



November 13, 2025

BCC Agenda Date/Item: _____

Board of County Commissioners
Acting as the governing body of Water Environment Services
Clackamas County

Approval of a Grant Application to the Oregon Department of Emergency Management for back-up generator capacity at the Tri-City Water Resource Recovery Facility. Anticipated Grant Value is \$1,000,000 for 3 years. Funding is through Oregon Department of Emergency Management and \$250,000 of required matching WES Sanitary Sewer Construction Funds. No County General Funds are involved.

Previous Board Action/Review	None		
Performance Clackamas	1. Effectively manage wastewater and stormwater systems to meet or surpass environmental, safety, and public health standards, to recover resources and to protect watersheds. 2. This funding opportunity supports the County's Strategic Priority of Strong Infrastructure.		
Counsel Review	N/A	Procurement Review	No
Contact Person	Erin Blue	Contact Phone	503-742-4585

EXECUTIVE SUMMARY: WES requests approval to apply for Hazard Mitigation Grant Program (HMGP) funding from the Oregon Department of Emergency Management. The requested HMGP funds will be used to improve backup generator capacity at WES' Tri-City Water Resource Recovery Facility to safeguard wastewater infrastructure, enhance community resiliency, and protect critical services during power outages.

HMGP funding would provide 75% or \$750,000 of project costs through Federal funds, with a required 25% or \$250,000 cost match that will be met using WES Sanitary Sewer Construction Funds.

Total funds available for this grant round are limited to approximately \$7.9 million. WES' project has been selected as an alternate. Approval to submit this application will allow WES to be considered for funding if additional funds become available.

RECOMMENDATION: Staff respectfully recommends that the Board of County Commissioners of Clackamas County, acting as the governing body of Water Environment Services, approve of a Grant Application to the Oregon Department of

For Filing Use Only

Emergency Management for Hazard Mitigation Grant Program funding to improve back-up generator capacity and function at the Tri-City Water Resource Recovery Facility.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Greg Geist", with a long horizontal flourish extending to the right.

Greg Geist
Director, WES

Attachment: Grant Lifecycle Form

Financial Assistance Application Lifecycle Form

Use this form to track your potential award from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

If renewal or direct appropriation, complete sections I, II, IV & V only. Section III is not required.

If Disaster or Emergency Relief Funding, EOC will need to approve prior to being sent to the BCC

****CONCEPTION****

Section I: Funding Opportunity Information - To Be Completed by Requester

Award type: ☐ Direct Appropriation (no application)
☒ Subrecipient Award ☐ Direct Award

Award Renewal? ☐ Yes ☒ No

Lead Fund # and Department:	Fund 639 - Water Environment Services
Name of Funding Opportunity:	HMGP-DR-4854-OR Hazard Mitigation Grant Program

Funding Source: ☐ Federal – Direct ☒ Federal – Pass through ☐ State ☐ Local

Requestor Information: (Name of staff initiating form)	Erin Blue
Requestor Contact Information:	eblue@clackamas.us; 971-808-7533
Department Fiscal Representative:	Erin Blue
Program Name & Prior Project #: (please specify)	Hazard Mitigation Assistance Program

Brief Description of Project:

This project includes evaluation of the existing 2.5MW generator at the Tri-City Water Resource Recovery Facility (TC WRRF) and installation of additional conduit, wiring, and electrical components to enable the generator to supply electricity to additional treatment process areas during power outages. This project will improve the resiliency of the TC WRRF and reduce the risk of sanitary sewer overflows during power outages, thereby increasing protection of local waterways and public health.

Name of Funding Agency: Oregon Department of Emergency Management (OEM)

Notification of Funding Opportunity Web Address: <https://www.oregon.gov/oem/Documents/HMGP-DR-4854-OR-NOFO.pdf>

OR

Application Packet Attached: ☐ Yes ☒ No

Completed By:

Date:

**** NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE ****

Section II: Funding Opportunity Information - To Be Completed by Department Fiscal Rep

☒ Competitive Application ☐ Non-Competing Application ☐ Other

Assistance Listing Number (ALN), if applicable:	N/A	Funding Agency Award Notification Date:	10/20/2025
Announcement Date:	9/5/2025	Announcement/Opportunity #:	4854
Grant Category/Title	HMGP-DR-4854-OR	Funding Amount Requested:	\$750,000
Allows Indirect/Rate:	Yes / 5%	Match Requirement:	25%
Application Deadline:	11/14/2025	Total Project Cost:	\$1,000,000
Award Start Date:	1/1/2026	Other Deadlines and Description:	1/1/2026 - Deadline for OEM to submit applications to FEM/
Award End Date	1/1/2029		
Completed By:	1/1/2029	Program Income Requirements:	None
Pre-Application Meeting Schedule:	Rolling		

Additional funding sources available to fund this program? Please describe:

Yes, WES sewer operating funds are available to fund this program.

How much General Fund will be used to cover costs in this program, including indirect expenses?

None.

How much Fund Balance will be used to cover costs in this program, including indirect expenses?

WES would potentially utilize \$250,000 of existing fund reserves to cover one-time installation costs.

