

July 31, 2025

BCC Agenda Date/Item: _____

Board of County Commissioners
Clackamas County

**Approval of an Amendment to a Revenue Grant Agreement with the Oregon Department of Early Learning and Care for preschool coordinated enrollment services. Amendment Value is \$171,930 for 9 months. Total Agreement Value is \$736,410 for 33 months. Funding is through the Oregon Department of Early Learning and Care.
No County General Funds are involved.**

Previous Board Action/Review	<ul style="list-style-type: none"> Original Agreement: BCC Approval - 20230803.II.D.1 Amendment # 1: BCC Approval - 20231130.I.C.6 		
Performance Clackamas	1. Ensure safe, healthy, and secure communities.		
Counsel Review	Yes, Ryan Hammond	Procurement Review	No
Contact Person	Jessica Duke	Contact Phone	971-291-8569

EXECUTIVE SUMMARY: The Children, Family & Community Connections Division (CFCC) of the Health, Housing and Human Services Department requests the approval of a Revenue Amendment #2 from the Oregon Department of Early Learning and Care (DELIC) for continuation of Coordinated Enrollment services. Coordinated Enrollment, through the Clackamas Early Learning Hub, will collaborate with partners and families to coordinate enrollment and access into publicly funded preschool programs and enhance the quality of existing early education programs for preschool-aged children living in Clackamas County.

In the last fiscal year, 202 children were enrolled, and more than 500 families were offered support in connecting with preschool and other resources.

Amendment #2 increases the value by \$171,930 and extends the term for nine months, covering services through March 30, 2026.

RECOMMENDATION: Staff respectfully requests that the Board of County Commissioners approve this amendment to the contract (11212) and authorize Chair Roberts or his designee to sign on behalf of Clackamas County. Filing or filing

Respectfully submitted,

Mary Rumbaugh
Mary Rumbaugh

Director of Health, Housing, and Human Services

For Filing Use Only

Healthy Families. Strong Communities.

2051 Kaen Road, Oregon City, OR 97045 Phone (503) 650-5697 Fax (503) 655-8677
Clackamas.us/h3s

Amendment No. 2 to 32688

This is Amendment No. **2** (Amendment) to Agreement **32688**, effective August 23, 2023, as amended from time to time, between the State of Oregon, acting by and through its **Department of Early Learning and Care** (Agency), and **Clackamas County** (Grantee). This Amendment is effective on the date signed by all parties and upon receipt of all approvals necessary for signing (Amendment Effective Date).

AMENDMENT

The parties agree:

1. The Agreement is amended as follows:

1.1. Agreement is amended to include new Exhibit D, "EQUITY COMMITMENTS AND EXPECTATIONS" as attached hereto and incorporated by reference.

1.2. Section 3, EFFECTIVE DATE, DURATION, AND PERFORMANCE PERIOD, of the Agreement is amended to read (new language is indicated by **underlining and bold** and deleted language is indicated by ~~striketrough~~):

When all Parties have executed this Grant, and all necessary approvals have been obtained ("Execution Date"), this Grant is effective and has a Grant funding start date as of July 1, 2023 ("Effective Date"), and, unless extended or terminated earlier in accordance with its terms, will expire on ~~June 30, 2025~~ **March 30, 2026**.

1.3. Section 6-1 of the Agreement is amended to read (new language is indicated by **underlining and bold** and deleted language is indicated by ~~striketrough~~):

In accordance with the terms and conditions of this Grant, Agency will provide Grantee up to ~~\$564,480~~ **\$171,930.00** ("Grant Funds") for the Project. Agency will pay the Grant Funds from monies available through state Other Funds appropriations ("Funding Source") per the table below:

Funding Source	2023-2025	<u>2025-2026</u>
Other Funds – El Hubs Coordinated Enrollment ELA	\$194,480.00	<u>\$73,070.25</u>
Other Funds – ELA Preschool Promise	\$264,000.00	<u>\$98,859.75</u>
Federal Funds: Preschool Development Grant (PDG)	\$106,000.00	<u>\$0</u>
Federal Funds Carryover: PDG	\$00.00	<u>\$0</u>
Total	\$564,480.00	<u>\$171,930.00</u>

1.4. Exhibit A, "THE PROJECT," Part VI "REPORTING REQUIREMENTS AND DISBURSEMENTS," of the Agreement is amended to read (new language is indicated by **underlining and bold** and deleted language is indicated by ~~striketrough~~):

Part VI. REPORTING REQUIREMENTS AND DISBURSEMENTS

Reporting Requirements	Reporting Period	Due Date
PSP Monthly Enrollment Reporting – Provides site information on recruitment and strategies for enrolling children at specific PSP site	Monthly	By the 25 th of each month for the preceding month

