

June 18, 2025

BCC Agenda Date/Item: _____

Board of County Commissioners
Clackamas County

Approval of the 2025 Community Development Action Plan, including Applications for funding from the U.S. Department of Housing and Urban Development through the Community Development Block Grant, HOME Investment Partnership Grant, and Emergency Solutions Grant Funds. Grant Value is \$3,234,394.29 for 7 years. Funding is through the U.S. Department of Housing and Urban Development. No County General Funds are involved.

Previous Board Action/Review	Action Plan Public Hearing, April 10, 2025		
Performance Clackamas	Ensure Safe, Healthy, and Secure Communities		
Counsel Review	NA	Procurement Review	NA
Contact Person	Mark Sirois	Contact Phone	503-351-7240

EXECUTIVE SUMMARY: On behalf of the Housing and Community Development Division (HCDD), the Health, Housing & Human Services Department requests approval of the Community Development Action Plan and grant applications included for FY2025. The Action Plan implements the goals of the 2022-2026 Consolidated Plan and serves as the required annual application for Community Development Agency U.S. Department of Housing and Urban Development (HUD) funding for Clackamas County.

The Action Plan serves as a reporting mechanism as well as the annual application for HUD funding for Community Development Block Grant (CDBG) funds, HOME Investment Partnership Grant (HOME) funds, and Emergency Solutions Grant (ESG) funds. The Plan includes a list of eligible projects recommended in the program year 2025.

Public Hearing Notice advertisements for the April 10th public hearing were in County newspapers on March 20 and March 27 to request public testimony at the public hearing as well as providing information about how to contact County staff with any questions. The draft Action Plan was also available on the County Website for public review and comment through Monday, April 28, 2025. No additional comments have been received.

On May 14, 2025, HUD officially announced the Fiscal Year 2025 grant amounts for Clackamas County for a total of \$3,234,394.29 in federal funding.

For Filing Use Only

Staff recommend the following projects be funded based on the allocated grant amounts provided by HUD on the following page.

FY25 CDBG Projects:

Critical Home Repairs project	\$ 200,000
Housing Rehabilitation Program	\$ 501,242
Arbor Terrace Apartments Improvements - Molalla	\$ 285,000
Charleston Apartments Rehabilitation - Wilsonville	\$ 150,000
Canby Adult Center Food Security	\$ 300,000
Gladstone Senior Center ADA Access doors	\$ 50,000

FY25 CDBG Public Services:

Clackamas County Employment Investment Program	\$ 55,000
Clackamas County Housing Rights and Resources	\$ 125,000
Boost In-home Childcare low-income business assistance (In Wilsonville)	\$ 40,000
<u>Grant Administration and Planning</u>	<u>\$ 426,561</u>
Total CDBG	\$ 2,132,803

FY25 HOME Projects:

HOME Multifamily Housing Project TBD	\$ 819,211
<u>HOME Grant Administration</u>	<u>\$ 91,023.29</u>
Total HOME	\$ 910,234.29

FY25 ESG Projects:

Emergency Solutions Grant HMIS data collection	\$ 177,005
<u>ESG Grant Administration</u>	<u>\$ 14,352</u>
Total ESG	\$ 191,357

RECOMMENDATION: Staff respectfully requests that the Board of County Commissioners approve the 2025 Community Development Plan, including the Applications for CDBG, HOME, and ESG funds, and authorize Chair Roberts, or his designee, to sign on behalf of Clackamas County.

Respectfully submitted,

Mary Rumbaugh

Mary Rumbaugh
Director of Health Housing and Human Services

ATTACHMENTS:

- 2025 Action Plan
- HUD Grant Documents & Lifecycle Forms for CDBG, HOME and ESG

Healthy Families. Strong Communities.

Financial Assistance Application Lifecycle Form

Use this form to track your potential award from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

If renewal or direct appropriation, complete sections I, II, IV & V only. Section III is not required.

If Disaster or Emergency Relief Funding, EOC will need to approve prior to being sent to the BCC

****CONCEPTION****

Section I: Funding Opportunity Information - To Be Completed by Requester

Award type: ☐ Direct Appropriation (no application)
☐ Subrecipient Award ☒ Direct Award

Award Renewal? ☒ Yes ☐ No

Lead Fund # and Department:	240 HEALTH HOUSING AND HUMAN SERVICES
Name of Funding Opportunity:	COMMUNITY DEVELOPMENT BLOCK GRANT

Funding Source: ☒ Federal – Direct ☐ Federal – Pass through ☐ State ☐ Local

Requestor Information: (Name of staff initiating form)	MARK SIROIS
Requestor Contact Information:	marksir@clackamas.us
Department Fiscal Representative:	Scott Vandecovering
Program Name & Prior Project #: (please specify)	CFDA 14.218 COMMUNITY DEVELOPMENT BLOCK GRANT 400725500

Brief Description of Project:

The Department of Health, Housing and Human Services (H3S) programs and services to assist low-income and vulnerable populations including homelessness, low income neighborhoods, disabled persons, unemployed persons, and food insecure people. This CDBG annual allocation grant provides funds for numerous community based projects and services.

Name of Funding Agency: U.S Department of Housing and Urban Development (HUD)

Notification of Funding Opportunity Web Address: https://www.hud.gov/program_offices

OR

Application Packet Attached: ☐ Yes ☒ No

Completed By:

Date:

**** NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE ****

Section II: Funding Opportunity Information - To Be Completed by Department Fiscal Rep

☐ Competitive Application ☒ Non-Competing Application ☐ Other

Assistance Listing Number (ALN), if applicable:	CFDA 14.218	Funding Agency Award Notification Date:	5/14/2025
Announcement Date:	5/14/2025	Announcement/Opportunity #:	CFDA 14.218
Grant Category/Title	COMMUNITY DEVELOPMENT BLOCK GRANT	Funding Amount Requested:	\$2,132,803
Allows Indirect/Rate:	Yes	Match Requirement:	na
Application Deadline:	NA	Total Project Cost:	NA
Award Start Date:	7/1/2025	Other Deadlines and Description:	NA
Award End Date	6/30/2032		
Completed By:	Mark Sirois	Program Income Requirements:	Program Income must be spent on CDBG Projects
Pre-Application Meeting Schedule:	NA		

Additional funding sources available to fund this program? Please describe:

NONE

How much General Fund will be used to cover costs in this program, including indirect expenses?

NONE

How much Fund Balance will be used to cover costs in this program, including indirect expenses?

NONE

In the next section, limit answers to space available.

Section III: Funding Opportunity Information - To Be Completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Fiscal

1. Are there other revenue sources required, available, or will be used to fund the program? Have they already been secured? Please list all funding sources and amounts.

2. For applications with a match requirement, how much is required (in dollars) and what type of funding will be used to meet it (CGF, In-kind, local grant, etc.)?

3. Does this grant/financial assistance cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are those sources?

4. Does the grant/financial assistance fund an existing program? If yes, which program? If no, what is the purpose of the program?

Organizational Capacity:

1. Does the organization have adequate and qualified staff? If no, can staff be hired within the grant/financial assistance funding opportunity timeframe?

2. Are there partnership efforts required? If yes, who are we partnering with and what are their roles and responsibilities?

3. If this is a pilot project, what is the plan for sun setting the project and/or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?

4. If funded, would this grant/financial assistance create a new program, does the department intend for the program to continue after initial funding is exhausted? If yes, how will the department ensure funding (e.g. request new funding during the budget process, supplanted by a different program, etc.)?

Collaboration

1. List County departments that will collaborate on this award, if any.

Reporting Requirements

1. What are the program reporting requirements for this grant/funding opportunity?

2. How will performance be evaluated? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

3. What are the fiscal reporting requirements for this funding?

Mission/Purpose:

1. How does the grant/funding opportunity support the Department and/or Division's Mission/Purpose/Goals?

2. Who, if any, are the community partners who might be better suited to perform this work?

3. What are the objectives of this funding opportunity? How will we meet these objectives?

Other information necessary to understand this award, if any.

Program Approval:

Mark Sirois

6/2/2025

Mark Sirois

Name (Typed/Printed)

Date

Signature

**** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR ****

****ATTACH ANY CERTIFICATIONS REQUIRED BY THE FUNDING AGENCY. COUNTY FINANCE OR ADMIN WILL SIGN****

Section IV: Approvals

DIVISION DIRECTOR (or designee, if applicable)

Shannon Callahan

06/02/2025

Shannon Callahan
Shannon Callahan (Jun 2, 2025 16:30 PDT)

Name (Typed/Printed)

Date

Signature

DEPARTMENT DIRECTOR (or designee, if applicable)

Philip Mason-Joyner

06/02/2025

Philip Mason-Joyner

Name (Typed/Printed)

Date

Signature

FINANCE ADMINISTRATION

Elizabeth Comfort

06/02/2025

Elizabeth Comfort

Name (Typed/Printed)

Date

Signature

EOC COMMAND APPROVAL **(WHEN NEEDED FOR DISASTER OR EMERGENCY RELIEF APPLICATIONS ONLY)**

Name (Typed/Printed)

Date

Signature

Section V: Board of County Commissioners/County Administration

(Required for all grant applications. If your grant is awarded, all grant awards must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)

For applications \$150,000 and below:

COUNTY ADMINISTRATOR	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>
Name (Typed/Printed)	Date	Signature

For applications up to and including \$150,000 email form to BCC staff at CA-Financialteam@clackamas.us for Gary Schmidt's approval.

For applications \$150,000.01 and above, email form with Staff Report to the Clerk to the Board at ClerktotheBoard@clackamas.us to be brought to the consent agenda.

BCC Agenda item #: Date:

OR

Policy Session Date:

County Administration Attestation

County Administration: re-route to department at
and

Grants Manager at financegrants@clackamas.us
when fully approved.

Department: keep original with your grant file.

HCD-Lifecycle_Fund 240_CDBG











6.2.25_Updated-Q

Final Audit Report

2025-06-03

Created:	2025-06-02
By:	Qudsia Sediq (QSediq@clackamas.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAaUs152iGyLhf8uNqdwCP5cztVXzhKr41

"HCD-Lifecycle_Fund 240_CDBG 6.2.25_Updated-Q" History

-  Document created by Qudsia Sediq (QSediq@clackamas.us)
2025-06-02 - 11:26:38 PM GMT- IP address: 198.245.132.3
-  Document emailed to scallahan@clackamas.us for signature
2025-06-02 - 11:29:08 PM GMT
-  Email viewed by scallahan@clackamas.us
2025-06-02 - 11:29:12 PM GMT- IP address: 52.3.199.226
-  Email sent to msirois@clackamas.us bounced and could not be delivered
2025-06-02 - 11:29:20 PM GMT
-  Signer scallahan@clackamas.us entered name at signing as Shannon Callahan
2025-06-02 - 11:30:53 PM GMT- IP address: 198.245.132.3
-  Document e-signed by Shannon Callahan (scallahan@clackamas.us)
Signature Date: 2025-06-02 - 11:30:55 PM GMT - Time Source: server- IP address: 198.245.132.3
-  Document emailed to pmason@clackamas.us for signature
2025-06-02 - 11:30:56 PM GMT
-  Email viewed by pmason@clackamas.us
2025-06-02 - 11:30:59 PM GMT- IP address: 52.3.199.226
-  Signer pmason@clackamas.us entered name at signing as Philip Mason-Joyner
2025-06-02 - 11:51:45 PM GMT- IP address: 198.245.132.3
-  Document e-signed by Philip Mason-Joyner (pmason@clackamas.us)
Signature Date: 2025-06-02 - 11:51:47 PM GMT - Time Source: server- IP address: 198.245.132.3



Document emailed to Elizabeth Comfort (ecomfort@clackamas.us) for signature

2025-06-02 - 11:51:49 PM GMT



Email viewed by Elizabeth Comfort (ecomfort@clackamas.us)

2025-06-02 - 11:51:51 PM GMT- IP address: 52.44.135.122



Document e-signed by Elizabeth Comfort (ecomfort@clackamas.us)

Signature Date: 2025-06-03 - 0:35:43 AM GMT - Time Source: server- IP address: 73.164.132.109



Agreement completed.

2025-06-03 - 0:35:43 AM GMT



Adobe Acrobat Sign



OFFICE OF COMMUNITY PLANNING
AND DEVELOPMENT

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

May 14, 2025

Mr. Craig Roberts
Chairperson, Commissioners of Clackamas County
2051 Kaen Road
Oregon City, OR 97045-4035

Dear Craig Roberts,

Secretary Scott Turner is committed to improving housing opportunities, reducing regulations to lower housing cost, and expanding housing supply for hardworking Americans. The nationwide shortage of rental and owner-occupied properties and the current rate of construction has not kept pace with the demand. This lack of adequate housing supply leads to higher prices for renters and homebuyers alike, forcing some into homelessness and preventing countless Americans from becoming homeowners. Across the country, partnerships between public and private sectors are providing millions of Americans an opportunity to get ahead. HUD is determined to continue its collaboration with you so programs are responsibly utilized and can spark additional leveraging and partnerships to address the nation's housing crisis.

As authorized by the Consolidated Appropriations Act (Public Law 119-4) on March 15, 2025, I am honored and excited to announce that your jurisdiction is receiving the following Fiscal Year 2025 allocations for the identified programs:

Community Development Block Grant (CDBG) - \$2,132,803.00

HOME Investment Partnerships (HOME) - \$910,234.29

Emergency Solutions Grants (ESG) - \$191,357.00

Housing Opportunities for Persons W/ HIV/AIDS (HOPWA) - \$0.00

Housing Trust Fund (HTF) - \$0.00

Recovery Housing Program (RHP) - \$0.00

In addition, your jurisdiction's CDBG allocation for this year provides you with \$0.00 in available Section 108 loan guarantee borrowing authority. Section 108 permits you to borrow up to five times of your current CDBG allocation. This loan allows jurisdictions to maximize access to low-interest capital, and provide long-term financing to invest in Opportunity Zones, or further address gap financing for big projects that you envision for your community.

As you are finalizing your Annual Action Plans or Consolidated Plans that are due for submission to our office by August 16, 2025, please be reminded that it is important to align with executive orders and applicable laws. If you or any member of your staff have questions, please do not hesitate to contact your local HUD Field Office in Portland or CPDGDAS@hud.gov.

Thank you for your interest in CPD programs and for ensuring that these dollars are responsibly achieving outcomes as intended by law. When people have a safe and stable place to call home, they can focus on contributing to the economy and be productive members of their respective communities.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Fernandez", with a stylized, flowing script.

Claudette Fernandez
General Deputy Assistant Secretary
for Community Planning and Development

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☐ New
☒ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

4. Applicant Identifier:

CLACKAMAS COUNTY 2025 CDBG

5a. Federal Entity Identifier:

NVWKAVB8JND6

5b. Federal Award Identifier:

B-25-UC-41-0001

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

CLACKAMAS COUNTY, OREGON

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

93-6002286

*** c. Organizational DUNS:**

0969926560000

d. Address:

*** Street1:**

2051 KAEN ROAD #245

Street2:

*** City:**

OREGON CITY

County/Parish:

*** State:**

OR: Oregon

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

97045-4035

e. Organizational Unit:

Department Name:

HEALTH, HOUSING & HUMAN SERVICES

Division Name:

HOUSING & COMMUNITY DEVELOPMENT

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mr.

*** First Name:**

MARK

Middle Name:

*** Last Name:**

SIROIS

Suffix:

Title:

PROGRAM MANAGER

Organizational Affiliation:

HOUSING AND COMMUNITY DEVELOPMENT DIVISION

*** Telephone Number:**

503-351-7240

Fax Number:

503-655-8563

*** Email:**

MARKSIR@CLACKAMAS.US

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

11. Catalog of Federal Domestic Assistance Number:

14-218

CFDA Title:

CDBG - COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

* 12. Funding Opportunity Number:

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

ANNUAL APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):*** a. Federal * b. Applicant * c. State * d. Local * e. Other * f. Program Income * g. TOTAL *** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☐ c. Program is not covered by E.O. 12372.*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:Prefix: * First Name: Middle Name: * Last Name: Suffix: * Title: * Telephone Number: Fax Number: * Email:

* Signature of Authorized Representative:

* Date Signed:

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		TITLE
APPLICANT ORGANIZATION Clackamas County, OREGON		DATE SUBMITTED

Financial Assistance Application Lifecycle Form

Use this form to track your potential award from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

If renewal or direct appropriation, complete sections I, II, IV & V only. Section III is not required.

If Disaster or Emergency Relief Funding, EOC will need to approve prior to being sent to the BCC

****CONCEPTION****

Section I: Funding Opportunity Information - To Be Completed by Requester

Award type: ☐ Direct Appropriation (no application)
☐ Subrecipient Award ☒ Direct Award

Award Renewal? ☒ Yes ☐ No

Lead Fund # and Department:	240 HEALTH HOUSING AND HUMAN SERVICES
Name of Funding Opportunity:	EMERGENCY SOLUTIONS GRANT

Funding Source: ☒ Federal – Direct ☐ Federal – Pass through ☐ State ☐ Local

Requestor Information: (Name of staff initiating form)	MARK SIROIS
Requestor Contact Information:	marksir@clackamas.us
Department Fiscal Representative:	Scott Vandecovering
Program Name & Prior Project #: (please specify)	CFDA 14.231 EMERGENCY SOLUTIONS GRANT 400725700

Brief Description of Project:

The Department of Health, Housing and Human Services (H3S) programs and services to assist low-income and vulnerable populations including homelessness, low income neighborhoods, disabled persons, unemployed persons, and food insecure people. This Emergency Solutions Grant (ESG) annual allocation grant provides funds for homeless services administration, homeless management information staffing, community based homeless shelter and rent assistance programs.

