

Mary Rumbaugh
Director

December 4, 2025

BCC Agenda Date/Item: _____

Board of County Commissioners
Clackamas County

Approval to Apply for a Direct Award Grant from the Oregon Department of Veterans' Affairs for veteran outreach and job training services. Grant Value is \$250,000 for 18 months. Funding is through the Oregon Department of Veterans Affairs, Oregon Housing and Community Services, and \$264,986 of Budgeted County General Funds.

Previous Board Action/Review	No previous board action. Not a new program.		
Performance Clackamas	Safe, Secure, and Livable Communities		
Counsel Review	NA	Procurement Review	No
Contact Person	Tracy Garell	Contact Phone	503-655-8641

EXECUTIVE SUMMARY: The Social Services and Children, Family, and Community Connections Divisions of the Health, Housing, and Human Services Department seek approval to apply for the Oregon Department of Veterans' Affairs (ODVA) FY27 Veteran Services Grant to increase resources for Veterans Outreach.

Program data indicate that veterans engaging in the CFCC Veterans Workforce Program services face multiple complex barriers, including PTSD (50%), substance use disorder (13%), justice system involvement (38%), and homelessness (40%). The Veteran Services Grant funds would add supplies for veterans outreach and increase the on-the-job training capacity. In their application for this grant, SSD and CFCC are seeking funds for client stabilization, outreach, and employment opportunities and training. Toward client stabilization, SSD would provide survival items, such as sleeping bags, warm clothing, and hygiene supplies; transportation to medical, employment, and service appointments; and housing move-in supplies. CFCC would support employment opportunities through helping veterans earn a Commercial Driver's License (CDL) or complete other training not provided by an employer. Input from veterans served by H3S guided the development of these projects.

ODVA's Veteran Services Grant Program is state-funded under Ballot Measure 96 (2016), which provides Lottery funds specifically for services to Oregon veterans, as approved by the Oregon State Legislature.

For Filing Use Only

Healthy Families. Strong Communities.

2051 Kaen Road, Oregon City, OR 97045 □ Phone (503) 650-5697 □ Fax (503) 655-8677

www.clackamas.us

\$264,986 in County General Funds is involved in H3S veterans outreach programming, including \$200,000 of prior budgeted and allocated CGF in CFCC's program and \$64,986 of prior budgeted and allocated CGF in SSD's veterans outreach program.

RECOMMENDATION: Staff respectfully requests that the board of County Commissioners approve this application for these funds and authorize Chair Roberts or his designee to sign on behalf of the Clackamas County Board of Commissioners.

Respectfully submitted,

Mary Rumbaugh

Mary Rumbaugh

Director of Health, Housing, and Human Services Department

Healthy Families. Strong Communities.

2051 Kaen Road, Oregon City, OR 97045 • Phone (503) 650-5697 • Fax (503) 655-8677

www.clackamas.us

Financial Assistance Application Lifecycle Form

Use this form to track your potential award from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

If renewal or direct appropriation, complete sections I, II, IV & V only. Section III is not required.

If Disaster or Emergency Relief Funding, EOC will need to approve prior to being sent to the BCC

****CONCEPTION****

Section I: Funding Opportunity Information - To Be Completed by Requester

Direct Appropriation (no application)
Award type: Subrecipient Award Direct Award

Award Renewal? Yes No

Lead Fund # and Department:	240 - H3S Social Services Division		
Name of Funding Opportunity:	Veteran Services Grant		

Funding Source:	Federal – Direct	Federal – Pass through	<input checked="" type="checkbox"/> State
Requestor Information: (Name of staff initiating form)	Joey Johns		
Requestor Contact Information:	jjohns@Clackamas.us		
Department Fiscal Representative:	Doug Green		
Program Name & Prior Project #: (please specify)	Veterans Outreach 400226208		

Brief Description of Project:

This flexible source of funding would allow the County to address needs of veterans that cannot be met through current resources. This includes on the job trainings, veterans outreach supplies and sheltering costs.