Applicant Pool—Informs Agency on regional efforts for recruitment and collaboration with other local partners	Monthly	Monthly by the 25th of each month
PSP Enrollment Demographics- Provides information on the children enrolled in the PSP program which includes but is not limited to race, ethnicity, age, and other	Quarterly	Quarterly, no later than 60 days after the end of each quarter
Budget Report using an Agency-provided template	July 1, 2023- June 30, 2024 July 1, 2024-June 30, 2025 <u>July 1, 2025 -March 30, 2026</u>	30 Days From Grant Amendment Execution July 31, 2024 <u>45 days from agreement execution.</u>
Expenditure Report using an Agency provided template	Quarterly July – September 2023 October – December 2023 January – March 2024 April – June 2024 July – September 2024 October – December 2024 January – March 2025 April – June 2025 <u>July – September 2025</u> <u>October-December 2025</u> <u>January-March 2026</u>	No later than 60 days after the end of each quarter.
Coordinated Enrollment Plan	July 1, 2024 – June 30, 2025 July 1, 2025 – June 30, 2026	March 1, 2024 March 1, 2025
Coordinated Enrollment Self-Assessment	Yearly	January 2024 January 2025

- Grantee represents and certifies that Grantee has no undisclosed liquidated and delinquent debt owed to the State of Oregon or any department or agency of this state.
- Grantee shall comply with the provisions of ORS 652.220 and shall not discriminate against any of Grantee's employees in the payment of wages for work of comparable character, the performance of which requires comparable skills, or pay any employee at a rate less than another for comparable work, based upon sex. Within 30 calendar days of the Amendment Effective Date, Grantee shall provide to Agency a Pay Equity Compliance Certificate, issued to the Grantee by the Oregon Department of Administrative Services.
- Grantee certifies, in accordance with ORS 279A.112, that Grantee has in place a policy and practice of

preventing sexual harassment, sexual assault, and discrimination against employees who are members of a protected class, as defined by ORS 279A.112 (2)(1)(b). As a material condition of this Agreement, Grantee shall maintain, throughout the duration of this Agreement, a policy and practice that comply with ORS 279A.112, including giving its employees written notice of the Grantee's policy and practice.

5. Except as expressly amended above, all other terms and conditions of the Agreement, including as previously amended, are still in full force and effect. Grantee certifies that the representations, warranties, and certifications contained in the Agreement are true and correct as of the Amendment Effective Date and with the same effect as though made at the time of this Agreement.
6. Certifications: Any individual signing on behalf of Grantee has the authority and knowledge to make the following certifications, and hereby certifies under penalty of perjury:
 - 6.1. The number set forth in the Agreement is Grantee's correct taxpayer identification number; and
 - 6.2. Grantee is not subject to backup withholding because:
 - 6.2.1. Grantee is exempt from backup withholding,
 - 6.2.2. Grantee has not been notified by the IRS that Grantee is subject to backup withholding as a result of a failure to report all interest or dividends, or
 - 6.2.3. the IRS has notified Grantee that Grantee is no longer subject to backup withholding.
 - 6.3. For a period of no fewer than six calendar years preceding the Amendment Effective Date, Grantee has faithfully complied with and is not in violation of:
 - 6.3.1. All tax laws of the State of Oregon, including but not limited to those referenced in ORS 305.380(4), ORS 305.620, and ORS chapters 316, 317, and 318; and
 - 6.3.2. Any tax provisions imposed by a political subdivision of this state that applied to Grantee, to Grantee's property, operations, receipts, or income, or to Grantee's performance of or compensation for any work performed by Grantee; and
 - 6.3.3. Any tax provisions imposed by a political subdivision of this state that applied to Grantee, or to goods, services, or property, whether tangible or intangible, provided by Grantee; and
 - 6.3.4. Any rules, regulations, charter provisions, or ordinances that implemented or enforced any of the foregoing tax laws or provisions.
 - 6.4. In the event that Grantee is a general partnership or joint venture, that Grantee signature(s) on this Amendment constitute certifications to the above statements pertaining to the partnership or joint venture, as well as certifications of the above statements as to any general partner or joint venturer signing this Amendment.

Signatures:

Clackamas County:

Signature: _____ Date: _____

Printed Name, Title: Craig Roberts, Board Chair

Federal Tax ID: 93-6002286 Oregon Tax ID: _____

State of Oregon, by and through its Department of Early Learning and Care:

Signature: _____ Date: _____

Printed Name, Title: _____

Approved for legal sufficiency pursuant to ORS 291.047 and OAR 137-045-0030:

Kevin Gleim via email

5/23/2025

Signature: _____ Date: _____

Matter: _____

Clackamas County - Approved to Form:

Signature:  _____ Date: 7/15/2025

Assistant County Counsel

EXHIBIT C

EQUITY COMMITMENTS AND EXPECTATIONS

DELC'S Mission and Vision

The Department of Early Learning and Care's (DELC) mission is to foster coordinated, culturally appropriate, and family-centered services that recognize and respect the strengths and needs of all children, families, and early learning and care professionals.