Name of Funding Agency: U.S Department of Housing and Urban Development (HUD)

Notification of Funding Opportunity Web Address: https://www.hud.gov/program_offices

OR

Application Packet Attached: ☐ Yes ☒ No

Completed By:

Date:

**** NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE ****

Section II: Funding Opportunity Information - To Be Completed by Department Fiscal Rep

☐ Competitive Application ☒ Non-Competing Application ☐ Other

Assistance Listing Number (ALN), if applicable:	CFDA 14.231	Funding Agency Award Notification Date:	5/14/2025
Announcement Date:	5/14/2025	Announcement/Opportunity #:	CFDA 14.231
Grant Category/Title	EMERGENCY SOLUTIONS GRANT	Funding Amount Requested:	\$191,357
Allows Indirect/Rate:	Yes	Match Requirement:	100% THROUGH STATE HOMELESS SERVICES FUNDS
Application Deadline:	NA	Total Project Cost:	NA
Award Start Date:	7/1/2025	Other Deadlines and Description:	NA
Award End Date	6/30/2027		
Completed By:	Mark Sirois	Program Income Requirements:	NA
Pre-Application Meeting Schedule:	NA		

Additional funding sources available to fund this program? Please describe:

NONE

How much General Fund will be used to cover costs in this program, including indirect expenses?

NONE

How much Fund Balance will be used to cover costs in this program, including indirect expenses?

NONE

In the next section, limit answers to space available.

Section III: Funding Opportunity Information - To Be Completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Fiscal

1. Are there other revenue sources required, available, or will be used to fund the program? Have they already been secured? Please list all funding sources and amounts.

2. For applications with a match requirement, how much is required (in dollars) and what type of funding will be used to meet it (CGF, In-kind, local grant, etc.)?

3. Does this grant/financial assistance cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are those sources?

4. Does the grant/financial assistance fund an existing program? If yes, which program? If no, what is the purpose of the program?

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1. Does the organization have adequate and qualified staff? If no, can staff be hired within the grant/financial assistance funding opportunity timeframe?

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4. If funded, would this grant/financial assistance create a new program, does the department intend for the program to continue after initial funding is exhausted? If yes, how will the department ensure funding (e.g. request new funding during the budget process, supplanted by a different program, etc.)?

Collaboration

1. List County departments that will collaborate on this award, if any.

Reporting Requirements

1. What are the program reporting requirements for this grant/funding opportunity?

2. How will performance be evaluated? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

3. What are the fiscal reporting requirements for this funding?

Mission/Purpose:

1. How does the grant/funding opportunity support the Department and/or Division's Mission/Purpose/Goals?

2. Who, if any, are the community partners who might be better suited to perform this work?

3. What are the objectives of this funding opportunity? How will we meet these objectives?

Other information necessary to understand this award, if any.

Program Approval:

Mark Sirois

6/2/2025

Mark Sirois

Name (Typed/Printed)

Date

Signature

**** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR ****

****ATTACH ANY CERTIFICATIONS REQUIRED BY THE FUNDING AGENCY. COUNTY FINANCE OR ADMIN WILL SIGN****

Section IV: Approvals

DIVISION DIRECTOR (or designee, if applicable)

Shannon Callahan

06/02/2025


Shannon Callahan (Jun 2, 2025 16:26 PDT)

Name (Typed/Printed)

Date

Signature

DEPARTMENT DIRECTOR (or designee, if applicable)

Philip Mason-Joyner

06/02/2025



Name (Typed/Printed)

Date

Signature

FINANCE ADMINISTRATION

Elizabeth Comfort

06/02/2025



Name (Typed/Printed)

Date

Signature

EOC COMMAND APPROVAL **WHEN NEEDED FOR DISASTER OR EMERGENCY RELIEF APPLICATIONS ONLY**

Name (Typed/Printed)

Date

Signature

Section V: Board of County Commissioners/County Administration

(Required for all grant applications. If your grant is awarded, all grant awards must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)

For applications \$150,000 and below:

COUNTY ADMINISTRATOR	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>
Name (Typed/Printed)	Date	Signature

For applications up to and including \$150,000 email form to BCC staff at CA-Financialteam@clackamas.us for Gary Schmidt's approval.

For applications \$150,000.01 and above, email form with Staff Report to the Clerk to the Board at ClerktotheBoard@clackamas.us to be brought to the consent agenda.

BCC Agenda item #: Date:

OR

Policy Session Date:

County Administration Attestation

County Administration: re-route to department at
and

Grants Manager at financegrants@clackamas.us
when fully approved.

Department: keep original with your grant file.











HCD-Lifecycle_Fund 240_ ESG 6.2.25-Updated-Q

Final Audit Report

2025-06-03

Created:	2025-06-02
By:	Qudsia Sediq (QSediq@clackamas.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAidJ2cJDlws-jkeUbvZrb1F9eB4dIAPsF

"HCD-Lifecycle_Fund 240_ ESG 6.2.25-Updated-Q" History

-  Document created by Qudsia Sediq (QSediq@clackamas.us)
2025-06-02 - 11:20:43 PM GMT- IP address: 198.245.132.3
-  Document emailed to scallahan@clackamas.us for signature
2025-06-02 - 11:23:27 PM GMT
-  Email viewed by scallahan@clackamas.us
2025-06-02 - 11:23:31 PM GMT- IP address: 34.239.14.59
-  Email sent to msirois@clackamas.us bounced and could not be delivered
2025-06-02 - 11:23:40 PM GMT
-  Signer scallahan@clackamas.us entered name at signing as Shannon Callahan
2025-06-02 - 11:26:03 PM GMT- IP address: 198.245.132.3
-  Document e-signed by Shannon Callahan (scallahan@clackamas.us)
Signature Date: 2025-06-02 - 11:26:05 PM GMT - Time Source: server- IP address: 198.245.132.3
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-  Email viewed by pmason@clackamas.us
2025-06-02 - 11:26:09 PM GMT- IP address: 52.3.199.226
-  Signer pmason@clackamas.us entered name at signing as Philip Mason-Joyner
2025-06-02 - 11:50:57 PM GMT- IP address: 198.245.132.3
-  Document e-signed by Philip Mason-Joyner (pmason@clackamas.us)
Signature Date: 2025-06-02 - 11:50:59 PM GMT - Time Source: server- IP address: 198.245.132.3

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2025-06-02 - 11:51:00 PM GMT

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2025-06-02 - 11:51:04 PM GMT- IP address: 34.239.14.59

 Document e-signed by Elizabeth Comfort (ecomfort@clackamas.us)

Signature Date: 2025-06-03 - 0:34:44 AM GMT - Time Source: server- IP address: 73.164.132.109

 Agreement completed.

2025-06-03 - 0:34:44 AM GMT



OFFICE OF COMMUNITY PLANNING
AND DEVELOPMENT

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

May 14, 2025

Mr. Craig Roberts
Chairperson, Commissioners of Clackamas County
2051 Kaen Road
Oregon City, OR 97045-4035

Dear Craig Roberts,

Secretary Scott Turner is committed to improving housing opportunities, reducing regulations to lower housing cost, and expanding housing supply for hardworking Americans. The nationwide shortage of rental and owner-occupied properties and the current rate of construction has not kept pace with the demand. This lack of adequate housing supply leads to higher prices for renters and homebuyers alike, forcing some into homelessness and preventing countless Americans from becoming homeowners. Across the country, partnerships between public and private sectors are providing millions of Americans an opportunity to get ahead. HUD is determined to continue its collaboration with you so programs are responsibly utilized and can spark additional leveraging and partnerships to address the nation's housing crisis.

As authorized by the Consolidated Appropriations Act (Public Law 119-4) on March 15, 2025, I am honored and excited to announce that your jurisdiction is receiving the following Fiscal Year 2025 allocations for the identified programs:

Community Development Block Grant (CDBG) - \$2,132,803.00

HOME Investment Partnerships (HOME) - \$910,234.29

Emergency Solutions Grants (ESG) - \$191,357.00

Housing Opportunities for Persons W/ HIV/AIDS (HOPWA) - \$0.00

Housing Trust Fund (HTF) - \$0.00

Recovery Housing Program (RHP) - \$0.00

In addition, your jurisdiction's CDBG allocation for this year provides you with \$0.00 in available Section 108 loan guarantee borrowing authority. Section 108 permits you to borrow up to five times of your current CDBG allocation. This loan allows jurisdictions to maximize access to low-interest capital, and provide long-term financing to invest in Opportunity Zones, or further address gap financing for big projects that you envision for your community.

As you are finalizing your Annual Action Plans or Consolidated Plans that are due for submission to our office by August 16, 2025, please be reminded that it is important to align with executive orders and applicable laws. If you or any member of your staff have questions, please do not hesitate to contact your local HUD Field Office in Portland or CPDGDAS@hud.gov.

Thank you for your interest in CPD programs and for ensuring that these dollars are responsibly achieving outcomes as intended by law. When people have a safe and stable place to call home, they can focus on contributing to the economy and be productive members of their respective communities.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Fernandez", with a stylized, flowing script.

Claudette Fernandez
General Deputy Assistant Secretary
for Community Planning and Development

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☐ New
☒ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

4. Applicant Identifier:

CLACKAMAS COUNTY 2025 HESG

5a. Federal Entity Identifier:

NVWKAVB8JND6

5b. Federal Award Identifier:

E25-UC-41-0003

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

CLACKAMAS COUNTY, OREGON

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

93-6002286

*** c. Organizational DUNS:**

0969926560000

d. Address:

*** Street1:**

2051 KAEN ROAD #245

Street2:

*** City:**

OREGON CITY

County/Parish:

*** State:**

OR: Oregon

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

97045-4035

e. Organizational Unit:

Department Name:

HEALTH, HOUSING & HUMAN SERVICES

Division Name:

HOUSING & COMMUNITY DEVELOPMENT

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mr.

*** First Name:**

MARK

Middle Name:

*** Last Name:**

SIROIS

Suffix:

Title:

PROGRAM MANAGER

Organizational Affiliation:

HOUSING AND COMMUNITY DEVELOPMENT DIVISION

*** Telephone Number:**

503-351-7240

Fax Number:

503-655-8563

*** Email:**

MARKSIR@CLACKAMAS.US

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

11. Catalog of Federal Domestic Assistance Number:

14-231

CFDA Title:

EMERGENCY SOLUTIONS GRANT PROGRAM - HESG

* 12. Funding Opportunity Number:

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

ANNUAL APPLICATION FOR EMERGENCY SOLUTIONS GRANT PROGRAM - HESG 2023

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="191,357.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="191,357.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:	<input type="text" value="Mr."/>	* First Name:	<input type="text" value="CRAIG"/>
Middle Name:	<input type="text"/>		
* Last Name:	<input type="text" value="ROBERTS"/>		
Suffix:	<input type="text"/>		

* Title: * Telephone Number: Fax Number: * Email:

* Signature of Authorized Representative:

* Date Signed:

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		TITLE	
APPLICANT ORGANIZATION Clackamas County, OREGON		DATE SUBMITTED	

Financial Assistance Application Lifecycle Form

Use this form to track your potential award from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

If renewal or direct appropriation, complete sections I, II, IV & V only. Section III is not required.

If Disaster or Emergency Relief Funding, EOC will need to approve prior to being sent to the BCC

****CONCEPTION****

Section I: Funding Opportunity Information - To Be Completed by Requester

Award type: ☐ Direct Appropriation (no application)
☐ Subrecipient Award ☒ Direct Award

Award Renewal? ☒ Yes ☐ No

Lead Fund # and Department:	240 HEALTH HOUSING AND HUMAN SERVICES
Name of Funding Opportunity:	HOME INVESTMENT PARTNERSHIPS GRANT

Funding Source: ☒ Federal – Direct ☐ Federal – Pass through ☐ State ☐ Local

Requestor Information: (Name of staff initiating form)	MARK SIROIS
Requestor Contact Information:	marksir@clackamas.us
Department Fiscal Representative:	Scott Vandecovering
Program Name & Prior Project #: (please specify)	CFDA 14.239 HOME GRANT 400725600

Brief Description of Project:

The Department of Health, Housing and Human Services (H3S) programs and services to assist low-income and vulnerable populations including homelessness, low income neighborhoods, disabled persons, unemployed persons, and food insecure people. This HOME Investment Partnerships annual allocation grant provides funds for program administration and project funds for affordable housing projects throughout Clackamas County.

Name of Funding Agency: U.S Department of Housing and Urban Development (HUD)

Notification of Funding Opportunity Web Address: https://www.hud.gov/program_offices

OR

Application Packet Attached: ☐ Yes ☒ No

Completed By:

Date:

**** NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE ****

Section II: Funding Opportunity Information - To Be Completed by Department Fiscal Rep

☐ Competitive Application ☒ Non-Competing Application ☐ Other

Assistance Listing Number (ALN), if applicable:	CFDA 14.239	Funding Agency Award Notification Date:	5/14/2025
Announcement Date:	5/14/2025	Announcement/Opportunity #:	CFDA 14.239
Grant Category/Title	HOME GRANT	Funding Amount Requested:	\$910,234.29
Allows Indirect/Rate:	Yes	Match Requirement:	25% (from property tax savings)
Application Deadline:	NA	Total Project Cost:	NA
Award Start Date:	7/1/2025	Other Deadlines and Description:	NA
Award End Date	6/30/2032		
Completed By:	Mark Sirois	Program Income Requirements:	Program Income must be spent on HOME Projects
Pre-Application Meeting Schedule:	NA		

Additional funding sources available to fund this program? Please describe:

NONE

How much General Fund will be used to cover costs in this program, including indirect expenses?

NONE

How much Fund Balance will be used to cover costs in this program, including indirect expenses?

NONE

In the next section, limit answers to space available.

Section III: Funding Opportunity Information - To Be Completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Fiscal

1. Are there other revenue sources required, available, or will be used to fund the program? Have they already been secured? Please list all funding sources and amounts.

2. For applications with a match requirement, how much is required (in dollars) and what type of funding will be used to meet it (CGF, In-kind, local grant, etc.)?

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1. Does the organization have adequate and qualified staff? If no, can staff be hired within the grant/financial assistance funding opportunity timeframe?

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Collaboration

1. List County departments that will collaborate on this award, if any.

Reporting Requirements

1. What are the program reporting requirements for this grant/funding opportunity?

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3. What are the fiscal reporting requirements for this funding?

Mission/Purpose:

1. How does the grant/funding opportunity support the Department and/or Division's Mission/Purpose/Goals?

2. Who, if any, are the community partners who might be better suited to perform this work?

3. What are the objectives of this funding opportunity? How will we meet these objectives?

Other information necessary to understand this award, if any.

Program Approval:

Mark Sirois

6/2/2025

Mark Sirois

Name (Typed/Printed)

Date

Signature

**** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR ****

****ATTACH ANY CERTIFICATIONS REQUIRED BY THE FUNDING AGENCY. COUNTY FINANCE OR ADMIN WILL SIGN****

Section IV: Approvals

DIVISION DIRECTOR (or designee, if applicable)

Shannon Callahan

06/02/2025


Shannon Callahan (Jun 2, 2025 16:25 PDT)

Name (Typed/Printed)

Date

Signature

DEPARTMENT DIRECTOR (or designee, if applicable)

Philip Mason-Joyner

06/02/2025



Name (Typed/Printed)

Date

Signature

FINANCE ADMINISTRATION

Elizabeth Comfort

06/03/2025



Name (Typed/Printed)

Date

Signature

EOC COMMAND APPROVAL **WHEN NEEDED FOR DISASTER OR EMERGENCY RELIEF APPLICATIONS ONLY**

Name (Typed/Printed)

Date

Signature

Section V: Board of County Commissioners/County Administration

(Required for all grant applications. If your grant is awarded, all grant awards must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)

For applications \$150,000 and below:

COUNTY ADMINISTRATOR	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>
Name (Typed/Printed)	Date	Signature

For applications up to and including \$150,000 email form to BCC staff at CA-Financialteam@clackamas.us for Gary Schmidt's approval.

For applications \$150,000.01 and above, email form with Staff Report to the Clerk to the Board at ClerktotheBoard@clackamas.us to be brought to the consent agenda.

BCC Agenda item #: Date:

OR

Policy Session Date:

County Administration Attestation

County Administration: re-route to department at
and

Grants Manager at financegrants@clackamas.us
when fully approved.

Department: keep original with your grant file.











HCD-Lifecycle_Fund 240_HOME 6.2.25-Updated

Final Audit Report

2025-06-03

Created:	2025-06-02
By:	Qudsia Sediq (QSediq@clackamas.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAASCsfaz44PB60p23tvpir-rnkcWB687I

"HCD-Lifecycle_Fund 240_HOME 6.2.25-Updated" History

-  Document created by Qudsia Sediq (QSediq@clackamas.us)
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-  Document emailed to scallahan@clackamas.us for signature
2025-06-02 - 11:16:54 PM GMT
-  Email viewed by scallahan@clackamas.us
2025-06-02 - 11:23:25 PM GMT- IP address: 52.44.135.122
-  Email sent to msirois@clackamas.us bounced and could not be delivered
2025-06-02 - 11:23:30 PM GMT
-  Signer scallahan@clackamas.us entered name at signing as Shannon Callahan
2025-06-02 - 11:25:25 PM GMT- IP address: 198.245.132.3
-  Document e-signed by Shannon Callahan (scallahan@clackamas.us)
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OFFICE OF COMMUNITY PLANNING
AND DEVELOPMENT

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

May 14, 2025

Mr. Craig Roberts
Chairperson, Commissioners of Clackamas County
2051 Kaen Road
Oregon City, OR 97045-4035

Dear Craig Roberts,

Secretary Scott Turner is committed to improving housing opportunities, reducing regulations to lower housing cost, and expanding housing supply for hardworking Americans. The nationwide shortage of rental and owner-occupied properties and the current rate of construction has not kept pace with the demand. This lack of adequate housing supply leads to higher prices for renters and homebuyers alike, forcing some into homelessness and preventing countless Americans from becoming homeowners. Across the country, partnerships between public and private sectors are providing millions of Americans an opportunity to get ahead. HUD is determined to continue its collaboration with you so programs are responsibly utilized and can spark additional leveraging and partnerships to address the nation's housing crisis.

