

Clackamas County-Developmental Disabilities Council Meeting Minutes

4/28/2025

Meeting Time: 04:30 pm – 06:00 pm

Meeting Location: Zoom <https://clackamas-us-countyhealth.zoom.us/j/85043163477?pwd=PbB5NhaHaq1F0jT8Qe9E1hLLxtyap1.1>
 Development Services Building, 150 Beaver Creek Rd. Room 118, Oregon City

Attendees:

FACILITATOR	John Merrick		
NOTE TAKER	Malika Renard		
P	John Merrick (advocate), term ends 6/30/26	A	Lyrra Fox (indiv/family), term ends 9/30/27
A	Colleen Johnston (indiv/family), term ends 5/1/27	P	Ann Wilkinson (indiv/family), term ends 9/30/27
P	Lisa Ledson (indiv/family member), term ends 12/1/27	A	Kim Cota (CDDP employee)
P	Sara Lambert (provider), term ends 1/1/27	P	Stacie Mullins (CDDP employee)
P	Sara Szwarc (indiv/family), term ends 5/1/27	P	Amy Butler (CDDP employee)
P	Christina Goff (indiv/family), term ends 9/30/27	A	Malika Renard (CDDP employee)
P	Bruce Bruns (indiv/family), term ends 9/30/27	G	Tracy Garell (Social Services Director) Guest

	Key
P	Present
A	Absent
G	Guest

Time	Agenda	Minutes
4:30 – 5:00 pm	***Reminder-council meeting will start recording*** - Call to order, establish quorum (4 members present). - Approval of February and March 2025 minutes.	- Call to order by John - Amy verifies; quorum met - No objections, February and March 2025 minutes approved as presented

- No change to previous conversation regarding In-Home hours readjustments.
- February meeting video update and May meeting date discussion (5/26 is a holiday) – Amy Butler
- Tracy Garell (Director) to join us in June to share our Equity Tool Kit – Amy Butler

Update on Program – Stacie Mullins

*Letter

*Strike update

*New Commissioner applicants

Upcoming May Elections (Terms end 5/31, New begin 6/1) – Sara Lambert

*Candidacy process

Updates from previous Council meetings (if needed) – Chair/Co-Chair

- No further update on In-Home hours
- Despite several attempts by our techs, the February meeting is unable to be restored. The February minutes reflect this error and what was discussed that day.
- After discussion, motion called for May meeting being rescheduled to June 2, 2025. Seconded. Vote Yay is unanimous.
- Amy introduces our Social Services Director, Tracy Garell, present at this council meeting. Tracy greets the council and will be here with us at the June meeting to present the Health, Housing & Human Services Equity Tool Kit.
- Program update from Stacie: We appreciate the continued interest in volunteering for the interview panels. We will be holding interviews next week for ONA Assessors, and shortly thereafter for In-Home Service Coordinators and a QA Supervisor. There will be many opportunities to volunteer on panels going forward. We have recently hired a replacement Children’s Team Supervisor, Niki Linscott (bringing that team’s supervisor count back to 2), and an ONA Team Supervisor, Chelsea Curo.
- The Abuse Reporting Letter has been forwarded to Public and Governmental Affairs (PGA) for feedback and next steps. We will update as we are able.
- After much stressful preparation for an anticipated strike, we are happy to update that the strike was avoided.

		<ul style="list-style-type: none"> - Sara S. asks Stacie about a news report saying Federal funding was being withdrawn for Abuse Investigations. Stacie responds that she is unaware of such a report currently. - For now, the Board of Commissioners applicants have been narrowed to 5 individuals, but we do not know more than that at this time. - John asks how our hiring process measures NorthStar quality of applicants for our positions. Stacie answers that we do not follow the state guidelines but instead have well-established H3S and Human Services hiring standards and policy. We do have a lot of applicants, both internal and external. - MAY ELECTIONS: On June 2, the Council will vote on new facilitator roles. John asks if the Council wants to push elections out 2 weeks due to reschedule, but this is not currently necessary. If you are interested in these roles, please let Amy, Sara L. or John know! A facilitator or co-facilitator position requires one additional 30 minute to 1 hour meeting per month to draft agendas. - No previous meeting updates. <p>[End of Topic Discussion]</p>
	<p>Resource Fair 2025 – Amy Butler Volunteer Appreciation Event 6/26/25</p>	<ul style="list-style-type: none"> - Amy updates on the Resource Fair, we currently have 43 community partners with tables, including Clackamas County and the Advisory Council. If you are aware of people who would like to be included (as attendees or community partners, please let Amy know as soon as able).

		<ul style="list-style-type: none"> - Official invitations will be sent within the next few days. Please share widely! - Volunteers are needed to host the DD Advisory Council table during the Fair for an hour or more (Resource Fair: June 21st, 10am-2pm, Gregory Forum). - Volunteer Appreciation Event! 6/26/25 - Time: 9am 150 Beaver Creek Rd, Oregon City, Or 97045, Rm 115 - John asks Tracy if the Board of Commissioners will be coming to the event. Tracy loves the idea and will ask. The BCC has been invited to previous events.
5:10 - 5:45pm	Bylaws Draft review for final vote in May	<ul style="list-style-type: none"> - Feedback was provided on the latest Bylaws draft sent 4/28/25 by Sara L. - Articles I and II, b. have been previously approved. Starting at Art. II, c. today. - Bylaws discussion, clarification and review. - Review and vote next meeting.
5:45 – 6 pm	Open floor (Council) Public comment (Public)	<ul style="list-style-type: none"> - None - None - Meeting adjourned via first and second motions.
Next Meeting	June 2, 2025, 04:30pm-06:00pm (in lieu of May) Next agenda topics: (determined by Annual Plan)	