Name of Funding Agency:

Notification of Funding Opportunity Web Address:

OR

Application Packet Attached: Yes No

Completed By: Joey Johns Date: 9/29/2025

**** NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE ****

Section II: Funding Opportunity Information - To Be Completed by Department Fiscal Rep

<input checked="" type="checkbox"/> Competitive Application	Non-Competing Application	Other		
Assistance Listing Number (ALN), if applicable:	N/A			
Announcement Date:	Sept 8, 2025	Funding Agency Award Notification Date:	Nov-Dec 2025	
Grant Category/Title	Veteran Services Grant		Funding Amount Requested:	\$250,000
Allows Indirect/Rate:	Yes/ 10%		Match Requirement:	None
Application Deadline:	Oct 13, 2025	Total Project Cost:		\$250,000, plus \$264,986 CGF plus \$122,525 EHAP DRF
Award Start Date:	Jan 1, 2026	Other Deadlines and Description:		None
Award End Date	June 30, 2027			
Completed By:	Adam Freer		Program Income Requirements:	None
Pre-Application Meeting Schedule:	9.16.25			

Additional funding sources available to fund this program? Please describe:

Grant funds will provide additional resources to support clients within the established program structure.

How much General Fund will be used to cover costs in this program, including indirect expenses?

\$264,986

How much Fund Balance will be used to cover costs in this program, including indirect expenses?

None

In the next section, limit answers to space available.

Section III: Funding Opportunity Information - To Be Completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Fiscal

1. Are there other revenue sources required, available, or will be used to fund the program? Have they already been secured? Please list all funding sources and amounts.

Yes. The program builds on the current and long-term services provided by two H3S divisions, Social Services (SSD) and Children, Family & Community Connections (CFCC). CFCC's veteran employment services is funded through \$200,000 of budgeted/allocated County General Funds (CGF). SSD veteran's outreach services are funded through \$122,525 of Oregon Housing and Community Services' Emergency Housing Assistance Program (EHAP) Document Recording Fees (DRF) funds and \$64,986 of budgeted/allocated CGF distributed to local homeless service providers.

2. For applications with a match requirement, how much is required (in dollars) and what type of funding will be used to meet it (CGF, In-kind, local grant, etc.)?

N/A

3. Does this grant/financial assistance cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are those sources?

Yes. 10% cap.

4. Does the grant/financial assistance fund an existing program? If yes, which program? If no, what is the purpose of the program?

Yes, SSD - Veterans Services, CFCC - Veterans Employment Services

Organizational Capacity:

1. Does the organization have adequate and qualified staff? If no, can staff be hired within the grant/financial assistance funding opportunity timeframe?

Yes. New staff will not be required.

2. Are there partnership efforts required? If yes, who are we partnering with and what are their roles and responsibilities?

Yes, the CFCC and SS divisions will partner on the program internally. CFCC will partner with employers willing to provide on-the-job training experiences for veterans.

3. If this is a pilot project, what is the plan for sun setting the project and/or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?

Not a pilot project.

4. If funded, would this grant/financial assistance create a new program, does the department intend for the program to continue after initial funding is exhausted? If yes, how will the department ensure funding (e.g. request new funding during the budget process, supplanted by a different program, etc.)?

It would not create a new program.

Collaboration

1. List County departments that will collaborate on this award, if any.

H3S - CFCC, SSD

Reporting Requirements

1. What are the program reporting requirements for this grant/funding opportunity?

Recipients will be required to submit quarterly reports in the format required by ODVA. Reports shall include an update on the number of veterans served, number of veteran engagements (interactions), summary of program activities, description of program successes and challenges, data and narratives supporting grant outcomes, and accounting of expenditures of grant funds as laid out in the Grant Proposal. Reports are due 30 days after the end of each calendar quarter (March 31, June 30, September 30, December 31).

2. How will performance be evaluated? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

The funder may conduct a site visit to assess progress. The program will also track:

- number of veterans served by the program
- Number of traditionally underserved veterans (e.g., racially, ethnically, and linguistically diverse, LGBTQ+, individuals with disabilities, women, student, aging, and houseless, and justice involved, etc.) served by the program.
- Number of housing insecure veterans served by the program (if applicable).
- Number of veteran engagements (interactions) with a grant funded position or project

3. What are the fiscal reporting requirements for this funding?

Due by Aug 30, 2027. Reports shall include a summary of the measurable outcomes and provide budget reconciliation on expenditures of grant funds, and a detailed log of all assets purchased with grant funds to include description, serial number, and dollar amount of item, as laid out in the Grant Proposal.