Our vision is that all children, families, early care and education professionals, and communities are supported and empowered to thrive.

To meet our mission, DELC applies an asset-based mindset and strength-based approach to operationalize equity and enhance services for children, families and providers. An asset-based mindset focuses on seeing potential rather than deficits and draws upon the strengths of children, families, and communities. A strengths-based approach uses policies, practice methods, and strategies to identify and draw upon the strengths of children, families, and communities. Additionally, DELC supports culturally responsive services that are respectful of, and relevant to, the beliefs, practices, culture, and linguistic needs of Oregon's communities. Cultural responsiveness refers to the capacity to respond to the issues of diverse communities. It requires knowledge and capacity at distinct levels of intervention: structural, organizational, interpersonal, and individual.

DELC's Equity Statement

We are committed to dismantling the systems of oppression that harm and create disparities for communities who are historically and institutionally excluded. We are adopting anti-racist principles, expanding access to services, and ensuring community representation and shared power in agency efforts. We are fostering a culturally responsive environment in which all individuals can experience a sense of belonging as they access programs, services, and resources.

We take the responsibility to support employees, early learning providers, and all children 0 – 5 years in diverse racial and ethnic communities and families, while also working toward improved results for all children in rural and urban Oregon.

DELC expects its workforce, partners, and community collaborators to embrace the same values, demonstrate the same commitment, and produce results toward eliminating disparities and improving outcomes for all children and families in Oregon in accordance with the law.

DELC's Commitment to Tribal Sovereignty

DELC has a unique relationship with each of the Nine Federally Recognized Tribal Nations within Oregon's borders. DELC honors and recognizes the sovereignty of the Nine Federally Recognized Tribal Nations within Oregon and ensures strong government-to-government relationships to benefit Tribal communities. Sovereignty describes the inherent right of Tribal Nations to exercise self-governance.

DELC will build internal capacity to support relationships, partnerships, collaboration, and sovereign nation awareness through training and technical assistance for all units. DELC resolves to acknowledge historical harm while reducing current harm caused by the State of Oregon. DELC aims to co-develop guidance, direction, and capacity for DELC partners and grantees to engage with Tribal Nations on implementation of grants and contracts.

Grantee and Contractor Shared Commitment and Expectations to Children and Families

To the extent permitted by law, grantee and contractor staff shall:

- a. Build and strengthen organizational climate that promotes acceptance, inclusion, and respect of all individuals;
- b. Actively listen, connect and respond to the children, families, and communities they serve in a flexible manner; including consideration and respect for their culture, values, norms, history, customs, and awareness of discrimination, marginalization, and exclusion they face. Grantee and contractor staff shall apply this knowledge to activities or services it provides under this grant or contract in a way that responds to the needs of children, families and communities.
- c. Interact with children, families, and communities according to their preferred language and cultural norms; including during social greetings, family conversations, through dietary preferences, and by creating a welcoming culture, with respect for healing beliefs and spiritual needs; and
- d. Engage in continuous learning about their own biases, assumptions, and stereotypes that limit their ability to be culturally responsive, recognize learning is an ongoing process and the importance of seeking support, guidance and/or mentorship to improve relationships with and services to children, families, and communities.

To the extent permitted by law, grantee and contractor leadership shall:

- a. Ensure that applicants and employees are not subjected to unlawful discrimination in hiring, compensation, or the terms, conditions or privileges of employment because of race, color, religion, sex, sexual orientation, national origin, marital status, age, political affiliation, or disability; and
- b. Ensure that any subcontract, purchase, or other agreement used to carry out activities or services expressly prohibits the performing entity from subjecting employees or applicants to discrimination in hiring, compensation or the terms, conditions or privileges of employment because of race, color, religion, sex, sexual orientation, national origin, marital status, age, political affiliation, or disability.

To the extent permitted by law, DELC expects grantees and contractors to serve Tribal communities, children, families, providers, and educators when applicable, in a culturally responsive and respectful manner. To the extent permitted by law, when applicable and at the option of the Tribe(s), DELC expects grantees and contractors to make reasonable efforts to work with Tribal Nations in the region(s) that grantees and contractors perform activities or provide services, which includes Tribal reservation boundaries, unceded, and/or pre-contact, and/or aboriginal lands. In performing this work, when applicable, grantees and contractors are expected to seek understanding of the historical and contemporary context of the Native American communities within or adjacent to service areas. Grantees and contractors shall respect Tribal sovereignty, including educational sovereignty and data sovereignty. If grantees and contractors need support in this area, such grantees and contractors may contact their Program or Grant Manager, Contract Administrator, and/or DELC's Office of Tribal Affairs.

