenses Capital Outlay	Original 15,000 290,287 1,494,909 ements (see ite Original 14,000 4,841,000	Change 511,886 (511,886) mm 4).	15,00 802,17 983,02 1,800,19 Revise 14,00

BEFORE THE BOARD OF NORTH CLACKAMAS PARKS AND RECREATION DISTRICT OF CLACKAMAS COUNTY, STATE OF OREGON

In the Matter of Providing Authorization Regarding Adoption of a Supplemental Budget and Making Appropriations for Fiscal Year 2025-2026 Resolution No.
Page 1 of 1

Whereas, during the fiscal year changes in appropriated expenditures may become necessary and appropriation may need to be increased, decreased or transferred from one appropriation category to another;

Whereas, a supplemental budget for the period of July 1, 2025 through June 30, 2026, inclusive, has been prepared and submitted to the District taxpayers as provided by statute:

Whereas, the funds being adjusted are:

- NCPRD System Development Charge Fund Zone 1
- NCPRD System Development Charge Fund Zone 2
- NCPRD System Development Charge Fund Zone 3
- NCPRD Capital Projects Fund

It further appearing that it is in the best interest of the District to approve this change in appropriations for the period of July 1, 2025 through June 30, 2026.

NOW THEREFORE, the Clackamas County Board of County Commissioners acting as the Board of Directors of the North Clackamas Parks and Recreation District resolves as follows:

Pursuant to its authority under ORS 294.473, the supplemental budget is adopted and appropriations established as shown in the attached Exhibit A, attached hereto and incorporated by this reference herein; and

DATED this 2nd day of October, 2025

BOARD OF COUNTY COMMISSIONERS ACTING AS THE BOARD OF DIRECTORS OF THE NORTH CLACKAMAS PARKS AND RECREATION DISTRICT

Chair	
Recording Secretary	