As authorized by the Consolidated Appropriations Act (Public Law 119-4) on March 15, 2025, I am honored and excited to announce that your jurisdiction is receiving the following Fiscal Year 2025 allocations for the identified programs:

Community Development Block Grant (CDBG) - \$2,132,803.00

HOME Investment Partnerships (HOME) - \$910,234.29

Emergency Solutions Grants (ESG) - \$191,357.00

Housing Opportunities for Persons W/ HIV/AIDS (HOPWA) - \$0.00

Housing Trust Fund (HTF) - \$0.00

Recovery Housing Program (RHP) - \$0.00

In addition, your jurisdiction's CDBG allocation for this year provides you with \$0.00 in available Section 108 loan guarantee borrowing authority. Section 108 permits you to borrow up to five times of your current CDBG allocation. This loan allows jurisdictions to maximize access to low-interest capital, and provide long-term financing to invest in Opportunity Zones, or further address gap financing for big projects that you envision for your community.

As you are finalizing your Annual Action Plans or Consolidated Plans that are due for submission to our office by August 16, 2025, please be reminded that it is important to align with executive orders and applicable laws. If you or any member of your staff have questions, please do not hesitate to contact your local HUD Field Office in Portland or CPDGDAS@hud.gov.

Thank you for your interest in CPD programs and for ensuring that these dollars are responsibly achieving outcomes as intended by law. When people have a safe and stable place to call home, they can focus on contributing to the economy and be productive members of their respective communities.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Fernandez", with a stylized, flowing script.

Claudette Fernandez
General Deputy Assistant Secretary
for Community Planning and Development

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☐ New
☒ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

4. Applicant Identifier:

CLACKAMAS COUNTY 2025 HOME

5a. Federal Entity Identifier:

NVWKAVB8JND6

5b. Federal Award Identifier:

M25-UC-41-0201

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

CLACKAMAS COUNTY, OREGON

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

93-6002286

*** c. Organizational DUNS:**

0969926560000

d. Address:

*** Street1:**

2051 KAEN ROAD #245

Street2:

*** City:**

OREGON CITY

County/Parish:

*** State:**

OR: Oregon

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

97045-4035

e. Organizational Unit:

Department Name:

HEALTH, HOUSING & HUMAN SERVICES

Division Name:

HOUSING & COMMUNITY DEVELOPMENT

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mr.

*** First Name:**

MARK

Middle Name:

*** Last Name:**

SIROIS

Suffix:

Title:

PROGRAM MANAGER

Organizational Affiliation:

HOUSING AND COMMUNITY DEVELOPMENT DIVISION

*** Telephone Number:**

503-351-7240

Fax Number:

503-655-8563

*** Email:**

MARKSIR@CLACKAMAS.US

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

11. Catalog of Federal Domestic Assistance Number:

14-239

CFDA Title:

HOME - HOME INVESTMENT PARTNERSHIP PROGRAM

* 12. Funding Opportunity Number:

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

ANNUAL APPLICATION FOR HOME INVESTMENT PARTNERSHIP PROGRAM

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="910,234.29"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="910,234.29"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:	<input type="text" value="Mr."/>	* First Name:	<input type="text" value="CRAIG"/>
Middle Name:	<input type="text"/>		
* Last Name:	<input type="text" value="ROBERTS"/>		
Suffix:	<input type="text"/>		

* Title: * Telephone Number: Fax Number: * Email:

* Signature of Authorized Representative:

* Date Signed:

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		TITLE	
APPLICANT ORGANIZATION Clackamas County, OREGON		DATE SUBMITTED	

CLACKAMAS COUNTY

COMMUNITY DEVELOPMENT

2025 ACTION PLAN



Clackamas County
Housing and Community Development Division
Public Services Building
2051 Kaen Road – Suite 245
Oregon City, Oregon
(503) 655-8591
www.clackamas.us/communitydevelopment/

JUNE 2025

CLACKAMAS COUNTY BOARD OF COMMISSIONERS

Chair: Craig Roberts

Commissioner: Paul Savas

Commissioner: Martha Schrader

Commissioner:

Commissioner: Ben West

County Administrator
Gary Schmidt

POLICY ADVISORY BOARD

Eileen Stein, City of Canby
Jacque Betz, City of Gladstone
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DEPARTMENT OF HEALTH, HOUSING AND HUMAN SERVICES

Director of Health, Housing and Human Services
Mary Rumbaugh

Director, Housing and Community Development Division
Shannon Callahan

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Attachment A: Public Comments

Attachment B: CDBG, HOME and ESG SF424s Grant Applications and Certifications

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Clackamas County Housing and Community Development (HCD) is a division within the larger Clackamas County Health, Housing and Human Services Department (H3S) that includes the Behavioral Health, Public Health, Health Centers, Social Services, the (public) Housing Authority and the Children, Families and Community Connections divisions. Clackamas County is mostly a rural county geographically with a large area of national forest land, but since most of the population lives in urbanized areas, the county is considered an "Urban County" by HUD.

The newly re-organized H3S Housing and Community Development Division, now includes: the Housing Authority of Clackamas County, a Supportive Housing Services unit that coordinates homeless services and housing, and the Community Preservation Unit that coordinates Weatherization Services, Housing Rehabilitation Program, CDBG funded projects and services as well as HOME funded affordable housing projects. The Supportive Housing Services unit coordinated expending Emergency Solutions Grant funds used mostly for homeless data collection and reporting.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Clackamas County continues to face increase housing costs, extreme weather conditions and increasing complexity of chronic homelessness. The increased complexity of homelessness requires fully integrated, addictions treatment, behavioral health and housing services. The nationwide economic downturn, labor shortages and supply chain disruptions have dramatically increased the complexity of the current housing crisis as well as increased the number of people who are not able to secure safe, decent housing.

In response to the ongoing housing crisis, Clackamas County along with 2 neighboring counties has approved a locally funded Metro Housing Bond Implementation Plan for projects and services. Federal funds including Housing Choice Vouchers, HOME and CDBG funds have also supported the development of these affordable housing projects.

The County has approved plans for these affordable housing projects:

- Hillside Master Plan – redevelopment of 16 acres of public housing to create 500 units
- Maple Apartments/Las Flores – 171 units of multi-family housing

Mercy Greenbrae Apartments: Marylhurst Commons is located on the former Marylhurst University campus in Lake Oswego. It will consist of 100 one- to three-bedrooms units, including 40 units of Permanent Supportive Housing (PSH) serving families who have experienced houselessness or are at risk of becoming houseless.

The Health, Housing and Human Services Department, Housing and Community Development Division has identified the following Priorities and Goals for the next five years:

Strategic Plan Priorities

1. Affordable Housing
2. Homelessness
3. Non-housing Community Development

Strategic Plan Goals and Objectives (over 5 years)

1. Affordable Housing – 300 units built
2. Housing Rehabilitation – 150 Households assisted
3. Public Services – 1500 persons served
4. Homeless assistance – 500 persons served
5. Public Facilities – 5,000 Persons benefit
6. Community Infrastructure – 5,000 persons benefit

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Clackamas County Housing and Community Development Division (HCD) has been a major partner and funder of many affordable housing projects, most of the senior centers and many neighborhood improvement projects throughout the county over the last 20 years. The impact of projects and services supported with grant funds is often limited by the federal grant regulations and the actual annual funding levels although communities and non-profit partners do bring private resources to leverage the federal funds.

Slow moving or delayed CDBG projects are cancelled allowing funds to be reallocated to projects that are on track to be completed as scheduled in order to maintain a HUD CDBG timeliness of grant expenditures requirement.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Clackamas County Housing and Community Development Division (HCD) maintains a Citizen Participation list of persons interested in programs and services funded by federal grants. Public meeting notices are posted in community newspapers and notices of funding availability are distributed throughout the county through newspapers, social media and email lists.

The Continuum of Care homeless services providers and public housing residents are engaged in annual public meetings to discuss programs, projects and services.

The general public is also invited and engaged through solicitation of feedback through community online surveys and public meetings.

The public engagement process for this 2025 Action Plan included newspaper advertisements, email distribution of meeting notices, and online public meetings on October 23, 2024 and November 19, 2024. We released the Notice of Funding Opportunity on November 13, 2024 with applications due by December 20, 2024. The Draft Action Plan was posted on our website for public review and comment on March 19, 2025, advertised in local newspapers and an email notice was sent to a list of persons interested in our community development program. The review and comment period will close on April 28, 2025. All comments will be accepted and will be included in this plan as Appendix A.

A public hearing was held with the Board of County Commissioners on April 10, 2025, to report on program performance and to accept any public testimony. The Action Plan is tentatively scheduled to be reviewed approved by the Board for submittal to HUD on June 12, 2025 in a public hearing. The final Board approval date depends on when HUD provided the annual allocation amounts for Clackamas County.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

A Public meeting was held online on October 23, 2024 and November 19, 2024 to gather public comments on housing and community development needs. Meeting attendees asked questions and program staff provided answers to any questions regarding the funding application process.

Comments were regarding the application process and what types of projects and services are eligible for CDBG funding including existing affordable housing projects that need building improvements. Questions were also asked about the use of donated materials, sweat equity and volunteer time as a potential source of matching funds.

6. Summary of comments or views not accepted and the reasons for not accepting them

All public comments were accepted and included in this plan as an Attachment A.

7. Summary

Clackamas County has implemented an extensive department restructuring and budget alignment process. The Clackamas County Housing and Community Development Division (HCD) is also in the process of re-structuring the Housing Authority, locally funded Supportive Housing Services, Weatherization Program Services and the Community Development Program into one Division with a financial team and a completely new leadership structure. The re-structuring will also include a renewed community engagement process to guide project funding policies for affordable housing, homeless services and community development projects.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
Lead Agency		CLACKAMAS COUNTY	
CDBG Administrator	CLACKAMAS COUNTY		H3S Housing and Community Development Division
HOPWA Administrator	City of Portland, Oregon		City of Portland, Oregon
HOME Administrator	CLACKAMAS COUNTY		H3S Housing and Community Development Division
ESG Administrator	CLACKAMAS COUNTY		H3S Housing and Community Development Division
HOPWA-C Administrator			

Table 1 – Responsible Agencies

Narrative (optional)

Clackamas County Housing and Community Development is a division within the larger Clackamas County Health, Housing and Human Services Department that includes the Behavioral Health, Public Health, Health Centers, Social Services, the (public) Housing Authority, Community Solutions (workforce programs) and Children Youth and Families divisions.

Clackamas County receives no HOPWA funds. Services for persons with AIDS are provided by the Cascade AIDS Project (CAP) in the nearby City of Portland, Oregon.

Consolidated Plan Public Contact Information

Office location: Housing and Community Development Division in the Public Services Building 2051 Kaen Road – Suite 245 Oregon City, Oregon (503) 655-8591

Housing and Community Development Website: <http://www.clackamas.us/communitydevelopment/>

Clackamas County Housing and Community Development website includes maps of low/mod income areas, funding policies, meeting notices, meeting schedules, Consolidated Plans, annual Action Plans, information on HOME repairs grants and loans, and other programs.

Staff Contacts:

Korene Mather, HCD Manager: 503-655-8591 or at korenemat@clackamas.us

Mark Sirois, HCD Manager: 503-655-8591 or at marksir@clackamas.us

Steve Kelly, Project Coordinator: stevekel@clackamas.us

Amy Counsil, Project Coordinator: acounsil@clackamas.us

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Clackamas County is an urban and rural county within the Portland/Vancouver metropolitan statistical area. Clackamas County is currently reaching out to non-profit agencies that provide services to vulnerable and underrepresented populations to expand agency capacity to provide more services in the county, particularly in rural areas. Clackamas County provides local, state and federal funding to non-profit housing developers to build, purchase and maintain assisted housing and services throughout the county. The County Health, Housing and Human Services Department currently provides the bulk of the social services, primary healthcare, behavioral health care, assisted housing services and public housing to low-income residents in the county.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

Clackamas County Housing and Community Development Division (HCD) coordinates activities between public housing and assisted housing agencies through funding and reporting outcomes to state and federal agencies. The local public housing authority is a part of Clackamas County's Health, Housing and Human Services Department. Nonprofit and for profit housing developers and housing providers are in regular contact with HCD staff about project ideas and potential state and federal grants that could be combined with CDBG and HOME funds for a successful housing project proposal. The HOME program provides vital funding to affordable housing providers that also apply for state tax credit funding as one of few sources of funds available to develop affordable housing units in the rural parts of Clackamas County.

Local tax Metro Bond revenues for Supportive Housing Services (SHS) has greatly expanded the funds and services for affordable housing and homeless services in urban areas. SHS funds have also provided capacity building support to non-profit service providers. HCD now has a new Supportive Housing Services (SHS) unit to coordinate all homeless services and housing assistance funded with local tax bond funds, Continuum of Care funds and Emergency Solutions Grant funds.

The Clackamas County Health, Housing and Human Services (H3S) Department includes; a public housing authority, a community development division, a public health division, a social services division, a behavioral health division and a primary care division. H3S is often a convener of agencies to apply for funding, build facilities and provide services to vulnerable populations. In some cases, the county provides the services, and in other cases, non-profit agencies provide the housing or services. CDBG funds also provide support for the Housing Rights and Resources program, an H3S program in the Social Services Division. This program provides housing referral and information on all available housing services and resources to residents in need of affordable housing and related services.

HCD consults directly with the county primary care health facilities and health services to coordinate services and projects. HCD consults directly with local governments (15 cities and towns in Clackamas County) regarding public facilities and infrastructure projects. Adjacent governments including City of Portland, Multnomah County and Washington County are contacted regularly regarding public meetings however due to scheduling conflicts staff from these governments rarely attend our public meetings.

Currently HCD has business and civic leaders engaged in the community and housing development needs assessment through their activities on non-profit boards, planning councils and commissions. Some non-profit agencies are considered civic organizations. HCD will continue to reach out to community groups that include civic and business leaders in the community.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

H3S Housing and Community Development Division (HCD) personnel administer the Continuum of Care (CoC) annual renewal application process and the Homeless Management Information System (HMIS). The same HCD provides CDBG, ESG and CoC funds to support homeless services and for the Homeless Point in Time (PIT) count of homeless persons. This year the count was conducted in coordination with Multnomah County and Washington County. Portland State University coordinated the count results and reporting to the 3-county Metro Region.

Clackamas County is collaborating with Multnomah and Washington Counties in an ambitious and needed effort to create a PSH Plan for the tri-county region. The Corporation for Supportive Housing (CSH – www.csh.org) is leading the process with consultants from Context for Action, who are leading the community engagement processes in Washington and Clackamas County. Clackamas County CoC, CSH and Context for Action will convene key stakeholders from Clackamas County to participate in an ad-hoc Technical Advisory Group (TAG) to review key data, identify key levers, and provide context expertise on the region.

The results of the 2023 Point in Time Count were listed in the 2023 Oregon Housing and Community Services (OHCS) Statewide Estimates published in January 2024 by Portland State University. Clackamas County had 178 unsheltered people and 232 sheltered people for a total of 410 homeless people.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The HCD staff coordinate the Continuum of Care monthly Housing Services Providers meetings and the CoC governing board activities. The CoC policies and ESG program policies were developed with both

CoC and ESG homeless services providers. The CoC reviewed and adopted the current CoC and ESG policies in February 2019.

HCD personnel also provide the HMIS training and support for CoC and ESG providers. The monthly CoC activities and quarterly performance reports are coordinated by the same Community Development Division staff that coordinates the ESG funding applications and awards process. The ESG funding recommendations were presented to the CoC Steering Committee and to the CoC Homeless Council (CoC) for discussion and review on March 10, 2022. CoC providers, the local public housing agency and all the agencies in the Continuum of Care are engaged in addressing the needs of homeless persons.

The CoC consults with Children, Youth and Families Community Connections, a Workforce Investment Act partner and division of H3S, to conduct employment related training for homeless persons.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Housing Authority of Clackamas County
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Housing Authority is staffed by Clackamas County employees. The Housing Authority Director reports to the H3S Department Director and coordinates housing activities and homeless services with the entire department including the Housing and Community Development Division. The anticipated outcomes are coordinated efforts to preserve, maintain and build affordable housing units for low income residents as well as coordinated social services, primary health care, mental health services, fair housing events and employment training. The a
2	Agency/Group/Organization	NORTHWEST HOUSING ALTERNATIVES
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-homeless

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Northwest Housing Alternatives (NHA) is one of a few non-profit housing developers in Clackamas County. NHA staff are active on the Continuum of Care homeless council as a provider of homeless housing services and homeless prevention services with ESG funding, local government funding and private foundation funding.
3	Agency/Group/Organization	CLACKAMAS WOMEN'S SERVICES
	Agency/Group/Organization Type	Services - Housing Services-Victims of Domestic Violence Services-homeless Service-Fair Housing Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Clackamas Womens Services is an active participant in the homeless Continuum of care as well as a Coordinated Housing Access agency provider. The agency is one of a few victim services providers in our county.

4	Agency/Group/Organization	Northwest Family Services
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Northwest Family Services provides culturally specific homeless services in Clackamas County and contributes to the Continuum of Care homeless planning efforts.

5	Agency/Group/Organization	CLACKAMAS COUNTY
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Services-Employment Service-Fair Housing Health Agency Child Welfare Agency Agency - Emergency Management Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy Lead-based Paint Strategy

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Clackamas County brings together numerous services to low-income, elderly, disabled and homeless people including housing, job training, health services, mental health crisis center and senior center services and meals on wheels to the elderly. The Clackamas County Health, Housing and Human Services (H3S) Department includes; a public housing authority, a community development division, a public health division, a social services division, a behavioral health division and a primary care division. H3S is often a convener of agencies to apply for funding, build facilities and provide services to vulnerable populations. In some cases the county provides the services, and in other cases non-profit agencies provide the housing or services. Consultation with the County Public Health Division on lead-based paint hazards is guided by State of Oregon Health Authority (OHA). If there is a complex case or child whose blood lead levels are not improving, an inspection of the home environment can be done, this is requested from OHA. OHA also provides the follow up on adult/occupational high lead level reports.</p>
6	Agency/Group/Organization	CENTRAL CITY CONCERN
	Agency/Group/Organization Type	<p>Housing</p> <p>Services-Persons with Disabilities</p> <p>Services-homeless</p> <p>Business Leaders</p> <p>Civic Leaders</p>
	What section of the Plan was addressed by Consultation?	<p>Housing Need Assessment</p> <p>Homelessness Strategy</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>This agency provides permanent housing services and housing through the homeless Continuum of Care.</p>

7	Agency/Group/Organization	CASCADE AIDS PROJECT
	Agency/Group/Organization Type	Housing Services-Persons with HIV/AIDS
	What section of the Plan was addressed by Consultation?	HOPWA Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency is the only provider in the metro Portland Area that provides services to persons with AIDS.
8	Agency/Group/Organization	LEGAL AID SERVICES OF OREGON
	Agency/Group/Organization Type	Services-homeless Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Public Housing Needs Homelessness Strategy Non-Homeless Special Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Legal Aid Services of Oregon (LASO) is a partner of our Housing Rights and Resources program and included in all fair housing planning efforts LASO is a regional and statewide legal aid organization that is a partner with Clackamas County to provide training to housing agencies, tenants, landlords and the general public. LASO also provides eviction prevention services.