In the next section, limit answers to space available.

Section III: Funding Opportunity Information - To Be Completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Fiscal

1. Are there other revenue sources required, available, or will be used to fund the program? Have they already been secured? Please list all funding sources and amounts.

Yes, additional revenue sources include WES sewer operating funds from monthly sewer revenue.

2. For applications with a match requirement, how much is required (in dollars) and what type of funding will be used to meet it (CGF, In-kind, local grant, etc.)?

For the total estimated project cost of \$1 million, the 25% match required is \$250,000. WES will utilize existing cash reserves to meet the match requirement.

3. Does this grant/financial assistance cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are those sources?

Yes, this grant covers management costs of 5%, however WES would not claim indirect costs.

4. Does the grant/financial assistance fund an existing program? If yes, which program? If no, what is the purpose of the program?

Yes, this grant would supplement resources to fund WES' existing Plant Operations and Maintenance program. The purpose of the program is to effectively clean wastewater, maintain equipment and facilities, and recover renewable resources, while meeting or surpassing environmental, safety and public health standards, to protect the vitality of our communities.

Organizational Capacity:

1. Does the organization have adequate and qualified staff? If no, can staff be hired within the grant/financial assistance funding opportunity timeframe?

Yes, WES has adequate and qualified staff.

2. Are there partnership efforts required? If yes, who are we partnering with and what are their roles and responsibilities?

No

3. If this is a pilot project, what is the plan for sun setting the project and/or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?

No

4. If funded, would this grant/financial assistance create a new program, does the department intend for the program to continue after initial funding is exhausted? If yes, how will the department ensure funding (e.g. request new funding during the budget process, supplanted by a different program, etc.)?

This would not create a new program.

Collaboration

1. List County departments that will collaborate on this award, if any.

N/A

Reporting Requirements

1. What are the program reporting requirements for this grant/funding opportunity?

Quarterly progress reports

2. How will performance be evaluated? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

Performance will be evaluated based on project completion and delivery within the 36-month award period.

3. What are the fiscal reporting requirements for this funding?

Quarterly progress reports, inclusion on the annual SEFA and WES/County ACFRs as required, close-out reporting

Mission/Purpose:

1. How does the grant/funding opportunity support the Department and/or Division's Mission/Purpose/Goals?

This funding opportunity increases the reliability of WES' systems used to treat wastewater and protect water quality and public health.

2. Who, if any, are the community partners who might be better suited to perform this work?

N/A

3. What are the objectives of this funding opportunity? How will we meet these objectives?

The objective of Hazard Mitigation Grant Program funds is to reduce or eliminate long-term risk to people and property from future natural hazards. This project will increase resiliency at WES' TC WRRF will reduce the long-term risk to people and property from future power outages resulting from wildfires, inclement weather, and other hazards.

Other information necessary to understand this award, if any.

Program Approval:

Erin Blue

10/30/2025



Name (Typed/Printed)

Date

Signature

**** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR ****

****ATTACH ANY CERTIFICATIONS REQUIRED BY THE FUNDING AGENCY. COUNTY FINANCE OR ADMIN WILL SIGN****

Section IV: Approvals

DIVISION DIRECTOR (or designee, if applicable)

Ron Wierenga	Oct 30, 2025	
Name (Typed/Printed)	Date	Signature

DEPARTMENT DIRECTOR (or designee, if applicable)

Greg Geist	Oct 30, 2025	
Name (Typed/Printed)	Date	Signature

FINANCE ADMINISTRATION

Elizabeth Comfort	Nov 3, 2025	
Name (Typed/Printed)	Date	Signature

EOC COMMAND APPROVAL **(WHEN NEEDED FOR DISASTER OR EMERGENCY RELIEF APPLICATIONS ONLY)**

Name (Typed/Printed)	Date	Signature
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Section V: Board of County Commissioners/County Administration

(Required for all grant applications. If your grant is awarded, all grant **awards** must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)

For applications \$150,000 and below:

COUNTY ADMINISTRATOR	Approved: ☐	Denied: ☐
Name (Typed/Printed)	Date	Signature

For applications up to and including \$150,000 email form to BCC staff at CA-Financialteam@clackamas.us for Gary Schmidt's approval.

For applications \$150,000.01 and above, email form with Staff Report to the Clerk to the Board at ClerktotheBoard@clackamas.us to be brought to the consent agenda.

BCC Agenda item #: Date:

OR

Policy Session Date:

County Administration Attestation

County Administration: re-route to department at
and
Grants Manager at financegrants@clackamas.us
when fully approved.

Department: keep original with your grant file.

WES - FEMA HMGP TC Generator Lifecycle Process Form (10 30 2025)

Final Audit Report

2025-11-03

Created:	2025-10-30
By:	Erin Blue (EBlue@clackamas.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAUuzO_xa6fDPJHwJGbwT_72ceKGNTN2qW

"WES - FEMA HMGP TC Generator Lifecycle Process Form (10 30 2025)" History

-  Document created by Erin Blue (EBlue@clackamas.us)
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 Agreement completed.
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