

June 5, 2025

BCC Agenda Date/Item: \_\_\_\_\_

Housing Authority Board of Commissioners  
Clackamas County

**Approval of an Amendment to a Personal Services Contract with the Mental Health & Addiction Association of Oregon to provide Peer Support services to eligible Housing Authority program participants at Hillside Manor. Amendment Value is \$120,000 for 1 year. Total Contract Value is \$337,318.92 for 3 years. Funding is through Supportive Housing Services Measure. No County General Funds are involved.**

<b>Previous Board Action/Review</b>	Original contract approved, October 19, 2023, 20231019 I.E Amendment #1 approved, June 27, 2024, 20240627 I.B		
<b>Performance Clackamas</b>	This item aligns with the strategic priority to ensure safe, healthy, and secure communities by providing sustainable and affordable housing.		
<b>Counsel Review</b>	Yes, Amanda Keller	<b>Procurement Review</b>	N/A
<b>Contact Person</b>	Elizabeth Miller	<b>Contact Phone</b>	971-201-0467

**EXECUTIVE SUMMARY:** The Housing Authority of Clackamas County (HACC), a component unit within the Housing and Community Development Division of the Health, Housing and Human Services Department, requests approval of Amendment #2 to contract #11356 with Mental Health & Addiction Association of Oregon (MHA AO), for peer support services to participants of Housing Authority programs at Hillside Manor.

These MHA AO services support residents of Hillside Manor who are primarily elderly and/or disabled, many of whom are formerly homeless and/or have barriers to housing stability. Peer support specialists deliver these services, which leads to greater housing stability for residents.

Peer support specialists provided by MHA AO work in collaboration with HACC's Resident Services Team to assist with:

- Increasing housing stability and preventing evictions.
- Promoting resident economic stability, self-reliance, and quality of life.
- Connecting vulnerable residents to additional support services.
- Assisting residents in navigating complex systems.
- Assisting youth in advancement and self-sufficiency.
- Building community.
- Tracking interventions and outcomes.

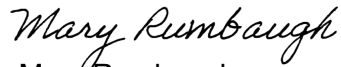
Amendment #2 adds \$120,000.00 of Supportive Housing Services Measure funding and extends the current programming levels through June 30, 2026,

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June 12, 2025

**RECOMMENDATION:** Staff respectfully request the Housing Authority Board approve Amendment #2 (11356) and authorize Chair Roberts or his designee to sign on behalf of the Housing Authority of Clackamas County Board. Board.

Respectfully submitted,

A handwritten signature in cursive script that reads "Mary Rumbaugh".

Mary Rumbaugh  
Director of Health Housing and Human Services

**AMENDMENT #2**  
**TO THE CONTRACT DOCUMENTS WITH THE MENTAL HEALTH ASSOCIATION OF**  
**OREGON DBA THE MENTAL HEALTH & ADDICTION ASSOCIATION OF OREGON FOR**  
**PEER SUPPORT SERVICES**  
**Contract #11356**

This Amendment #2 is entered into between **The Mental Health Association of Oregon dba The Mental Health & Addiction Association of Oregon** (“Contractor” or “MHAAO”) and Housing Authority of Clackamas County (“HACC”) and shall become part of the Contract documents entered into between both parties on **October 19, 2023** (“Contract”).

The Purpose of this Amendment #2 is to make the following changes to the Contract:

1. ARTICLE I, Section 1. **Effective Date and Duration** is hereby amended as follows:  
The Contract termination date is hereby changed from June 30, 2025, to June 30, 2026
2. ARTICLE I, Section 3. **Consideration** is hereby amended as follows:

In consideration for Contractor performing Work during the extended term of this Contract, County will pay Contractor an amount not to exceed \$120,000.00.

Consideration rates are on a reimbursement basis in accordance with the budget set forth in **Exhibit B to this Amendment #2**, attached hereto and incorporated by this reference herein, and the terms of the Contract.

Budget line items within categories may be changed with written agreement by both parties. HACC may approve, in writing, adjustments to budget line-item amounts provided the maximum Contract amount is not exceeded.

The total Contract compensation will not exceed \$327,318.92.

ORIGINAL CONTRACT	\$ 108,809.04
AMENDMENT #1	\$ 108,509.88
<b><u>AMENDMENT #2</u></b>	<b><u>\$ 120,000.00</u></b>
<b>TOTAL AMENDED CONTRACT</b>	<b>\$ 337,318.92</b>

Except as expressly amended above, all other terms and conditions of the Contract shall remain in full force and effect. By signature below, the parties agree to this Amendment #2, effective upon the date of the last signature below.

**Mental Health & Addiction Association of  
Oregon**

Janie Gullickson      5/8/2025  
Authorized Signature      Date

Janie Gullickson  
Printed Name

**Housing Authority of Clackamas County**

\_\_\_\_\_  
Signature      Date

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Approved as to Form:**

Amanda Kelly      5/8/2025  
County Counsel      Date

## EXHIBIT B

		Peer Delivered Services:000145 Clackamas - Housing
Program/Department:		
FTE #:		1.181
Office:		Main
Revenue		FY26 Budget
4001 Grants		120,000.00
Total Revenue		120,000.00
Expenditures		
6000 Payroll and Related		
6001 Payroll Expense		71,275.38
6002 Payroll TX Exp		7,875.93
6003 Employee Benefits		11,289.48
6004 Workers Compensation		762.65
6005 Employee Appreciation and Awards		140.60
Total 6000 Payroll and Related		91,344.03
6100 Occupancy		
6101 Rent Main Office		198.76
6102 Rent WA Office		0.00
6110 Phone		592.81
6111 Utilities		24.20
6112 Janitorial		74.67
Total 6100 Occupancy		890.45
6120 Conference and training		
6121 Conferences & Professional Development		463.96
6253 Peerpocalypse Registration and Travel		1,368.78
Total 6120 Conference and training		1,832.74
6200 Professional Services		
6201 CPA Services		365.55
6202 Payroll Services		286.81
Total 6200 Professional Services		652.36
6250 Travel and related		
6252 Parking and Mileage		3,000.00
Total 6250 Travel and related		3,000.00
6300 Software Dues & Subscriptions		
Total 6300 Software Dues & Subscriptions		945.51
6400 Printing & Postage		
6404 Canon Copies and Lease		17.46
Total 6400 Printing & Postage		82.78
6402 Other Program Expenses		
6140 Liability Insurance		472.23
6304 Computers and Equip		1,200.00
6405 Fees, Licenses, Permits		177.15
6450 Peer Needs		1,950.57
6504 Supplies		1,800.00
Total 6402 Other Program Expenses		5,599.95
Total Direct Expenditures		104,347.83
9002 Indirect Rate Charge		15,652.17
Total Other Expenditures		15,652.17
Total Expenditures		120,000.00
Net Revenue		0.00