9	Agency/Group/Organization	STATE OF OREGON DEPARTMENT OF HUMAN SERVICES
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Employment Other government - State
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
10	Agency/Group/Organization	LIFEWORCS NORTHWEST
	Agency/Group/Organization Type	Services-homeless Services-Employment Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency provides outreach and health services to homeless youth. This agency is part of the homeless Continuum of Care.
11	Agency/Group/Organization	MULTNOMAH COUNTY
	Agency/Group/Organization Type	Services-homeless Other government - County Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Clackamas County staff participate in the Fair Housing Advocacy Committee (FHAC) that sponsored by Multnomah County, Gresham, and the City of Portland to advocate for policies, strategies, and resources to affirmatively further fair housing throughout Multnomah County. FHAC meetings are open to the public and public testimony is invited. For more information, visit www.portlandoregon.gov/phb/fairhousing .
12	Agency/Group/Organization	URBAN LEAGUE
	Agency/Group/Organization Type	Regional organization Business Leaders Civic Leaders

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Urban League of Portland has been invited to participate in homeless planning efforts in Clackamas County. The Urban League DCL Organizing Project is a capacity building project in the African American community, to maximize our community power to impact city, county and state institutions and elected bodies. The focus of the program has been to increase advocacy and civic engagement by organizing individuals, developing leaders, strengthening partnerships among African American and other communities of color.

Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Clackamas County, Oregon	Homeless Services, programs and affordable permanent supportive housing development
Affordable Housing Bond Measures	Metro Council	Metro Council governs the local homeless bond revenues to fund affordable housing and homeless services in the Portland Metro area that includes Clackamas County.
Public Housing Plan	Housing Authority of Clackamas County	The PHA housing improvements and housing development efforts are included in the annual Action Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Tri-county Affordable Housing Strategy	Corporation for Supportive Housing	The City of Portland/Multnomah County Joint Office on Homeless Services received a grant from Metro to create a Permanent Supportive Housing (PSH) Plan for the tri-county region. The Corporation for Supportive Housing (CSH www.csh.org) will lead the process with a team of consultants. Using data driven strategies, CSH intends to engage in a multi-jurisdictional effort to determine approximately how much PSH is needed to greatly reduce chronic homelessness. In addition to the data, the project team will assemble a multi-jurisdictional steering committee to support affordable housing development efforts.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The Housing Authority of Clackamas County has developed a Local Implementation Plan to provide services to homeless and low-income households throughout the county with the Metro Bond Supportive Housing Services (SHS) funds.

Continuum of Care annual plans reduce homelessness by providing services to move homeless persons into permanent housing and in many cases with supportive services to reduce the re-occurrence of homelessness.

In 2023, the county launched its first ever coordinated outreach system, reinvigorated its coordinated entry system to become more responsive and efficient, and launched or expanded 20 service contracts spanning the entire continuum of services from outreach to permanent supportive housing. This is still just the beginning, the county's housing services system has had to re-adjust programs and services due to an unanticipated 14% funding reduction.

SHS funded programs generated remarkable outcomes that translate to lives saved and stabilized:

1. 665 people experiencing homelessness were placed in permanent housing, accompanied by the services they need to remain housed and to thrive
2. 643 people had evictions prevented
3. 676 people received rent assistance

4. 788 people were served through emergency and transitional shelter, such as the Veterans Village
5. Spending increased by 440% over FY 2021-2022

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Two (2) online and in person public meetings were held on October 23, 2024 and November 19, 2024 was held to answer any questions about grant applications and eligible activities.

An online and in person public hearing was held by the Board of County Commissioners on April 10th, 2025.

The results of the public participation process has confirmed program goals as properly aligned with community priorities for more homeless services, more affordable housing units and more services for vulnerable populations.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	See October 23, 2024 notes			

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Non-targeted/broad community Interest parties email list	November 11, 2024 Public Meeting. 10 persons attended this online meeting. 8 nonprofit organizations were represented	Most comments were questions on how to apply for funds and how to blend employment training and addiction services with grant funding for projects.	All comments were accepted and included in this plan in Attachment A	
3	Newspaper Ad	Non-targeted/broad community	See April 10, 2025 public hearing notes	Participants were thankful for past funding and requested continued program operation.	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Meeting	Non-targeted/broad community Interested parties email list	April 10, 2025 Public Hearing with the Board of County Commissioners during a weekly Thursday business meeting	2 letters of support for the CDBG Program were read. The letters are included in the public comments Attachment A for this plan	All comments were accepted and included in this plan in Attachment A	
5	Public Meeting	Non-targeted/broad community	A regularly scheduled Board business meeting in the form of a public hearing.	No comments	All comments accepted	https://www.clackamas.us/meetings/bcc/business

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Clackamas County Housing and Community Development Division works closely with the Housing Authority of Clackamas County, the County Behavioral Health Program, the homeless services Continuum of Care, non-profit agencies and the local County Social Service agencies to secure and administer many sources of funding for services, programs and rent assistance to benefit low-income residents of Clackamas County. These expected resources are estimates based on historical funding trends, amounts to be matched and leveraged.

HOME Project-Related Soft Costs

When HOME funds are allocated to an affordable housing project, Clackamas County will have the option of charging reasonable and necessary staff and overhead support to the project as project-related soft costs. These may include:

- Processing of applications for HOME funds
- Appraisals required by HOME regulations
- Preparation of work write-ups, specifications, and cost estimates or review of these items if an owner has had them independently prepared
- Project underwriting
- Construction inspections and oversight
- Project documentation preparation
- Costs associated with a project-specific environmental review
- Relocation and associated costs
- Costs to provide information services such as affirmative marketing and fair housing information to prospective tenants

- Staff and overhead costs related any of the above actions

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	2,132,803.00	100,000.00	0.00	2,232,803.00	2,000,000.00	For the remaining year of Con Plan, we anticipate approximately \$2 million of CDBG funds per year
HOME	public - federal	Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership	910,234.29	50,000.00	0.00	915,234.29	1,000,000.00	For the remaining year of Con Plan, we anticipate approximately \$1 million of HOME funds per year
ESG	public - federal	Administration and homeless data collection and reporting	191,357.00	0.00	0.00	191,357.00	200,000.00	For the remaining year of Con Plan, we anticipate approximately \$200,000 of ESG funds per year

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG Program: Resources reasonably expected to be made available to supplement CDBG funds include local matching to be contributed by project sponsors. Matching contributions (cash or in-kind) equivalent in value to a minimum of 20% of the project cost are required by County policies. It is anticipated that funding available to finance community development activities from local matching sources will total at least \$500,000. CDBG anticipates approximately \$100,000 of program income per year from the Housing Rehabilitation program loan repayments. For the FY2024 CDBG Program income was been \$137,504 as of March 3, 2025.

The Continuum of Care application process will renew over \$5,000,000 of funding annually for homeless services, programs and rent assistance for homeless individuals and families. A recent Youth Homeless Demonstration Project award for 3 projects was combined with the annual CoC annual application.

HOME Program Income

HOME Program Income (PI) is generated from the repayment of HOME loans that the county has made to affordable housing projects. As provided for in the 2016 HOME Interim Rule, Clackamas County may retain HOME PI that is receives during the program year, and allocate it to a specific project or projects in the subsequent program year. For the program year ending June 30, 2024, the county received and expended \$41,568 of Home Program Income. In the FY24 program year to date, the HOME Program has received \$1,862,5630 of program income because by rare occurrence, 2 loans paid off in the same year; Easton Ridge and Mt. Scott Terrace.

HOME Match Funds: The HOME match requirement of 25% will be met either by eligible contributions, computing the value of annual property tax exemptions, or by drawing down the required match amounts from the county's excess HOME match reserve of approximately \$1.3 million

ESG funds will be matched 100% using local and state homeless prevention funds (EHA) and local Supporting Housing Services (SHS) Metro tax revenue bond funds for homeless services.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The County is developing county owned land as a transitional housing facility of 24 housing pods for homeless individuals adjacent to an existing transitional housing facility.

The County public housing authority is redeveloping 200 units of public housing units on 2 properties to over 700 units of affordable housing in Milwaukie, Oregon and Oregon City, Oregon.

Discussion

The Housing and Community Development Division will continue to partner with the Housing Authority of Clackamas County, the County Behavioral Health Program, the County Health Centers, the Continuum of Care, non-profit agencies, for profit housing developers and the local County Social Service agencies to explore new programs, services and financial resources for programs and services that benefit our low-income and special needs residents.

Anticipated Resources amounts are based on anticipated funding levels, anticipated program income, prior year funds carried forward and expected matching funds on individual community projects.
HOME Program Income: Any program income received will be re-allocated to multi-family housing projects that are under construction.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2022	2026	Affordable Housing	Countywide	Affordable Housing	HOME: \$915,234.29	Rental units constructed: 10 Household Housing Unit
2	Housing Rehabilitation	2022	2026	Affordable Housing Non-Homeless Special Needs	Countywide	Affordable Housing	CDBG: \$801,242 HOME: \$.00 ESG: \$.00	Homeowner Housing Rehabilitated: 80 Household Housing Unit
3	Public Services	2022	2026	Non-Housing Community Development	Countywide	Non-housing Community Development	CDBG: \$220,000.00 ESG: \$191,357.00	Public service activities other than Low/Moderate Income Housing Benefit: 470 Persons Assisted
4	Public Facilities	2022	2026	Non-Homeless Special Needs Non-Housing Community Development	Countywide	Non-housing Community Development	CDBG: \$350,000.00	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1030 Persons Assisted
5	AFH 1 Increase and preserve affordable housing	2022	2026	Affordable Housing	Countywide	Affordable Housing	CDBG: \$.00	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	AFH 2 Expand Fair Housing Outreach Education	2022	2026	Non-Housing Community Development	Countywide	Non-housing Community Development	CDBG: \$.00	Other: 1 Other
7	AFH 3 Review Policies to Increase Racial Equity	2022	2026		Countywide	Non-housing Community Development	CDBG: \$.00	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Affordable Housing
	Goal Description	<p>AP35 Project #6 HOME Funds for multifamily housing project TBD \$819,211</p> <p>AP35 Project #4 HOME Administration \$91,023.29</p> <p>Anticipated \$50,000 of program income</p> <p>For a total of \$915,234.29 in HOME funds.</p>
2	Goal Name	Housing Rehabilitation
	Goal Description	<p>AP35 Project #1 is \$501,242 for Housing Rehabilitation. 50 households</p> <p>AP35 Project #2 is for \$200,000 for Critical Repair Grants. 20 households</p> <p>\$100,000 of program income</p> <p>For a total of \$801,242</p>

3	Goal Name	Public Services
	Goal Description	#7 Clackamas County Employment Investment Program: \$55,000. 20 ppl served #8 Clackamas County Housing Rights and Resources: \$125,000. 400 ppl served #9 Boost Childcare Services Assistance: \$40,000. 20 ppl served #13Emergency Solutions Grant services and admin \$191,357 Public Service for a total of \$411,357
4	Goal Name	Public Facilities
	Goal Description	AP35 Project #5 Canby Adult Center Improvements: \$300,000 AP35 Project #6 Gladstone Sr. Center ADA improvements: \$50,000 A total of \$350,000
5	Goal Name	AFH 1 Increase and preserve affordable housing
	Goal Description	AFH Goal with no funding
6	Goal Name	AFH 2 Expand Fair Housing Outreach Education
	Goal Description	AFH Goal with no funding. Reported in Goal 3 Public Services. Housing Rights and Resources \$150,000
7	Goal Name	AFH 3 Review Policies to Increase Racial Equity
	Goal Description	Fair Housing AFH Goal with no funding

Projects

AP-35 Projects – 91.220(d)

Introduction

These projects were awarded in February 2025 after a competitive application process conducted in November and December of 2024.

HUD allocations for the CDBG, HOME and ESG programs were published on May 14, 2025.

CDBG (non-Public Services) – \$350,000

CDBG (Public Services) – \$220,000

CDBG Housing total \$1,236,242: Housing Rehabilitation Program: \$501,242, Critical Home Repairs program: \$200,000, Program Income: \$100,000 and Affordable housing improvements \$330,000

HOME Program – \$910,234.29 + \$50,000 of program income for a total of \$915,234.29.

ESG Program – \$14,352 for grant admin and \$177,005 for a total of \$191,357.

Projects

#	Project Name
1	FY25-26 Critical Home Repair Program
2	FY25-26 Housing Rehabilitation Program
3	HACC Arbor Terrace Affordable Housing Rehabilitation
4	Charleston Apartments Rehabilitation
5	FY25-26 Canby Adult Center Food Security
6	FY25-26 Gladstone Senior Center ADA Access
7	FY25-26 Employment Investments Program
8	FY25-26 Housing Rights and Resources
9	FY25-26 Boost In-home Childcare
10	FY25-26 CDBG Grant Administration
11	FY25-26 HOME Grant Administration
12	FY25-26 Multifamily housing project TBD
13	FY25-26 ESG Grant Administration and HMIS

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

These projects and activities were awarded in February 2025 after a competitive application process

conducted in November and December of 2024.

Twelve (12) projects were funded from a total of 26 Community Development Block Grant proposals. Projects and public services were either fully or partially funded.

AP-38 Project Summary
Project Summary Information

1	Project Name	FY25-26 Critical Home Repair Program
	Target Area	Countywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$200,000.00
	Description	Provides critical home repairs to residents living in Clackamas County in manufactured homes in mobile parks that meet income driven based services.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	20 low income households
	Location Description	Countywide, mostly in manufactured home parks
	Planned Activities	Grants for critical repairs to mobile homes in MFH parks for homeowners with incomes up to 50% of Area Median Income (AMI).
2	Project Name	FY25-26 Housing Rehabilitation Program
	Target Area	Countywide
	Goals Supported	Housing Rehabilitation
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$501,242.00
	Description	The Housing Rehabilitation Program is an ongoing program through Clackamas County that offers deferred-payment loans and grants to low-income owner-occupants for county citizens.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	40 households will get assistance
	Location Description	Countywide
	Planned Activities	Housing Rehabilitation Programs provide needed home-repair low interest loans and grants to low income households throughout Clackamas County.
	Project Name	HACC Arbor Terrace Affordable Housing Rehabilitation

3	Target Area	Countywide
	Goals Supported	Affordable Housing
	Needs Addressed	
	Funding	CDBG: \$285,000.00
	Description	Molalla affordable housing property improvements at 127 N. Cole Ave in Molalla.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	25 low income migrant farm worker households will benefit by these improvements.
	Location Description	Molalla affordable housing property improvements at 127 N. Cole Ave in Molalla, Oregon
	Planned Activities	Rehabilitation of a 25-unit affordable housing apartment complex including building improvements and, driveway, sidewalk and drainage improvements.
4	Project Name	Charleston Apartments Rehabilitation
	Target Area	Countywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$150,000.00
	Description	Updates to improve health and safety of 52 units of affordable housing for very low income households in Wilsonville.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	52 low income households. Updates to improve health and safety of 52 units of housing for very low income households in Wilsonville.
	Location Description	Updates to improve health and safety of 52 units of housing for very low income households in Wilsonville, Oregon.
	Planned Activities	External improvements to these affordable apartments to improve health, safety and energy efficiency.
5	Project Name	FY25-26 Canby Adult Center Food Security
	Target Area	Countywide
	Goals Supported	Public Facilities

	Needs Addressed	Homeless Assistance Non-housing Community Development
	Funding	CDBG: \$300,000.00
	Description	Improvements to a commercial kitchen facility to maximize services to persons experiencing food insecurity including elderly and homeless. Center serves as a warming and cooling site.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	1000 elderly households per year.
	Location Description	1520 N. Holly Street, Canby, Oregon 97013
	Planned Activities	Improvements to a commercial kitchen facility to maximize services to persons experiencing food insecurity including elderly and homeless. Center serves as a warming and cooling site.
6	Project Name	FY25-26 Gladstone Senior Center ADA Access
	Target Area	Countywide
	Goals Supported	Public Facilities
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$50,000.00
	Description	Improvements to the senior center to improve ADA Access. The center is also a heating and cooling shelter site.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	4550 low income elder households will benefit.
	Location Description	Senior Center at 1050 Portland Ave in Gladstone, Oregon 97027
	Planned Activities	Improvements to the senior center to improve ADA Access to the building and bathrooms. The center is also a heating and cooling shelter site.
7	Project Name	FY25-26 Employment Investments Program
	Target Area	Countywide

	Goals Supported	Public Services
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$55,000.00
	Description	The Clackamas County Employment Investment Program (CCEIP) assists low-income Clackamas County residents with significant barriers to employment on their path to self-sufficiency.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	20 low income individuals will benefit from these employment training and job placement services.
	Location Description	2051 Kaen Road, Oregon City, Oregon 97045
	Planned Activities	The Clackamas County Employment Investment Program (CCEIP) assists low-income Clackamas County residents with significant barriers to employment on their path to self-sufficiency.
8	Project Name	FY25-26 Housing Rights and Resources
	Target Area	Countywide
	Goals Supported	Public Services AFH 2 Expand Fair Housing Outreach Education
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$125,000.00
	Description	Housing Rights & Resources is a partnership between Clackamas County Social Services, Legal Aid & Fair Housing Council to promote fair housing & furthers housing opportunity for all.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	500
	Location Description	County Offices, Social Services Division at 2051 Kaen Road, Oregon City, Oregon 97045

	Planned Activities	Public Services: Housing Rights & Resources is a partnership between Clackamas County Social Services, Legal Aid & Fair Housing Council to promote fair housing & furthers housing opportunity for all.
9	Project Name	FY25-26 Boost In-home Childcare
	Target Area	Countywide
	Goals Supported	Public Services
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$40,000.00
	Description	Technical Assistance to qualified in-home childcare businesses within the Wilsonville city limits.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	13 low income households
	Location Description	City of Wilsonville, Oregon
	Planned Activities	Technical Assistance to qualified in-home childcare businesses within the Wilsonville city limits.
10	Project Name	FY25-26 CDBG Grant Administration
	Target Area	
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$426,561.00
	Description	CDBG grant administration, planning, monitoring and reporting.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable
	Location Description	County offices at 2051 Kaen Road, Oregon City, Oregon 97045
	Planned Activities	CDBG grant administration, planning, monitoring and reporting.
	Project Name	FY25-26 HOME Grant Administration

11	Target Area	Countywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$91,023.29
	Description	HOME Grant Administration, monitoring and reporting
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable
	Location Description	County offices at 2051 Kaen Road, Oregon City, Oregon 97045
	Planned Activities	HOME Grant Administration, monitoring and reporting
12	Project Name	FY25-26 Multifamily housing project TBD
	Target Area	Countywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$819,211.00
	Description	HOME funded multifamily housing project TBD
	Target Date	6/30/2030
	Estimate the number and type of families that will benefit from the proposed activities	5 HOME housing units
	Location Description	location to be determined
	Planned Activities	Loan for construction of multifamily housing units
13	Project Name	FY25-26 ESG Grant Administration and HMIS
	Target Area	Countywide
	Goals Supported	Affordable Housing
	Needs Addressed	Homeless Assistance
	Funding	ESG: \$191,357.00
	Description	Emergency Solution Grant administration, monitoring and reporting. HMIS staffing
	Target Date	6/30/2027

	Estimate the number and type of families that will benefit from the proposed activities	Not applicable - grant administration and HMIS data collection
	Location Description	County offices at 2051 Kaen Road, Oregon City, Oregon 97045
	Planned Activities	Emergency Solution Grant administration, monitoring and reporting. HMIS Data collection

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Assistance is directed throughout the county. No geographic areas in Clackamas County were targeted.