Equity Action Areas and Progress Indicators

DELC has identified the following Equity Action Areas to partner with grantees and contractors to meet DELC's mission of fostering coordinated culturally appropriate, and family-centered services that recognize and respect the strengths and needs of all children, families, communities, and early learning

and care professionals. The Equity Action Areas are aligned with our Strategic Plan, Growing Oregon Together, and our DEI Action Plan. These Equity Action Areas are inclusive of Tribal Nations within and/or adjacent to grantees’ and contractors’ service areas, as applicable, and are described in more detail in the table below.

Equity Action Areas:

- Engagement and collaboration with community partners
- Empowerment of community partners
- Workforce equity improvement
- Safe and Welcoming Workplace

DELC will monitor commitment and progress towards these Equity Action Areas through the reporting required by each individual contractor or grantee. Grantees and contractors are expected to ensure documented commitment and intentional progress towards the Equity Action Areas. DELC recognizes that this work is ongoing and expects grantees and contractors, in line with DELC values and in accordance with the law, to continuously improve practices to ensure fair, just, and sustainable outcomes for Oregon's children, families, and communities.

The following table describes the Equity Action Areas, and our shared commitments and expectations for all grantee and/or contractor organizations.

Equity Action Area	Shared Expectations and Progress Indicators
Engagement and Collaboration with Community Partners	<p>DELC’s goal is to increase access to and collaboration with community partners- including children, families, providers, and community members- to inform resources, program, and policy development. To the extent permitted by law, DELC is committed to continuously improve our programs, policies, and practices to represent communities who have been systemically marginalized and excluded from policy development. DELC extends this commitment and expectation to all grantees and contractors.</p> <p>To the extent permitted by law, progress towards this action area is demonstrated by:</p> <ul style="list-style-type: none"> • Providing ongoing engagement opportunities with community partners (i.e. children, families, providers, regional entities, etc.) to identify strengths and access barriers for programs and services. • Demonstrating community partners are reflective of the at-large community, have an understanding and connection to the needs of children, families, and providers in the community and/or organization. Planning timely action on identified areas of improvement in collaboration with partners.

<p>Empowerment of Community Partners</p>	<p>DELC's goal is to integrate the input, needs, and concerns of community partners- including children, families, providers, and community members- in the revision and creation of resources, programs, and policies. To the extent permitted by law, DELC is committed to proactively elevating the voices of communities who have been systemically marginalized and excluded from policy development. DELC extends this commitment and expectation to all grantees and contractors.</p> <p>To the extent permitted by law, progress towards this action area is demonstrated by:</p> <ul style="list-style-type: none"> • Collaborating and co-creating programs and policies with community partners (i.e. children, families, providers, regional entities, etc.) to meet the needs of program participants. • Identifying and integrating community partners voice and needs during planning and decision-making, including in program and policy design and revisions. • Providing leadership opportunities for staff, families, and communities to be involved in training, and strategic planning. Includes providing support to ease their time and financial burden.
<p>Workforce Equity Improvement</p>	<p>DELC's goal is that the early learning and child care workforce is diverse, culturally responsive, highly qualified, and well compensated. To the extent permitted by law, DELC is committed to intentional and purposeful recruitment, hiring, and retention of culturally and ethnically diverse staff at all levels of the organization. DELC looks toward leadership pipeline opportunities and ensures the workforce, including managers and directors, reflects the changing population of those served, wherever applicable. DELC extends this commitment and expectation to all grantees and contractors.</p> <p>To the extent permitted by law, progress towards this action area is demonstrated by:</p> <ul style="list-style-type: none"> • Hiring, training, and retaining program and organizational staff that meet the linguistic and cultural needs to effectively serve children, family, providers, and community partners in an accessible and culturally responsive manner. • Creating opportunities for ongoing learning and development for all staff by providing support and resources (i.e. time, financial) for ongoing professional growth. • Providing competitive compensation commensurate of lived and professional experience.
<p>Safe and Welcoming Workplace</p>	<p>DELC recognizes that a healthy workplace improves the quality of care and services to children, families, providers, and communities. DELC is committed to ensuring a safe, inclusive, accessible, and belonging working environment for all. To the extent permitted by law, DELC works toward protecting civil rights and taking active measures against harassment,</p>

	<p>discrimination, racism, xenophobia, stigmatization, violence, and hate crimes. DELC extends this commitment and expectation to all grantees and contractors.</p> <p>To the extent permitted by law, progress towards this action area is demonstrated by:</p> <ul style="list-style-type: none"> • Improving workplace inclusion in program/organization by creating and updating policies and practices that provide staff with a safe, welcoming, and respectful work environment. • Building and sustaining a workplace culture and environment that promotes acceptance, inclusion, and respect of all individuals without discrimination or intimidation.
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