

August 14, 2025

Board of County Commissioners  
Clackamas County

**Approval of an Amendment to a Personal Services Contract with Do Good Multnomah for supportive housing case management at Clayton Mohr Commons. Amendment Value is \$333,783 for 1 year. Total Contract Value is \$937,981.43 for 4 years. Funding is through Supportive Housing Services Measure funds. No County General Funds are involved.**

|                                     |  |                           |                |
|-------------------------------------|--|---------------------------|----------------|
| <b>Previous Board Action/Review</b> | Original Contract approved, August 10, 2023 – 20230810.III.D.3<br>Amendment #1 approved, June 27, 2024 - 20240627 V.G.5<br>Amendment #2 approved, June 10, 2025 – Time only Approved by Department                                 |                           |                |
| <b>Performance Clackamas</b>        | 1. This funding aligns with H3S's Strategic Action Plan goal to increase self-sufficiency for our clients.<br>2. This funding aligns with the County's Performance Clackamas goal to ensure safe, healthy, and secure communities. |                           |                |
| <b>Counsel Review</b>               | Yes. Amanda Keller   | <b>Procurement Review</b> | No             |
| <b>Contact Person</b>               | Vahid Brown, HCDD Deputy Director  | <b>Contact Phone</b>      | (971) 334-9870 |

**EXECUTIVE SUMMARY:** On behalf of the Housing and Community Development Division (HCDD), Health, Housing & Human Services requests approval of Amendment #3 to Contract 11114 with Do Good Multnomah to provide supportive housing case management services at Clayton Mohr Commons for an additional year.

Clayton Mohr Commons is located at 314 Pleasant Avenue in the heart of Oregon City and provides permanent supportive housing to veterans. The property has twenty-four (24) housing units, comprising studios, one-bedroom units, and two-bedroom units, as well as a community room that hosts resident gatherings and facilitates the on-site provision of supportive services. All 24 units include project-based rental assistance vouchers to ensure that the units are affordable to veteran households at or below 30% AMI.

Do Good Multnomah has provided supportive housing case management services for the past several years at Clayton Mohr. Supportive services at Clayton Mohr Commons include promoting economic stability and self-reliance, assisting individuals in navigating and applying for additional benefits, and providing case management services tailored to meet the unique needs of each household.

The amendment value is \$333,783.00 for one year, bringing the new total contract value to \$937,981.43 for four years. This amendment is funded through Supportive Housing Services funds.

**RECOMMENDATION:** Staff respectfully requests that the Board of County Commissioners approve the Amendment to the Contract (11114) and authorize Chair Roberts or his designee to sign on behalf of Clackamas County.

Respectfully submitted,

*Mary Rumbaugh*

Mary Rumbaugh  
Director of Health, Housing, and Human Services

For Filing Use Only

**AMENDMENT # 3**  
**TO THE CONTRACT DOCUMENTS WITH DO GOOD MULTNOMAH**  
**Contract #11114**

This Amendment #3 is entered into between **Do Good Multnomah** ("Contractor") and Clackamas County ("County") and shall become part of the Contract documents entered into between both parties on **August 10, 2023** ("Contract").

The Purpose of this Amendment #3 is to make the following changes to the Contract:

**1. ARTICLE I, Section 3. Consideration** is hereby amended as follows:

In consideration for Contractor performing Work during the period of July 1, 2025 through June 30, 2026, County will pay Contractor an amount not to exceed \$333,783.00.

Consideration rates are on a reimbursement basis in accordance with the budget set forth in **Exhibit A to this Amendment #3**, attached hereto and incorporated by this reference herein, and the terms of the Contract.

The total Contract compensation will not exceed \$ 937,981.26.

|                               |                             |
|-------------------------------|-----------------------------|
| ORIGINAL CONTRACT             | \$ 255,415.60               |
| AMENDMENT #1                  | \$ 348,782.83               |
| AMENDMENT #2                  | \$ 0 Time Extension         |
| <b><u>AMENDMENT #3</u></b>    | <b><u>\$ 333,783.00</u></b> |
| <b>TOTAL AMENDED CONTRACT</b> | <b>\$ 937,981.43</b>        |

Except as expressly amended above, all other terms and conditions of the Contract shall remain in full force and effect. By signature below, the parties agree to this Amendment #1, effective upon the date of the last signature below.

**Do Good Multnomah**

Stephanie VanRheen                      7/15/2025  
Authorized Signature                      Date  
  
Stephanie VanRheen, CFO  
Name / Title (Printed)  
  
47-3934102  
Oregon Business Registry #  
  
Nonprofit- Oregon  
Entity Type / State of Formation

**Clackamas County**

\_\_\_\_\_  
Signature                      Date  
  
\_\_\_\_\_  
Name  
  
\_\_\_\_\_  
Title  
  
Approved as to Form:  
Amanda Wells                      7/23/2025  
County Counsel                      Date

**EXHIBIT A**  
**Budget**

| <b>Clayton Mohr Commons</b>  |   |                      |
|--|---|----------------------|
| <b>FY 2025-2026 Budget</b>   |   |                      |
| <b>Budget Category</b>   | <b>Narrative/Description</b>  | <b>Budget Amount</b> |
| <b>SHCM - 400707</b>   |   |                      |
| <b>Personnel</b>   |   |                      |
| Salaries and Wages   | 3.15 direct FTE, .15 direct management, regular and holiday pay     | \$205,409.25         |
| Overtime   |   | \$2,188.33           |
| Fringe   | taxes, benefits, Workers' Comp, EAP, and payroll processing         | \$56,451.42          |
| <b>SHCM - 400707 Personnel Subtotal:</b>                                   |   | <b>\$264,049.00</b>  |
| <b>Program Operations - Materials and Supplies</b>                         |   |                      |
| Professional Services  | translation, client transport                                       | \$1,320.00           |
| Telecommunications   | phone and internet  | \$1,750.00           |
| Supplies   | resident activities and program supplies, copier                    | \$12,027.09          |
| Education and Training   | staff training and onboarding                                       | \$1,600.00           |
| Local Travel   | mileage reimbursement   | \$1,500.00           |
| Insurance  | program related insurance   | \$500.00             |
| Dues & Subscriptions   | Case Worthy case management software & other software subscriptions | \$3,500.00           |
| <b>SHCM - 400707 Program Operations - Materials and Supplies Subtotal:</b> |   | <b>\$22,197.09</b>   |
| <b>Client Services</b>   |   |                      |
| Flex Funds   | Eviction prevention, move-in costs, etc.                            | \$4,000.00           |
| <b>SHCM - 400707 Client Services Subtotal:</b>                             |   | <b>\$4,000.00</b>    |
| <b>Indirect Administration</b>   |   |                      |
| Indirect Administration  | 15%   | \$43,536.91          |
| <b>SHCM - 400707 Indirect Subtotal:</b>                                    |   | <b>\$43,536.91</b>   |
| <b>SHCM - 400707 Total:</b>  |   | <b>\$333,783.00</b>  |
| <b>FY 2025-2026 Budget:</b>  |   | <b>\$333,783.00</b>  |