The 2025 median annual income for the Portland-Metro MSA, which includes Clackamas County, is \$124,100 for a household of 4 people. Low income (50% of AMI) persons and households have an income of less than \$62,050 per year or \$5171 per month for a family of 4. For a single person the median income per year is \$83,460. A low income adult person would have an income of less than \$43,450 per year or less than \$3,620 per month.

Eight percent (8.0 %) of Clackamas County residents were living below the official poverty level in Clackamas County based on the 2021 American Community Survey July 1, 2021 results. Female householders with children had the highest rates of poverty, and nearly half of female householders with children under the age of five were found to be living below poverty. Overall, 8.82% of all females live in poverty and 7.17% of males live in poverty.

The United States Department of Housing and Urban Development (HUD) has generated a series of standards that can be used to determine if a Census Tract Block Group has a minority concentration or a concentration of low-income households. To determine if a low-income concentration exists, the Area Median Income (AMI) of a block group must be below 50% of the Area Median Income for the Metropolitan Statistical Area (MSA).

Geographic Distribution

Target Area	Percentage of Funds
Countywide	90

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

No geographic areas in Clackamas County were targeted except to the extent that projects serving an area must be located in a qualified census tract or area with at least 43.44% low- and moderate-income residents. Clackamas County has a 43.44% low-and moderate income exception.

Discussion

Homelessness reduced but there is still a high demand for affordable housing in the Portland Metropolitan area including Clackamas County. In 2023, the State of Oregon has declared a homelessness housing emergency and has allocated funding for these efforts. Local initiatives to fund affordable housing and homeless services will provide services and rent assistance. The Housing and

Community Development Division will coordinate efforts with local Supportive Housing Services (SHS) funds, the Continuum of Care, HOME funds, state funding and Emergency Solutions Grant funds to increase efficiency and effectiveness of housing services and affordable housing projects.

In recent years HOME funds have been loaned to re-develop 2 public housing properties redeveloping 200 PHA units to build over 750 units of affordable housing in Milwaukie and Oregon City.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Clackamas County Housing and Community Development Division has 2 projects and 2 grants that support affordable housing. The Housing Rehabilitation project will be funded with CDBG funds to assist at least 70 households per year. HOME funds will assist 10 households per year through building new units and/or preserving existing units.

Specific Projects in 2025:

- Housing Rehabilitation Program and Critical Repair Grants
- HOME Multifamily housing - (Projects TBD)

Vulnerable population numbers are increasing rapidly in Clackamas County. The projects and services listed in this plan will very likely be adjusted to meet this increased demand for services.

One Year Goals for the Number of Households to be Supported	
Homeless	5
Non-Homeless	70
Special-Needs	5
Total	80

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	10
Rehab of Existing Units	70
Acquisition of Existing Units	0
Total	80

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Affordable housing preservation and new unit development continues to be a priority for the county and the state.

Innovation and vision propel Clackamas County toward more affordable housing and homeownership opportunities

News article Dated 1/26/2024:

The plan expands support for a recovery-oriented system of care

Oregon City, OR – The Board of the Housing Authority of Clackamas County moved to create 750 new affordable homes and 445 new housing vouchers in Clackamas County, an unprecedented step toward meeting housing affordability needs for county residents. In an update to the board on January 24, the Housing Authority of Clackamas County (HACC) outlined long-term and innovative strategies to address affordable housing needs and the county's recovery-oriented system of care goals.

A recovery-oriented system of care is a coordinated network of community-based services and supports that offers many pathways to recovery from mental health and substance use conditions.

With the oldest public housing in Oregon and among the oldest in the nation, HACC developed recommendations to provide safe, well-maintained and financially sustainable housing opportunities, as well as continue to increase the number of affordable homes in Clackamas County, under U.S.

Department of Housing & Urban Development (HUD) guidelines.

The recommendations focused on Hillside Park, Clackamas Heights, Oregon City View Manor, and HACC's 145 single family homes to help the county increase affordable housing and expand its infrastructure to support a recovery-oriented system of care.

Redevelopment of Hillside Park Phase I is already underway, as is planning for Hillside Park Phase II.

Clackamas Heights (Park Place) will also be redeveloped, paid for through investments from sales proceeds of single family homes (\$20M) and the Metro Affordable Housing Bond (\$15M). In the Hillside Park redevelopment, 100 existing homes built early in the 1900s are being replaced with 500 homes, common areas and parks. At Clackamas Heights, 100 homes will be replaced with 250 homes.

AP-60 Public Housing – 91.220(h)

Introduction

The Housing Authority of Clackamas County (HACC) is a part of the county's Housing and Community Development Division (HCDD) within the Health, Housing and Human Services (H3S) Department.

The Housing Authority of Clackamas County (HACC) administers the voter-approved Metro Affordable Housing bond program for Clackamas County and is leveraging these funds to increase affordable housing production within the metro-eligible region of Clackamas County. For the 2020-2025 planning timeframe, HACC Housing Development will exceed Clackamas County's goal of supporting the development of 1500 units of affordable housing by approximately 300 units.

HACC is also utilizing Metro Affordable Housing Bond funds to reposition and re-develop HACC's aging Public Housing portfolio and support the development of new affordable housing projects throughout the bond-eligible portion of Clackamas County. The first bond-funded affordable housing project opened in June of 2022 and added 48 units of permanent supportive housing to the inventory in Clackamas County. The second bond funded project opened in the fall of 2022, adding 100 units of affordable housing, including 25 units reserved for those exiting homelessness or at risk of becoming homeless including youth exiting the foster care system. In 2023 and 2024, three bond-funded projects opened totaling 413 new affordable units.

HACC successfully relocated residents from the first phase of Hillside Park, and broke ground on the redevelopment in the summer of 2024. The Phase 1 redevelopment of Hillside Park will add 275 new units of affordable housing to the former public housing site. Currently in the pre-development stage, Hillside Park Phase 2 is expected to add an additional 225 new affordable units—creating a total of 500 new affordable units at Hillside Park where 100 obsolete public housing units once stood. . HACC is currently assisting residents of the Clackamas Heights and scattered site public housing communities with relocation in preparation for the Park Place redevelopment and the disposition of its scattered site portfolio. HACC anticipates breaking ground on the Clackamas Heights redevelopment in late 2025. HACC continues to determine the best way to utilize HACC's diverse scattered site portfolio to increase affordable homeownership opportunities and work with local partners to provide additional units of supportive housing and transitional housing to Clackamas County's Continuum of Care.

HACC continues to expand available vouchers through additional HUD awards, the locally funded Regional Long Term Rent Assistance (RLRA) program and the state funded Long Term Rental Assistance (LTRA) program. In addition, HACC is expanding its resident services program to include voucher participants needing additional support for housing stabilization.

HACC became a Moving to Work (MTW) agency as part of the Asset Building Cohort and will be expanding their credit building program to select project-based voucher properties and adding an

additional homeownership savings program for 25 families.

Actions planned during the next year to address the needs to public housing

- Provide resident service coordination and case management services.
- Provide opportunities for residents to engage in asset building, including a brand new homeownership program and expansion of the rent reporting for credit building program and other strategies for achieving greater financial stability.
- Provide Peer Support Services to vulnerable residents with challenges around mental health and addiction.
- Coordinate with local Workforce organizations to connect residents with employment and training opportunities.
- Coordinate with CTEC Youth Services to provide unengaged teens with mentoring, employment and education opportunities.
- Provide eviction prevention services to residents participating in HACC programs.
- Manage community gardens in the Oregon City and Milwaukie neighborhoods
- Encourage resident participation and leadership within the community.
- Operate a community garden and nutrition education program at two of our Public Housing properties.
- Manage two monthly Free Food Markets in partnership with the Oregon Food Bank
- Maintain and manage community computers available for resident use.
- Promote resident engagement and leadership through the HACC Resident Advisory Board.
- Promote available community resources and opportunities available to residents through a quarterly newsletter.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Through the Moving to Work (MTW) Asset Building Cohort program, HACC will continue to expand their credit building program and homeownership savings program. HACC enrolled 25 families into the homeownership program, which includes a savings account to be used towards the purchase of a home at the end of the twenty-four-month period. HACC targeted households making \$40,000 or more per year, families enrolled in the FSS program, scattered site families, and residents participating in the ROSS and/or IDA programs.

HACC offers a range of economic empowerment strategies to assist public housing residents to become economically self-sufficient.

Under the HUD Resident Opportunity for Self-Sufficiency Grant (ROSS), HACC has a full-time Service Coordinator available to coordinate supportive services and other activities designed to help PHA

residents attain economic and housing self-sufficiency.

Effective Partnership with Regional Workforce Agencies Connecting Residents to Employment and Training Opportunities: HACC collaborates with regional work force agencies including the Clackamas Workforce Partnership, Children, Family and Community Connections of Clackamas County and WorkSource to connect residents with employment and training opportunities. Through these collaborative partnerships residents get basic soft skills instruction, participate in workshops and get support in job search activities, have opportunities to participate in paid on the job training, and access training in targeted high growth industries such as construction, manufacturing, health care and technology.

Asset Building through Individual Development Accounts: Through the IDA program, HACC residents are provided with the opportunity to save for post-secondary education, to grow a business or to purchase a home using an IDA matched savings account. IDA matched savings accounts match every \$1 a participant saves with \$3. IDA savers must complete a 10-hour financial education workshop where they learn about budgeting, credit repair and credit building, debt management and avoiding predatory lending. IDA savers are also required to complete 6 hours of asset specific training related to their goal. Through the IDA program, residents are also linked to other financial empowerment resources such as free tax preparation sites, referrals to non-profit credit counseling agencies, home ownership counseling and opportunities to access low-interest emergency loans. HACC residents are also provided information about the Clackamas Homebuyer Assistance Program, a HOME funded down payment assistance program. By providing access to the IDA Program, Clackamas County encourages public housing residents to participate in homeownership.

HACC encourages Public Housing residents to engage in management through a Resident Advisory Board (RAB). RAB membership is comprised of public housing and Section 8 Housing Choice Voucher (HCV) leaders that represent residents served by HACC. The RAB convenes not fewer than two times per year to develop, approve, review and evaluate HACC's Annual Plan. The RAB is also consulted for input and approval of any significant amendment or modification to the Annual Plan. A member of the RAB has a permanent seat on the County's Housing Advisory Board.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Housing Authority of Clackamas County (HACC) is not designated as a troubled PHA.

Discussion

The Housing Authority of Clackamas County (HACC) is the recipient of \$116.2 Million dollars for the development and acquisition of newly affordable housing units within the urban growth boundary of Clackamas County. This allocation is part of a larger regional allocation of bond resources through the Metro Regional Affordable Housing Bond approved by voters in the tri-county area (Clackamas,

Multnomah, Washington) in 2018. The timeline for expenditure of the bond resources into applicable units is over seven (7) years.

Clackamas County continues to work with its Housing Advisory Board to provide affordable housing policy guidance to the Housing Authority and the Board of County Commissioners. The Housing Advisory Board (HAB) is currently a staff-led body with up to 11-members that convenes once each month to discuss topics and issues pertaining to the development, preservation, and promotion of affordable housing of all types in Clackamas County. The HAB will continue to assist HACC in review and selection of eligible bond projects through various solicitations for their use over the seven-year period.

To date, utilizing just 84 % of its total Metro Housing Bond allocation, the Housing Authority has surpassed its Metro Affordable Housing Bond goals and has approximately 1520 units completed, under construction or in pre-development. The Housing Authority will continue to add additional projects to the pipeline and fully obligate the remaining Bond funds within the next few years.

Metro-area voters passed the Supportive Housing Services (SHS) measure in 2020, funding a continuum of housing services to address homelessness at scale. Clackamas County's Local Implementation Plan (LIP) details the SHS program goals and commitments, and Annual Work Plans are submitted to Metro each year outlining detailed annual goals. The continuum of services funded through SHS includes eviction prevention, outreach, emergency and transitional shelter, housing navigation and placement, rapid rehousing, permanent supportive housing, and rental assistance for individuals and families in our community experiencing or at risk of homelessness. SHS funds, first made available in 2021, represent a historic investment in these services and are proving effective: in five years, the rate of homelessness in Clackamas County has decreased by 65%.

The Housing Authority serves as the Regional Long-term Rental Assistance (RLRA) administrator for the county and through its funding, will continue to expand resident services programming for Public Housing and the Housing Choice Voucher program. The Housing Authority in collaboration with the County is working to ensure those needing additional support for housing stabilization and eviction prevention get the support they need regardless of the type of voucher they have, state, federal or RLRA.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The H3S Housing and Community Development Division (HCD) assists with planning for homeless services and other special needs activities through its partnerships with non-profit service providers, the Social Services Division, Continuum of Care, the Housing Authority of Clackamas County (HACC) public housing agency. Activities include: CoC coordination, Homeless Point in Time (PIT) count, ESG coordination, CoC Homeless Outreach and Discharge Planning.

Housing Assistance for Alcohol and Drug Recovery: The Behavioral Health Division (BHD) of Clackamas County has developed supportive housing for those in alcohol and drug recovery. BHD, through CODA, has implemented housing assistance and services program for Clackamas County residents in alcohol and drug recovery. The program has three main components: substance abuse recovery, finding any retaining permanent housing, and increasing income by connecting people with benefits and/or employment options. Direct client dollars can be used for, but not limited to, moving costs, rent assistance, application fees, deposits, and paying off previous debts. The target population for this program is individuals participating in alcohol and drug recovery at or below 50% Median Family Income, homeless, or at risk of homelessness. BHD will also utilize state general fund A&D dollars to assist people who are homeless in obtaining recovery housing such as Oxford housing.

Since implementation in 2021, the Supportive Housing Services (SHS) Measure has placed more than 2,000 people into housing and prevented evictions for more than 3,000 people in Clackamas County. Last fiscal year (July 1, 2023 – June 30, 2024), SHS programs placed 775 people (412 households) in permanent supportive housing, 472 people (196 households) in rapid rehousing, and prevented evictions for 2,679 people (1,228 households). The county surpassed all its quantitative housing goals under its SHS Annual Work Plan.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Households with children: Clackamas County (CC) Coordinated Housing Assistance (CHA), our CE program, conducts outreach to families w/children. Orgs throughout CC are trained to help families access CHA. Outreach is provided by agencies such as State Department of Human Services, WIC, and rural service-provider meetings. CHA fliers are provided throughout CC. All homelessness prevention/diversion services are incorporated into CHA. The CoC includes Prevention, Diversion, ES, RRH and PSH for families w/children.

Survivors of domestic violence: Programs for DV survivors are integrated into CHA. Survivors are

assessed by the CHA DV door, including rural outreach. Survivors access all CHA programs using a confidential code-name to access mainstream housing programs. The CoC includes prevention, diversion, ES, RRH, and PSH projects for DV survivors and their families. One DV ES transitioned to non-congregate sheltering, while another remained open at mostly full capacity, with increased cleaning and masking measures. The community has responded, using local state and federal relief funds to increase non-congregate shelter capacity for survivors through hotel/motel vouchers and rapidly rehouse survivors and their families.

Unaccompanied youth: \$268,182 annually in YHDP funding has been invested toward a diversion project, intended to assess the needs of unaccompanied youth and young adults (YYA) experiencing homelessness or housing instability. Both agencies providing these services (Northwest Family Services and Ant Farm Youth Services) are trusted among both YYA-serving agencies and YYA experiencing homelessness and housing instability. The partnership reaches urban and rural parts of the County, utilizes Youth Peer Support Specialists, provides diversion services, conducts Coordinated Entry Assessments, and connects YYA to permanent housing options, as needed. The CoC also includes prevention and TH for unaccompanied youth. YHDP and CoC also fund two Joint Component TH-RRH projects, which works closely with the diversion project.