Mission/Purpose:

1. How does the grant/funding opportunity support the Department and/or Division's Mission/Purpose/Goals?

It would allow us to better support veterans by meeting more of their needs or the needs of more veterans.

2. Who, if any, are the community partners who might be better suited to perform this work?

None.

3. What are the objectives of this funding opportunity? How will we meet these objectives?

Grant funds must be used to provide services to Oregon veterans by expanding outreach and services. SSD and CFCC already provide most of these services, the funds would allow the County to provide more, thereby meeting the funding objectives.

Other information necessary to understand this award, if any.

Program Approval:

Tracy Garell

10/09/2025



Name (Typed/Printed)

Date

Signature

** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR **

ATTACH ANY CERTIFICATIONS REQUIRED BY THE FUNDING AGENCY. COUNTY FINANCE OR ADMIN WILL SIGN

Section IV: Approvals

DIVISION DIRECTOR (or designee, if applicable)

Philip Mason-Joyner

Oct 15, 2025



Name (Typed/Printed)

Date

Signature

DEPARTMENT DIRECTOR (or designee, if applicable)

Elizabeth Comfort

Oct 20, 2025



Name (Typed/Printed)

Date

Signature

FINANCE ADMINISTRATION

Name (Typed/Printed)

Date

Signature

EOC COMMAND APPROVAL (**WHEN NEEDED FOR DISASTER OR EMERGENCY RELIEF APPLICATIONS ONLY**)

Name (Typed/Printed)

Date

Signature

Section V: Board of County Commissioners/County Administration

(Required for all grant applications. If your grant is awarded, all grant awards must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)

For applications \$150,000 and below:

COUNTY ADMINISTRATOR	Approved:	Denied:
Name (Typed/Printed)	Date	Signature

For applications up to and including \$150,000 email form to BCC staff at CA-Financialteam@clackamas.us for Gary Schmidt's approval.

For applications \$150,000.01 and above, email form with Staff Report to the Clerk to the Board at ClerktotheBoard@clackamas.us to be brought to the consent agenda.

BCC Agenda item #:

Date:

OR

Policy Session Date:

County Administration Attestation

County Administration: re-route to department at

and

Grants Manager at financegrants@clackamas.us
when fully approved.

Department: keep original with your grant file.

H3S-SS-Lifecycle _Fund 240_CCSD_ODVA_VeteransGrant-Oct2025

Final Audit Report

2025-10-20

Created:	2025-10-16
By:	Qudsia Sediq (QSediq@clackamas.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAaFJ0aAjsHf5YotIVgWkwelcC9gWOvat2

"H3S-SS-Lifecycle _Fund 240_CCSD_ODVA_VeteransGrant-Oct2025" History

-  Document created by Qudsia Sediq (QSediq@clackamas.us)
2025-10-16 - 0:12:19 AM GMT- IP address: 198.245.132.3
-  Document emailed to pmason@clackamas.us for signature
2025-10-16 - 0:15:05 AM GMT
-  Email viewed by pmason@clackamas.us
2025-10-16 - 0:15:11 AM GMT- IP address: 52.3.199.226
-  Signer pmason@clackamas.us entered name at signing as Philip Mason-Joyner
2025-10-16 - 0:24:05 AM GMT- IP address: 198.245.132.3
-  Document e-signed by Philip Mason-Joyner (pmason@clackamas.us)
Signature Date: 2025-10-16 - 0:24:07 AM GMT - Time Source: server- IP address: 198.245.132.3
-  Document emailed to Elizabeth Comfort (ecomfort@clackamas.us) for signature
2025-10-16 - 0:24:10 AM GMT
-  Email viewed by Elizabeth Comfort (ecomfort@clackamas.us)
2025-10-16 - 0:24:15 AM GMT- IP address: 52.44.135.122
-  Document e-signed by Elizabeth Comfort (ecomfort@clackamas.us)
Signature Date: 2025-10-20 - 3:07:28 PM GMT - Time Source: server- IP address: 50.39.150.174
-  Agreement completed.
2025-10-20 - 3:07:28 PM GMT



Adobe Acrobat Sign