Unsheltered/persons who sleep in places not meant for habitation: Two service centers provide hot meals, clothing, medical services, and severe weather shelter. CHA screeners conduct weekly outreach at both locations. CHA system coordinates with staff at these two sites, and the Outreach Connections subcommittee to the CoC, to screen unsheltered populations, and to locate them when a slot becomes available in a housing program. This has been extra challenging work during the pandemic, but the community continues assessing those who are highly vulnerable and sleeping outside. At one service center site, staff were trained to conduct CE with participants as they utilize services. CC has plans to expand this model. In FY 23-24 HCDD contracted with six outreach providers to connect people to housing services through CHA and meet other urgent needs. Additionally, weekly case conferencing meetings are attended by street outreach programs to identify people on the by-name list for housing and other services.

Homelessness among veterans: Veterans are screened through CHA for all CHA programs. A veteran outreach worker conducts CHA assessments throughout the community. The VA, VSO, SSVF staff, VASH staff, veteran outreach worker, and many other veteran-specific providers, meet regularly to work a veteran by-name list. CC is part of an SSVF grant and coordinates with a nonprofit provider for outreach, homeless placement and homeless prevention. CC has over 80 VASH slots. SSVF and VASH are incorporated in the CHA system.

CC has seen a steady drop in veteran homelessness with a 24-unit Veteran-specific PSH, and the success of several other Vet-specific PH programs. CC is working toward functional zero for veteran homelessness. CC operates prevention, diversion, emergency housing, RRH and PSH for homeless

veterans.

Addressing the emergency shelter and transitional housing needs of homeless persons

The activities to address emergency shelter needs within the County will be funded through the local funded Supportive Housing Services (SHS) program. The FY 2025 ESG allocation of \$191,357 will be supplemented by matching funds at least equal to its amount.

Activities to address Emergency Shelter needs within CC are supported with CoC, state, local, and foundation funds. Approximately 1000 Households will receive homeless housing and support services from July 1, 2025 to June 30, 2026. CC's now providing a hotel shelter as a base to get more people into services and housing. The County is also exploring using federal and state funding to purchase and or operate a larger non-congregate emergency shelter and/or transitional shelter. The Veterans Village transitional shelter community offers 24 beds to support veterans experiencing homelessness, providing them with a safe and stable environment on their path to housing.

New this year, the Clackamas Village will offer 24 units for transitional housing for homeless individuals.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The county's new Supportive Housing Services (SHS) program will be directing funds and new services to all homeless persons including chronically homeless.

These services, programs and policies are continually being re-evaluated:

Chronically homeless individuals and families: The SHS program has substantially increased beds and services for people experiencing homelessness. Since implementation in 2021, Clackamas County has placed 930 households into new permanent supportive housing. Outreach teams work to identify and complete CHA assessments with CH households to shorten length of time homeless. CC implements move-on strategies to assist CH households in graduating out of PSH, accessing affordable housing, and reducing returns to homelessness. Move-on strategies include creating Housing Choice Voucher preferences for PHS graduates and partnerships with affordable housing providers.

Families with children: Clackamas County has housing projects to allow for an easier transition to independence with 696 beds for homeless families with children. System-wide prevention and diversion programs are operated to ensure housing programs are reserved for those most in need. Diversion programs help serve more homeless families than traditional housing programs, reducing the length of

time families experience homelessness. ES, TH, RRH, Joint Component TH/RRH and PSH programs include wrap-around case management to help families make the transition to permanent housing. Coordination between affordable housing developers and the CoC is growing to connect homeless families with affordable housing units, allowing for an easier transition off wrap-around assistance. Prevention/diversion programs prevent families from becoming homeless in the first place and from returning to homelessness.

Veterans and their families: Clackamas County has 249 beds for Veteran Households. Vet-specific housing programs, including prevention/diversion, ES, RRH and PSH, include wrap-around case management to help veteran households make the transition to permanent housing. The VA, VSO, SSVF staff, VASH staff, veteran outreach worker, and many other veteran-specific providers meet regularly to work a veteran by-name list. This work is essential to identifying homeless veterans and placing them in housing programs that meet their needs, shortening the length of time they spend homeless. Prevention/diversion programs prevent veteran families from becoming homeless in the first place and from returning to homelessness.

Unaccompanied Youth: Clackamas County provides 124 beds for Youth Households, including over 60 beds in Transitional Housing-Rapid Rehousing (TH-RRH) joint component programs funded through CoC and YHDP. The YHDP initiative expanded youth-specific diversion efforts and CHA access to serve more youth and reduce the time they experience homelessness, with local tax measure funding (Metro Supportive Housing Services) increasing youth housing services over the last couple of years. Youth-specific housing programs, including prevention/diversion, TH, and Joint Component TH/RRH, include wrap-around case management and access to a youth-specific employment specialist to help youth households make the transition to permanent housing. Prevention/diversion programs prevent youth households from becoming homeless in the first place and from returning to homelessness.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Foster Care: The Oregon Department of Human Services (DHS), dictates the Foster Care Discharge Policy in the County. DHS refers youth to CHA for access to all CoC programs for a Life Skills/Transition Readiness Assessment.

Results: 1. Identification of resources and linkages needed to assist the child in transitioning to independent living, including life skills, housing subsidies, college tuition, and health insurance and 2. Preparation of an individualized Comprehensive Transition Plan which must be approved by a Family Court Judge every 6 months until the youth is successfully transitioned to independent living. Monthly

coordination meetings take place with HCDD and ODHS to increase coordination. Additionally, ODHS participates in weekly case conferencing. Foster youth can access Chafee rental subsidies, CoC programs, and FYI vouchers to secure housing YHDP planning is coordinated with DHS to ensure services meet the needs of youth transitioning from foster care who are homeless or at-risk. They can secure tuition-free access to a state college along with Chafee grants to assist with room and board. Youth with developmental disabilities and/or mental illness exiting the foster care system receive services including options such as adult foster care and supported housing based on unique client needs. These options are designed to ensure that youth exiting foster care are not discharged to homelessness.

Health Care: Discharge planning for low-income and disabled people has historically resided with the State Medicaid program. With the Affordable Care Act (ACA) and the expansion of Oregon's Medicaid program, discharge planning is shifting to local control. All Medicaid providers are joined in Coordinated Care Organizations (CCOs) covering specific geographic areas. The CCOs integrate physical, mental and dental health services. The ACA Medicaid expansion has been structured to align the financial incentives with clinical outcomes/housing status of patients. Hospital systems and health care providers have begun to better coordinate with CoC on resource sharing and homeless services provision. Healthcare representative(s) attend weekly case conferencing meetings.

Mental Health (MH): The Discharge Policy for persons being discharged from a MH facility is ensured by CC Behavioral Health (CCBH). CCBH has both financial and clinical incentives to ensure that no residents are discharged from a psychiatric hospital without housing and services. In addition, Oregon is under an U. S. DOJ 4 year plan to provide better community outcomes for people with mental illness. Specific mandates are subcontracted by the State to CCBH. The local Discharge Policy, monitored and enforced by the State, requires adults leaving a psychiatric hospital be housed consistent with their level of care needs and wants. MH representative(s) attend weekly case conferencing meetings.

Corrections: The effort to structure community re-entry for inmates is a mandate by the Clackamas County Sheriff's Office (CCSO). The Transition Center is an all-in-one location providing services to people leaving jail or prison. Transition Center services include assistance in: housing, employment, mentors, mental health, benefits enrollment, education, and parenting and addiction treatment services. Because community safety is its priority, CCSO promotes post-discharge services with housing to reduce recidivism. Likewise, the Clackamas County Behavioral Health (CCBH) is a provider in the local Medicaid program, Health Share. Corrections representative(s) attend weekly case conferencing meetings.

2024-2025 procurements through SHS funds include RRH services, two of which are population-specific for individuals who have behavioral health needs, are over 65, or have intellectual or developmental disabilities. This will support homeless and at-risk residents secure permanent housing.

Discussion

Our Jurisdiction receives no HOPWA funding.

Our jurisdiction works with Cascade Aids Project (CAP) a service agency which provides housing and services for persons that are HIV positive in our three-county area that is referred to as the Portland Metro Area.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The majority of resident feedback during Assessment of Fair Housing community meetings was that most people liked where they lived, however, many people including persons with disabilities felt that it was very difficult to find another affordable unit should they want to move. Current state law provides a mechanism to ensure that a certain percentage of new development is reserved for low-income tenants (known as “inclusionary housing” or “inclusionary zoning”). Clackamas will be evaluating the feasibility and the various options for implementing inclusionary zoning within the county.

Clackamas County has formed a County Administrator and Department Directors Housing Task Force with the following values:

Preventing and treating homelessness, expanding access to affordable housing, and maximizing service impacts is critical in our efforts to alleviate poverty and ensure the safety, health, and security of our residents. Clackamas County has identified the following values that should be reflected in any housing-related program.

To ensure equitable housing solutions and end disparities in housing access, the programs of Clackamas County and its service providers should...

- Institute organizational equity plans that center racial equity and incorporate culturally-responsive practices into service delivery models
- Ensure fair housing practices
- Prioritize the use of culturally-specific organizations with competencies to provide services to historically marginalized communities such as Communities of Color, LGBTQ2SIA+, youth, people with disabilities, immigrants and refugees
- Ensure all culturally responsive service delivery is respectful and inclusive of all participants and backgrounds
- Continuously monitor the demographics of service delivery recipients and address any evidence of differential access
- Ensure that staff and volunteers have the knowledge and experience to effect an increase in equity and decrease housing disparities
- Increase affordable housing in areas with existing underserved diverse populations throughout Clackamas County

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

In Clackamas County, many of the existing patterns of sprawl, decentralization and homogenous housing developments resulted from commuter demand for housing. Homogeneity, whether exclusively single

family or multifamily, can result in limited housing choice suitable to needs and incomes of County residents. Undefined or subjective design standards can also make it difficult to meet affordable housing needs within built-out communities.

Access to affordable and adequate housing for households with lowest incomes has been restricted over the years. Since 2000, median renter income in the U.S. has fallen relative to contract rents. Utility costs have been increasing, as has the price of commuting to work. Quality of housing, particularly at the lowest rent levels, is at risk if property owners do not have assets to maintain units. The result is that lowest income tenants, in addition to the burden of finding housing at all, may be forced to live in unsuitable or unsafe housing.

A range of suitable housing choices should ideally be available to fit the entire range of household incomes, providing choices for all residents, including those who work in the community.

Clackamas County Planning and Zoning conducted community meetings and public meetings in 2021 and 2022 to amend the County's zoning ordinance to incorporate Middle Housing, which included zoning codes for housing cottage clusters. Those amendments were implemented in ZDO Section 845 – Triplexes, Quadplexes, Townhouses, and Cottage Clusters ZDO 845, along with ZDO Section 1105 – Subdivisions, Partitions, Replats, Middle Housing Land Divisions, Condominium Plats, and Vacations of Recorded Plats: ZDO 1105

Households with extremely low incomes, especially those needing support services, find very few options. The Clackamas County 2022-2026 Comprehensive Plan, recognizes the goal of providing a variety of housing types and densities to meet the needs of County residents.

Discussion:

No additional information.

AP-85 Other Actions – 91.220(k)

Introduction:

Clackamas County Housing and Community Development Division (HCD) proposed the following actions in program year 2025-2026 that address obstacles to meeting underserved needs, foster and maintain affordable housing, develop institutional structure, encourage public housing residents to become more involved in management and encourage public housing residents to attain home ownership.

HCD continues to request proposals from housing development organizations for the development and preservation of multi-family affordable rental housing projects that serve lower income households. Funding available to support these activities included: HOME funds, Housing Choice Vouchers and Public Housing Replacement Funds. HCD now has a Housing Development Team to allocate local affordable housing tax bond funds to support production of affordable multi-family and service enriched housing units.

In FY2025 potential special needs housing projects include: The Housing Rehabilitation Program, Critical Home Repairs Project, the Hillside Park Redevelopment Project and the Clackamas Heights/Park Place Redevelopment Project and other projects funded with HOME and local tax bond funds that are yet to be determined. The Hillside Park and the Park Place projects are funded with prior year HOME funds.

Actions planned to address obstacles to meeting underserved needs

Clackamas County HCD will address obstacles to meeting underserved needs in FY2025 through these activities:

1. Leverage available program funds by requiring sponsor contributions (match funds).
2. Seek additional funding from public and private sources to finance program activities.
3. Continue a program to assist renters and homeowners who need safety and accessibility adaptations in order to remain in their own homes.
4. Promote and assist the development of additional transitional housing which will be available to low- and very low-income individuals and families.
5. Promote and assist the development of affordable housing which will be available to very low, low-, and moderate-income individuals and families.
6. Increase capacity to assist Homeless Families with Children - Housing Authority Metro Supportive Housing Services program funds.
7. Maintain program policies to create a 15 percent set-aside in all new affordable housing

developments specifically to assist the targeted special needs populations.

Actions planned to foster and maintain affordable housing

HOME funds will be used primarily to develop affordable housing units for rental by low-income individuals and families. HCD ensures that HOME-assisted rental housing remains affordable by monitoring projects during the period of affordability for compliance with the HOME regulations at 24 CFR Part 92.

HCD staff will continue to monitor affordable housing projects during affordability periods as well as extended affordability periods according to each HOME Loan agreement.

Actions planned to reduce lead-based paint hazards

Clackamas County HCD contracts with a professional firm to provide lead based paint (LBP) hazard evaluation services at no cost to the owners and renters participating in its housing rehabilitation program. Identified LBP hazards are addressed in a manner consistent with procedures approved by HUD, the State Health Division and the Department of Environmental Quality. HCD does not anticipate using HOME funds for its housing rehabilitation program in the next year. Any HOME-funded project will be new construction and will not involve lead-paint hazards.

Actions planned to reduce the number of poverty-level families

The Housing and Community Development Division (HCD) coordinates efforts with the Social Services Division (SSD) to reduce the number of households below the poverty line.

SSDs activities include:

- Participation as one of the four lead agencies on the regional steering committee for the Rent Well tenant education program.
- Maintain the Housing Rights and Resources Program which responds to the general public regarding emergency housing, fair housing and housing discrimination, landlord-tenant concerns, low-cost housing, rent assistance and a variety of other housing-related issues.
- Maintain a contractual relationship with Legal Aid Services of Oregon and the Fair Housing Council of Oregon to support the delivery of Fair Housing services to Clackamas County residents. This contractual relationship hastens service delivery for people experiencing potential discrimination and/or fair housing violations.

Actions planned to develop institutional structure

The Housing and Community Development Division (HCD) coordinates efforts with the Social Services

Division (SSD) to develop institutional structure to strengthen the services system in Clackamas County.

SSD and HCD worked together with Continuum of Care partners to develop and implement a county wide Coordinated Housing Access system. This system provides centralized access, eligibility screening and prioritization, using HUD guidelines, to all HUD funded homeless services and housing programs within the County. There are multiple non-HUD funded homeless housing programs that have agreed to join the new coordinated system to help collect and provide system-wide data on homelessness needs. More than 30 non-HUD funded homeless housing programs also elected to join the coordinated system.

SSD has also conducted outreach to local leaders to broaden the understanding of poverty and to increase support for those above the poverty line but below ALICE standard. Recent presentations include the cities of Milwaukie, Molalla and Oregon City councils.

SSDs activities include:

- Operation of the State of Oregon Housing and Community Services Rent Assistance Program. - Administration of State Homeless Assistance Program (SHAP) funds to provide shelter services to county residents experiencing houselessness.
- Initial screening and intake for families wanting to enter two interfaith hospitality shelter networks (Aurora and LOTSM).
- Administration of the federal Emergency Food and Shelter Program (EFSP) that provides funding for the Oregon Food Bank network operating in Clackamas County.
- Local administration of the state Emergency Housing Account (EHA). These funds support case management to families accessing the two interfaith hospitality network shelters and a variety of long term housing programs for people transitioning from homelessness to housing.
- Operation of a locally funded Bridges to Housing program that provides high needs homeless families a longer term housing subsidy and intensive, comprehensive case management that focus on permanent housing stability and increasing income.
- Operation of the Rent Well tenant education program, providing year-round, ongoing tenant education in Spanish and English as well as case management to help homeless families with barriers to housing placement locate and access permanent housing units.
- Operation of the Housing Stabilization Program, a partnership with the State Department of Human Services, for families who are homeless or at imminent risk of homelessness needing short term rental assistance and supportive services in order to stabilize.
- Severe Weather Warming Centers at multiple sites. , providing a shelter and motel-based emergency shelter. These sites provide important linkages for the community efforts to identify and re-house chronically homeless persons.
- Operate a 12 person Homelessness Prevention team, coordinating closely with the Justice (Eviction) Court and Resolution (Mediation) Services to ensure that as many vulnerable households as possible have the opportunity to apply for eviction prevention rent assistance.
- Operate the Utility Support Program so that lower income household can redirect income to other

household needs.

- Work with Housing Authority of Clackamas County to support clients in building assets to aid in moving out of poverty through the Individual Development Account Program (IDA). Clients participate in a matching program to save money toward goals including education and home ownership.
- Provide Resource Navigation services that include short term case management, comprehensive service referral and support for individuals and families seeking housing assistance through the Coordinated Housing Access Line. This service provides early intervention to reduce homeless and provide stabilization for vulnerable households.

Actions planned to enhance coordination between public and private housing and social service agencies

The County Health, Housing and Human Services Department (H3S) has re-structuring several housing related programs into the new HCD division that includes Public Housing, locally funded Supportive Housing Services, Weatherization, Housing Rehabilitation, Housing Development and Community Development programs.

HCD now coordinates activities between public housing and assisted housing agencies through funding and reporting outcomes to state and federal agencies. The HOME program provides vital funding to private assisted housing providers that also apply for state tax credit funding. HOME funding is one of few sources of funds for affordable housing units in our rural urban county. Housing Rights and Resources program is an H3S program in the Social Services Division (SSD) that provided housing referral and information services on all available housing services.

H3S, HCD (including the public housing authority) will coordinate on the following action items:

1. Coordinate with the County's Community Health and Social Services Divisions to maximize utilization of resources available to meet the needs of the homeless and persons with mental illness who need housing services.
2. Maintain the SSD partnership with the State of Oregon Department of Human Services to operate the Housing Stabilization Program. The program serves families with children for up to 12 months. SSD provides families intensive case management services with a goal of locating and maintaining safe, stable and affordable housing.

Discussion:

Clackamas County Housing and Community Development Division (HCD) works in conjunction with the public housing authority, the Social Services Division, the Behavioral Health Division, Community Health Centers and community non-profit housing providers and private non-profit social services providers to address obstacles to meeting underserved needs, foster and maintain affordable housing, develop institutional structure, encourage public housing residents to become more involved in management

and encourage public housing residents to attain home ownership.

For the past year, using Metro SHS funding has provided hotel vouchers and homeless rapid re-housing assistance to prevent homeless persons from getting exposed to the CORONAVIRUS.

In 2025, HCD is funding several affordable housing projects, an employment training program, a fair housing rights and information program, homeless shelter and rapid rehousing services.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I) (1, 2, 4)

Introduction:

Clackamas County continues to transform the homeless services and housing efforts through ongoing discussions with service providers, a tri-county advisory board and a re-organization of several programs into a Housing and Community Development Division. The re-organized division will include the public housing authority, a supportive housing services group, and a community preservation group. The Community Preservation group will manage Community Development Block Grant and HOME Investment Partnerships grant while the supportive housing services group will manage the homeless continuum of care and the Emergency Solutions Grant funds as well as the local tax bond funds for homeless services and affordable housing.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I) (1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	10,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	10,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	90.00%

Annual Action Plan 2025	65
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HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The County will ensure that matching contributions from non-federal sources are made to housing that qualifies as affordable housing under the HOME program in 2025-2026. Matching funds will typically be in amount not less than 25 percent of the funds required to be matched per 24 CFR 92.218. The anticipated eligible match will come primarily from non-federal cash contributions such as the State Housing Trust Fund, the value of foregone local fees or taxes and the value of donated voluntary labor and professional services. If actual matching funds fall short of the 25% required by the HOME program, the county has a substantial amount of excess HOME match accrued over past program years that it can apply towards the minimum matching requirements.

HOME Project-Related Soft Costs: When HOME funds are allocated to an affordable housing project (as opposed to TBRA or CHDO operating), Clackamas County will have the option of charging reasonable and necessary staff and overhead support to the project as project-related soft costs.

These may include:

- Processing of applications for HOME funds
- Appraisals required by HOME regulations
- Preparation of work write-ups, specifications, and cost estimates or review of these items if an owner has had them independently prepared
- Project underwriting
- Construction inspections and oversight
- Project documentation preparation
- Costs associated with a project-specific environmental review
- Relocation and associated costs
- Costs to provide information services such as affirmative marketing and fair housing information to prospective tenants
- Staff and overhead costs related any of the above actions

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The Clackamas Homebuyer Assistance Program (CHAP) HAS FUNDED low-income first time homebuyers with down payment and reasonable closing costs.

Due to economic impacts and the volatile housing market, this program has been postponed

indefinitely.

In accordance with 24 CFR 92.254(a) (4), the period of affordability is five years.

Should the CHAP property be voluntarily or involuntarily sold or title transferred, or should the owner no longer use the property as the primary residence, the entire amount of HOME funds invested in the project shall become immediately due and payable to the County. However, if the sale of the property occurs during the five-year period of affordability, and there are no net proceeds from the sale of the property, or the net proceeds are insufficient to repay the entire HOME investment due, the amount of HOME funds recaptured will be based on the net proceeds available from the sale, if any. The net proceeds are defined as the remainder of the final sale price of the property minus any superior non-HOME loan repayment and closing costs. 24 CFR §92.254(a)(5)

During the five-year period of affordability, the County may permit a subsequent low-income purchaser of a CHAP property to assume the existing CHAP loan and HOME recapture obligation entered into by the original buyer when, a) no additional HOME assistance is provided to the subsequent homebuyer, and, b) the subsequent low-income homebuyer meets all of the eligibility requirements of the CHAP. In cases in which the subsequent homebuyer needs (and qualifies for) HOME assistance in excess of the balance of the original CHAP loan, the HOME subsidy to the original homebuyer must be recaptured. A separate CHAP loan shall be provided to the new homebuyer, and a new HOME affordability period shall be established based on that assistance to the buyer. 24 CFR §92.254(a)(5)(ii)

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The Clackamas Homebuyer Assistance Program (CHAP) HAS FUNDED low-income first time homebuyers with down payment and reasonable closing costs.

Due to economic impacts and the volatile housing market, this program has been postponed indefinitely.

Clackamas County intends to use the HOME affordable homeownership limits for the area provided by HUD. The County further ensures the long-term affordability of HOME-assisted homebuyer properties by enforcing resale and recapture provisions and by monitoring to verify that the home remains owner-occupied during the period of affordability.

The Clackamas Homeownership Assistance Program (CHAP) continues to be suspended for the 2025 -2026 program year, due to current negative economic impacts and the volatile housing market. Clackamas County has used the HOME affordable homeownership limits for the area provided by HUD. Eligible CHAP properties must have a maximum price of 95% of current median purchase price

for the area as established by HUD. The purchase price may not exceed the appraised value.

The County further ensures long-term affordability of HOME-assisted homebuyer properties by enforcing recapture provisions and by monitoring to verify that the home remains owner-occupied during the period of affordability.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The County does not anticipate using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds in the 2025-26 program year.

5. If applicable to a planned HOME TBRA activity, a description of the preference for persons with special needs or disabilities. (See 24 CFR 92.209(c)(2)(i) and CFR 91.220(l)(2)(vii)).

The County HCDD does not anticipate funding a Tenant Based Rental Assistance (TBRA) with HOME funds in the 2025-26 program year.

The HCDD does provide long-term rental assistance with local bond funds (SHS).

6. If applicable to a planned HOME TBRA activity, a description of how the preference for a specific category of individuals with disabilities (e.g. persons with HIV/AIDS or chronic mental illness) will narrow the gap in benefits and the preference is needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2)(ii) and 91.220(l)(2)(vii)).

The County HCDD does not anticipate funding a Tenant Based Rental Assistance (TBRA) with HOME funds in the 2025-26 program year.

7. If applicable, a description of any preference or limitation for rental housing projects. (See 24 CFR 92.253(d)(3) and CFR 91.220(l)(2)(vii)). Note: Preferences cannot be administered in a manner that limits the opportunities of persons on any basis prohibited by the laws listed under 24 CFR 5.105(a).

The County HCDD does not anticipate funding any projects with preferences or limitations other than income qualifications in the 2025-26 program year.

**Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

Clackamas County has had several meetings with ESG providers and members of the Continuum of Care (CoC) to develop CoC and ESG policies and performance standards. ESG policies have been developed in consultation with both ESG and CoC providers starting in January 2014 and on an ongoing basis.

HCDD staff consulted with CoC Homeless Council members to discuss using ESG funds for HMIS. CoC Steering Committee adopted the updated the CoC and ESG policies in December 2022.

HCDD staff have attended CoC meetings for the last few years to discuss using ESG funds for HMIS ESG and CoC data collection efforts. CoC members have been aware and informed on the ESG program changes and funding. CoC members continue to be involved in developing performance measurement standards and priorities for both CoC and ESG funding. Since ESG funding is usually under \$200,000 per year and the CoC annual renewal amount is now over \$5 million per year, CoC members agreed to use all ESG funds for HMIS data collection and reporting.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

A CoC working group of providers met in 2013 to implement coordinated assessment process. The result was a tool designed and agreed on by all affected programs with the intention of obtaining the most relevant information to make an appropriate referral. The Coordinated Housing Access (CHA) was launched on January 1, 2015 using a telephone call-in system and the HMIS system. CoC agencies and providers are continually reviewing the CHA processes to improve and streamline the intake process.

The CHA system covers the entire geographic region using a “hub” system as much as possible, though large portions of the county are rural and sparsely populated. The system is easily accessed, primarily through our Housing Rights and Resources line, a one-stop number for housing information. This number is made available through 2-1-1, the county’s website, flyers and referring agencies.

The Coordinated Housing Access (CHA) 2022 Waitlist analysis identified the 1,908 people in 1,331 households that were homeless or imminently homeless. 674 households had a chronically homeless person. 393 households were literally homeless. 264 households were imminently homeless. 225 households had children under 18 years old. 1,054 households were only adults. 83 households were entirely people under the age of 25. Domestic violence had been experienced in 412 households. The CHA waitlist also identified 79 Veteran households.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Due to substantial increase in local (Metro Tax Bonds) funding for homeless services, currently most ESG funds are allocated to support all homeless programs and services by funding the HMIS administrator and additional staff.

In FY2025-26, 92.5% of ESG funds (\$177,005) will be allocated to Homeless Management Information System staffing expenses. This allocation is due to several factors including: an overall system re-design in process and the resulting need to re-establish HMIS contracts. The local Housing Authority has hired two full time HMIS staff to provide training and assistance in coordination with existing CoC HMIS staff. The remaining 7.5% of ESG funds (\$14,352) will be for grant administration, reporting, and staffing expenses.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The CoC has a formerly homeless person on the CoC Steering Committee governing board.

5. Describe performance standards for evaluating ESG.

ESG providers are evaluated using the CoC national performance measurements standards. Agencies that provide only emergency shelter services are evaluated by examining one measures of success: What percentage of persons leaving shelter are going to permanent housing?

The ESG program has not yet set a minimum percentage for shelters to meet. After another year of collecting data the ESG program staff and the CoC Steering Committee will meet to review the results and set a minimum standard. Since each shelter is population the specific performance can vary greatly.

ESG program staff are working closely with the Continuum of Care for homeless programs to; coordinate efforts, implement a coordinated assessment process, establish CoC and ESG program policies and to establish performance measures.

For the 2025 Action Plan, HCD staff presented and discussed recommended funding for CDBG and ESG projects with CoC members on March 10, 2022. HCD staff discussed ESG and CoC funding allocations, performance standards, outcomes, policies and procedures as well as the annual consultation process which occurs in March of every year. CoC members were invited to send HCD staff comments anytime by email and/or submit testimony on the funding levels and projects in the 2025 Action Plan at the April Board of County Commissioners' public hearing.

No additional discussion

COMBINED NOTICE OF FUNDING AVAILABILITY AND PUBLIC MEETING

Clackamas County's Housing and Community Development Division will accept project proposals for 2025 – 2026 Federal Community Development Block Grant funds until 6:00 P.M., Thursday, December 20, 2024.

Funds may be used for a variety of housing, neighborhood improvement, and public facility projects or public services which primarily benefit low and moderate-income people or areas within Clackamas County. Individuals, groups, non-profit organizations, and public agencies are eligible to apply.

**The application will be available beginning November 13th
For more information or to access the application
See this website: <http://www.clackamas.us/communitydevelopment/>**

**or contact Mark Sirois at marksir@clackamas.us
or (503) 655-8591.**

An informational PUBLIC MEETING

**An in-person and an online meeting – see link below:
On Wednesday, October 23, 2024
Development Services Building Room 301
150 Beavercreek Road
Oregon City, Oregon 97045
5:00 p.m.**

If attending online, please register for this meeting so that we know how many people to expect. Click on this link to register in advance for this meeting:
https://clackamascounty.zoom.us/meeting/register/tZAkceyrqDsuEtEF1xP_8Xq5VtGmAeAN_D2G

After registering, you will receive a confirmation email containing information about joining the meeting.

Reasonable accommodation will be provided for any individual with a disability

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting the Section 504 Coordinator. Determinations on requests for reasonable accommodation will be made on a case-by-case basis. All requests must be made at least 5 days before the meeting date.

Contact: Mark Sirois, Housing and Community Development Division, 2051 Kaen Road, Suite 245, Oregon City, Oregon 97045. Phone: (503) 655-8591. E-Mail: marksir@clackamas.us.

**Clackamas County Community Development
Public Meeting Summary**

**5:00p.m. Wednesday, October 23, 2024
DSB Room 301 and Online via Zoom meeting
150 Beavercreek Road
Oregon City, Oregon**

In Attendance:

Joey Johns, Clackamas County Social Services Division
R.E Szego, Clackamas County Social Services Division
Libby Holscher, Clackamas County Social Services Division
Gary Cobb, GCOBBCONSULTING LLC
Trish Jordan, Red Lodge
Cindy Becker, Clackamas County
Don Hardy, City of Canby
Eileen Stein, City of Canby
Michelle Prusso, Gladstone Senior Community Center
Ann Wilkinson, Director, We Built Next Step Strategies
Amy Council, Housing and Community Development Division
Steve Kelly, Housing and Community Development Division
Stacy Davenport, Housing and Community Development Division
Mark Sirois, Manager, Housing and Community Development Division

Mark Sirois, Housing and Community Development Division, opened the meeting at 5:00 p.m. by thanking everyone for attending. Mark explained that the public meeting was a chance for community members to learn about the Community Development Program and the funding that HUD provides to Clackamas County. Mark asked that everyone in the room sign and that people attending online sign in using the chat function. Mark also stated that the meeting would not be recorded but he would be taking some notes on the topics discussed.

Mark explained that the CDBG Application for funding would be available beginning November 13th and that there would be another public meeting on November 19th to answer any questions about the application process. Steve Kelly and Amy Council were introduced as CDBG Program staff that could also answer questions about the application for funding. Applications were due by December 20th. CDBG Staff would review each application during January and February then would provide funding recommendations to

the Policy Advisory Board for their approval. The project funding recommendations would be included in a draft action plan that would be posted for public comment in March 2025. The same plan would be present to the Board of County Commissioners on April 10, 2025 for their review and other public comments. The final plan with the funding recommendations would be approved by the Board in May 2025 then submitted to HUD.

Mark added that the project application process is done online platform that has all the reference materials and certifications required for submitting a proposal. A list of the draft application questions is available to anyone who requests in a Helpful Hints document. Mark agreed to send this document to all persons present in the meeting. Mark added that the link to the ZoomGrants application would not be available until November 13th.

Cindy asked how much funding was available and if there was a cap on the amount of funding per proposal. Mark answered that there would be about \$1 million per year available for the next 2 years in this funding cycle

Ann asked about a project that had been funded in the past being able to sell their property. Mark explained that if there were a change of use to a non-eligible use for CDBG then the partner would have to re-pay the CDBG Grant amount per the funding agreement.

Ann also asked if a gate across their private road would be an eligible activity for funding. Mark answered that depending on zoning requirements and ownership of the road, a gate may be eligible for funding depending on the beneficiaries.

Mark said that the intention of CDBG funding was to benefit low income persons with neighborhood improvements, facilities and services that helped low income areas and low income people. Mark also explained that in this funding cycle the Housing and Community Development Division is prioritizing funding CDBG projects and services in the rural areas outside of the Urban Growth Boundary.

Also if anyone has any questions after this meeting they can email Mark anytime.

Interested persons on the HCD email list will get a notice by email about any other meetings or potential request for project proposals.

Michelle asked about the 20% matching fund requirements. Mark answered that the CDBG Program policies is to fund up to 80% of any project and that awardees needed to have project related expenses and funding available for any project expenses above the grant amount. When grant funding agreements are signed, awardees will be required to verify the amount of funding available for the projects.

Don asked about examples of city projects. Mark answered that many cities have had ADA sidewalk and other pedestrian improvements in low income areas. It's also important to clarify what service area will be for each project meaning who will benefit by each project. Other examples of projects include senior center building improvements, low income childcare center improvements, foodbanks and homeless services centers.

Gary added that the county should also consider prioritizing addiction and mental health services for people of color in rural areas.

Ann asked is they could request funding for a sidewalk on a road in their neighborhood which Mark agreed would be eligible but we would need to confirm which agency has jurisdiction of that particular roadway.

Michelle asked if she could apply for a senior center building master plan and an ADA door entry improvement. Mark answered that those would be considered 2 different projects and that she could apply for both. Mark also suggested that if any agency submitted several application they should prioritize their projects in the project application title.

Mark asked if there were any other questions and reminded everyone that there would be another public meeting on November 19th and that the applications would be available on November 13th in ZoomGrants.

Mark thanked everyone for attending and reminded everyone to contact him, Steve Kelly and Amy Council with any questions on the application questions or process.

The public meeting concluded at 5:55 p.m.

COMBINED NOTICE OF FUNDING AVAILABILITY AND PUBLIC MEETING

**Clackamas County's Housing and Community Development Division
will accept project proposals for 2025 – 2026 Federal
Community Development Block Grant funds
until 6:00 P.M., Thursday, December 20, 2024.**

Funds may be used for a variety of housing, neighborhood improvement, and public facility projects or public services which primarily benefit low and moderate-income people within Clackamas County. Individuals, groups, non-profit organizations, and public agencies are eligible to apply.

**The application will be available beginning November 13th
For more information or to access the application
See this website: <http://www.clackamas.us/communitydevelopment/>**

**or contact Mark Sirois at marksir@clackamas.us
or (503) 655-8591.**

An informational PUBLIC MEETING

**An in-person and an online meeting – see link below:
On Tuesday, November 19, 2024
Development Services Building Room 301
150 Beavercreek Road
Oregon City, Oregon 97045
5:00 p.m.**

If attending online, go to this link to attend:

<https://clackamascounty.zoom.us/j/87352484506?pwd=pvh6pfUybhbmbmNbJHq5VVqK1Y7PmVKX.1>

Reasonable accommodation will be provided for any individual with a disability

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting the Section 504 Coordinator. Determinations on requests for reasonable accommodation will be made on a case-by-case basis. All requests must be made at least 5 days before the meeting date.

Contact: Mark Sirois, Housing and Community Development Division, 2051 Kaen Road, Suite 245, Oregon City, Oregon 97045. Phone: (503) 655-8591. E-Mail: marksir@clackamas.us.

**Clackamas County Community Development
Public Meeting Summary**

**5:00p.m. Tuesday November 19, 2024
DSB Room 401 and Online via Zoom meeting
150 Beavercreek Road
Oregon City, Oregon**

In Attendance:

Gary Cobb – G. Cobb Consulting
Curt McLeod – CURRAN-McLEOD, Inc., for City of Barlow
Scott Hoelscher – DTD
Toby Lucich – Children’s Commission – ClackCo Kids
Stephanie Basalyga - MESO
Travis Phillips – Housing Development Center
Melanie Faure - Upward
Kathy Robinson – Canby Adult Center (Director)
Trish Jordan – Red Lodge
Cicely Rose – City of Oregon City – Pioneer Center
Steve Kelly, Housing and Community Development Division
Stacy Davenport, Housing and Community Development Division
Mark Sirois, Manager, Housing and Community Development Division

Mark Sirois, Housing and Community Development Division, opened the meeting at 5:00 p.m. by thanking everyone for attending. Mark explained that the public meeting was a chance for community members to learn about the Community Development Program and the funding that HUD provides to Clackamas County. Mark asked that everyone in the room sign and that people attending online sign in using the chat function. Mark also stated that the meeting would not be recorded but he would be taking some notes on the topics discussed. Everyone introduced themselves to the group.

Mark explained that the CDBG Application for funding was now available on ZoomGrants. Steve Kelly and Amy Counsil were introduced as CDBG Program staff that could also answer questions about the application for funding. Applications were due by December 20th. CDBG Staff would review each application during January and February then would provide funding recommendations to the Policy Advisory Board for their approval sometime in February. The project funding recommendations would be included

in a draft action plan that would be posted for public comment in March 2025. The same plan would be present to the Board of County Commissioners on April 10, 2025 for their review and other public comments. The final plan with the funding recommendations would be approved by the Board in May 2025 then submitted to HUD.

Curt asked is a water tank for a city water system would be an eligible activity. He explained that a small rural town had a water system that was in need of replacement. Mark explained that eligibility would depend on the percentage of the water district customers being low income. The application would need to include some sort of determination that the majority of persons served are low-income. Unfortunately we don't have updated low mod maps to provide so census data might be a source of information. Mark also mentioned that a map with a designated service area would also help to determine who would benefit from each project.

Cicely asked if an ADA Bathroom upgrade in a senior center would qualify for funding. Mark answered that the project would be an eligible CDBG Activity because seniors are generally considered low-income however in some cases we may need to survey participants to confirm their low income status.

Scott asked if a transportation project next to a private affordable housing project would qualify for funding. Mark responded that a map with a service area would help determine the number of low income people in the vicinity of the project. Another potential source of information would be a nearby school that could provide the percentage and numbers of kids on free and reduced lunch who would benefit from a sidewalk project. Mark suggested a letter from the affordable housing project explaining the number and percentage of low income people living in the apartments that would benefit from the project.

Mark said that the intention of CDBG funding was to benefit low income persons with neighborhood improvements, facilities and services that helped low income areas and low

income people. Mark also explained that in this funding cycle the Housing and Community Development Division is prioritizing funding CDBG affordable housing projects and homeless services in the rural areas outside of the Urban Growth Boundary.

Also if anyone has any questions after this meeting they can email Mark anytime.

Scott asked about the 20% matching fund requirements. Mark answered that the CDBG Program policies is to fund up to 80% of any project and that awardees needed to have project related expenses and funding available for any project expenses above the grant amount. When grant funding agreements are signed, awardees will be required to verify the amount of funding available for the projects. Mark also added that match funding can be in the form of cash, professional services, staff time and materials or a combination of these.

Travis asked when the funding awards be announced. Mark stated that in March of 2025 the draft funding recommendations would be included in the draft Action Plan CDBG application for Funding. HUD would also be announcing the level of funding for each entitlement community at that time. We anticipate that HUD will aware Clackamas County about \$2 million per year but these amounts have gone up or down by about 10% per year since the program began. We hope to have the actual funding level before we present the draft plan to the Board of County Commissioners. We will need the actual amount before the Board will approve the final plan for submittal to HUD in May of 2025.

Travis asked how reductions would impact funding recommendations. Mark responded that the draft Action Plan would have a Contingency Plan section that would identify specific projects that would be impacted by and reductions including the County's grant administration and the County's housing rehabilitation program.

Curt asked when the funding would be available. Funding for the Program year 2025 would generally be available in September of 2025. Mark explained that before funding

can be used, funding agreements need to be signed, an environmental review conducted by County staff and possibly a public procurement process to select a construction contractor.

Mark asked if there were any other questions and reminded everyone that the applications are now available in ZoomGrants. The application in ZoomGrants includes a library tab that has several documents including our Funding Policies, Priority Needs and a certification document that can be downloaded signed and then upload to certify that applicants are representing an agency. There is also a section where letters of support and budget documents can be uploaded.

Marked reviewed the application and funding approval schedule once more.

Mark thanked everyone for attending and reminded everyone to contact him, Steve Kelly and Amy Council with any questions on the application questions or process.

The public meeting concluded at 5:55 p.m.

PUBLIC HEARING

The Clackamas County Board of County Commissioners will hold a

PUBLIC HEARING
Public Services Building
2051 Kaen Road, 4th Floor Hearing Room,
Oregon City, Oregon 97045.

Thursday, April 10, 2025 at 10:00 A.M.
(scheduled date subject to change— please check BCC website for updates)

**Commissioners are encouraging the public to participate in person or digitally using
Zoom in weekly Business Meetings. BCC website:**
<https://www.clackamas.us/meetings/bcc/business>

This hearing will satisfy a U.S. Department of Housing and Urban Development requirement that the public annually be given an opportunity to review the past performance of the County's Community Development programs. The hearing is also to review the Proposed 2025 Community Development Action Plan.

The Proposed 2025 Action Plan consists of projects selected for funding in the July 1, 2025 to June 30, 2026 program year. The Action Plan is the County's annual application for three federal grants that will enable the County to receive approximately \$2,000,000 in Community Development Block Grant (CDBG) funds, approximately \$1,000,000 in Home Investment Partnerships (HOME) funds, and approximately \$193,000 in Emergency Solutions Grant (ESG) funds during the 2025 program year.

The hearing will consist of three parts:

- 1) A review by the Housing and Community Development Manager, Mark Sirois, of the past performance of the County's Community Development programs;
- 2) A review of the Proposed 2025 Community Development Action Plan; and
- 3) An open discussion period during which citizens may testify on the plan or the County's housing and community development needs.

The draft 2025 Action Plan has been posted at this website:

<http://www.clackamas.us/communitydevelopment/maps.html>. For additional information, or to submit comments, contact Mark Sirois at the Clackamas County Housing and Community Development Division, (503) 655-5891, 2051 Kaen Road – Suite 245, Oregon City, Oregon 97045. Comments will be accepted until 5:00 p.m., Monday, April 28, 2024.

Reasonable accommodation will be provided for any individual with a disability

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting the Section 504 Coordinator. Determinations on requests for reasonable accommodation will be made on a case-by-case basis. All requests must be made at least 5 days before the meeting date.

Contact: Mark Sirois, Clackamas County Community Development, 2051 Kaen Road, Suite 245, Oregon City, Oregon 97045. Telephone: (503) 655-8591. E-Mail: marksir@clackamas.us.

**Clackamas County Community Development
Public Hearing Summary**

10:00a.m. Thursday, April 10, 2025
DSB Room 469 and Online via Zoom meeting
150 Beavercreek Road
Oregon City, Oregon

In Attendance:

Board of County Commissioners
General Public present and online
Mary Rumbaugh, Director, Health, Housing and Human Services Department
Mark Sirois, Manager, Housing and Community Development Division

The Board of County Commissioners held a business meeting including a public hearing on the proposed 2025 Community Action Plan. Mary Rumbaugh was called forward to begin the public hearing at 10:20 a.m.

Mary: Today's Public Hearing gives the Board and the public the opportunity to ask questions and provide feedback about our Community Development Fiscal Year 2025-26 Annual Action Plan.

As a Participating Jurisdiction receiving 3 federal formula grants, Clackamas County, **Community Development Program** is required by the U.S. Department of Housing & Urban Development (HUD) to prepare and submit an Annual Plan that outlines its policies, projects and services for meeting local needs for affordable housing, public services, public facility improvements and neighborhood improvements throughout Clackamas County.

This year's plan is the 4th year of our 5-year Consolidated Plan. Following today's hearing, a final Plan will be produced and submitted for board for approval on the future consent agenda of a future board meeting prior to submission to Department of Housing and Urban Development (HUD).

Today I have Mark Sirois, our content expert, to provide you with a brief review of the elements of the draft Plan for consideration and comment.

Mark Sirois: Thank you and good morning, Administrator Schmidt and Commissioners. Before we begin, I would like to thank all of you for participating in the National Association of Counties (NACO) that advocates for these grant funds at the federal level.

The purpose of the Annual Plan is to provide accountability and transparency of the Community Development Program to the community, to the Board and to HUD. The Plan also includes the 3 grant applications for the Community Development Block Grant,

the Home Investment Partnerships and the Emergency Solutions Grant.

While we have not received the precise amounts of funding Clackamas County will be provided by HUD, to meet our timelines for the application to HUD we are required to submit our proposed spending plan. We also have a contingency plan to address any decreases or increases in grant funding.

The public engagement process for this plan began when we held online public meetings on October 23rd and November 19th. And, the proposed spending amounts were determined in a RFP process that began in November of 2024 with applications due by December 20th.

To date, we have received funding appreciation letters from the Canby Adult Center and the Upwards Boost In-home Childcare Program with a support letter from the City of Wilsonville.

This year, CDBG Program staff will continue to:

1. Work with community members to identify CDBG eligible projects and services that meet a national objective.
2. Work with community partners to clarify project scopes and budgets through our sub-recipient agreements,
3. Conduct HUD required environmental reviews,
4. Monitor each project for state and federal prevailing wage compliance and
5. Report project accomplishments to HUD

Much of the plan is required format and forms, but the highlights of the Plan include:

- An explanation of the new Housing and Community Development Division organizational structure to better align services, projects and funding.
- The plan details the project activities and services that are planned with this funding in the coming year.
- Also included in this plan are summaries of **activities** by the County and the Housing Authority to build more affordable housing, **services** by the Social Services Division to bring people out of poverty and the Continuum of Care homeless **services coordination** with the Metro Supportive Housing Services to bring people into housing with services.

NEXT STEPS After this Hearing:

The Board has time after this meeting to review the Annual Plan and provide comments that will be included in the record. The public review period ends on Monday, April 28, 2025.

The final Action Plan with all Board and Public comments and the three (3) separate grant applications, will be submitted to the Board for approval after the HUD Grant amounts are announced.

The plan is usually due to HUD no later than May 15, 2025. This due date will be adjusted based on when the CDBG, HOME and ESG grant amounts are provided by HUD. This concludes my presentation. Thank you for your time today.

The Board Committee Clerk asked the public if anyone present or online wanted to speak.

Cindy Detchon, the Executive Director of the Wichita Center that is part of the North Clackamas School District spoke in appreciation of the CDBG Program and the proposed funding to support the Wichita Center in FY2026.

Melanie Faure, with the Boost Childcare technical assistance program for in-home childcare centers spoke in appreciation for the proposed 3 years of funding for these public services.

The Public Hearing was closed at 11:15 a.m.



April 2nd, 2025

Dear Clackamas County Board of County Commissioners,

On behalf of Upwards and the City of Wilsonville, we sincerely thank Mark Sirois, Clackamas County's Community Development team and Board of Commissioners for supporting the Boost program and the microenterprise childcare providers who need it most.

Boost empowers low-to-moderate income in-home childcare providers with personalized coaching and digital tools to optimize operations, increase revenue, and expand access to quality, affordable childcare. By providing these services free of charge, Boost strengthens both small businesses and local economies, creating jobs and increasing childcare availability for working families.

With \$40,000 in CDBG funding for each of the FY25 and FY26 program years, Boost will support at least 10 microenterprise low-to-moderate income childcare providers, create at least three new teaching assistant jobs, and expand affordable, quality care for over 100 families in Wilsonville and surrounding areas.

Boost treats government funding as a bridge, not a solution. By the end of the program, providers gain the tools and experience to sustain their businesses independently. Inspired by the proverb, "Teach a woman to fish, and you feed her for a lifetime," Boost ensures childcare providers remain self-sufficient long after their year of funding. Those still in the low-to-moderate income bracket continue receiving support at no cost, while all Boost providers and families retain free access to Upwards' childcare management system.

Enclosed is a Letter of Support from Matt Lorenzen, Economic Development Manager for the City of Wilsonville.

Please don't hesitate to reach out if you need any additional information—I'd be happy to provide further details at 213-400-3438.

Thank you for your support.

A handwritten signature in black ink, appearing to read "MF", written over a horizontal line.

Mélanie Faure
Community Impact Manager
melanie@upwards.com | 213-400-3438



RE: Letter of Support for CDBG Funding to Benefit Local Child Care Providers and Families

Mr. Mark Sirois and others whom it may concern,

I am writing to express my strong support for increased investment in early childhood education programs and services in Clackamas County that have the potential to increase childcare capacity. The **City of Wilsonville** supports efforts to direct more resources to our local early childhood education infrastructure through innovative partners like **Upwards**. We believe their model has tremendous potential to drive positive economic outcomes for providers, working parents, young children, and local employers.

In Wilsonville, like so many places across the country, the need for accessible child care far outpaces the available supply. This gap disproportionately impacts our low- and moderate-income working families, who often struggle to find and afford the care they need to participate in the workforce. The pandemic has only exacerbated these challenges, destabilizing an already fragile child care ecosystem.

In 2023, the Wilsonville City Council set a goal: to “[increase] childcare opportunities in Wilsonville. Consider the City's role and potential actions for supporting the outcomes.” We have struggled to advance this goal, for lack of funding and staff capacity. **It has become clear a capable partner is needed** in order to support local child care providers to sustain themselves and then grow their capacity to serve more children and families in the community.

Targeted funding to sustain and expand childcare options is vital to the community’s long-term economic health. By investing in the providers of this essential service, we can bolster a vital small business sector, expand access and affordability for families, and help nurture our children’s potential. When families can access affordable child care, they can maintain job stability, a dual-income household (so critical in today’s economy), and housing stability.

Furthermore, a robust early childhood education system is not just good for kids and families—it's good for our local economy. When parents can access reliable care, they can enter and stay in the workforce, enhancing their earning potential and spurring economic growth. The childcare industry itself is also a significant source of jobs, entrepreneurship, and community wealth.

Thank you for considering our endorsement of Upwards' application and the use of CDBG funds for improving access to quality, affordable child care for working families in Wilsonville and Clackamas County. If you require any additional information please do not hesitate to contact me.

Sincerely,

Matt Lorenzen

Economic Development Manager

mlorenzen@ci.wilsonville.or.us // 503.570.1539



STREET 1250 SOUTH IVY STREET | MAIL PO BOX 10 | CANBY, OR 97013-0010
PHONE 503-266-2970 | FAX 503-266-6192 | WEBSITE WWW.CANBYADULTCENTER.ORG

April 2nd 2025

Clackamas County Commissioner Roberts, Chair
Clackamas County Commissioner Marth Schrader
Clackamas County Commissioner Paul Savas
Clackamas County Commissioner Ben West

Re: Community Development Block Grant Program

Dear Commissioner Chair Roberts, Commissioners Schrader, Savas and West:

On behalf of the Board, staff and over 1000 members, clients and supporters of the Canby Adult Center, I'd like to express my appreciation for the excellent work and support provided by Clackamas County's Housing and Community Development Division, and particularly during the most recent Community Development Block Grant funding process.

The Canby Adult Center was one of 26 grant applicants; we were fortunate enough to be one of 13 applicants recommended to this group for CDBG funding for 2025-2026. If awarded funds, those funds will be used to help support the creation of a permanent home for nutritional and other services for Canby's older adult community.

Throughout the grant process, and indeed well before the funding notification was issued, the Housing and Community Development Division has provided timely, clear and effective guidance. I have been in periodic communication with Mark Sirois of the Division for several years, just staying in touch so that I didn't inadvertently miss the funding window. Once the grant application was issued, Mr. Sirois was quick to respond to my many questions with clarity and professionalism – and, as a first-time grant applicant, I had many questions.

We are especially appreciative of the time taken by Mark Sirois and Steve Kelly to visit our project site in November 2024. Mr. Sirois and Mr. Kelly were attentive and patient; they allowed us time to walk them through our vision for our new home, asked great questions and shared helpful insights on the grant process. By the end of the visit, my team and I felt that Mark and Steve had a good understanding of the needs of Canby's older adult community,

Creating a community that embraces the opportunities and challenges of older adulthood

No goods or services were provided in exchange for this contribution; your contribution to the Canby Adult Center is fully tax-deductible. Federal Tax ID#: 93-0943494



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and of how the Adult Center grant application and building project will serve to address those needs.

The Canby Adult Center is grateful for the opportunity to apply for CDBG funds, made possible in large part due to the excellent customer service and support received from Mark Sirois and Steve Kelly during the grant application process. Their division serves a critical role in ensuring the continued provision of services to Clackamas County's most vulnerable residents.

Thank you for your time.

Sincerely,

Kathy Robinson
Director

Creating a community that embraces the opportunities and challenges of older adulthood

No goods or services were provided in exchange for this contribution; your contribution to the Canby Adult Center is fully tax-deductible. Federal Tax ID#: 93-0943494

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

Signature of Authorized Official

Date

Chair, Board of County Commissioners
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2025 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Signature of Authorized Official

Date

Chair, Board of County Commissioners
Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature of Authorized Official

Date

Chair, Board of County Commissioners
Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature of Authorized Official

Date

Chair, Board of County Commissioners
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.